

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JANUARY 4, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the January meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on January 4, 2016 in the Commissioners' room at the Courthouse with Chairman Gary Caspers, Members Gail Engle and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Brian Marks, Sheriff; Robert Walsh, County Attorney; Diana Gering, Health Department Administrator; Judy Lambert, Register of Deeds; and JoDee LeDuc, County Treasurer.

Others attending were: Hailey Keller, Blade-Empire

JoDee LeDuc, County Treasurer reported an increase of November sales tax from \$62,158.10 in 2014 to \$62,973.20 for November 2015. LeDuc presented the Board with a Composition of Cash Balances & Investments as of 12/31/2015; a Cash Balances Report including pending Transactions as of 12/31/2015 and copies of Kansas Statutes 10-1112, 10-1114, 10-1115 and 10-1121.

Rob Walsh, County Attorney reported that Wyatt Hoch, Foulston Siefkin, LLP would be sending a letter to Zahner Hansen about replacing the roof. Last week water was entering the building from above and after Consultant Tom Richard looked into it, confirmed the water was from condensation. Walsh will make arrangements to bring a realtor in to talk to the Board about land values in relation to the closing of 160<sup>th</sup> between Key & Lark.

Judy Lambert, Register of Deeds, presented the board with a letter of intent to retire on January 29<sup>th</sup>.

Diana Gering, Health Department Administrator explained billing for Medicare reimbursement, reported due to the departments finances they declined a patient for home health, the importance of Home Health in providing services otherwise that may not be available to some patients, were considering some change in personnel to cut costs and reported they were going to hold off on the purchase and installation of the security key pads in their building and the installation of a new phone system. The phone system currently does have issues but because they are not an emergency contact will just continue to apologize to callers that have troubles. On a motion by Commissioner Czapanskiy, second by Commissioner Engle, unanimous vote the Board approved a 10 minute executive session with Gering and Thoman to discuss non-elected personnel.

The Board talked to Wyatt Hoch, Foulston Siefkin, LLP by conference call to discuss the condensation issues at the Law Enforcement Center. Hoch will notify legal counsel from Zahner Hansen and Surety – Westchester Fire Ins. Co to report the problem.

On a motion by Commissioner Czapanskiy, second by Commissioner Engle, unanimous vote the Board approved a 5 minute executive session to discuss non-elected personnel.

The Board approved the following 2015 expenses totaling \$44,469.90. General Fund - \$12,889.74; Road & Bridge - \$30,280.38; Appraisal - \$30.96; County Health - \$500.64; Noxious Weed - \$34.78; Election Expense - \$141.63; Solid Waste - \$591.77. Copies of detailed information is located in the County Clerk's office.

On a motion by Commissioner Engle, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes of the previous meeting as presented.

On a motion by Commissioner Engle, second by Commissioner Czapanskiy, unanimous vote the Board approved Abatements 2015-466 & 2015-267 totaling \$72.00

On motion by Commissioner Engle, second by Commissioner Czapanskiy, unanimous vote the Board approved Resolution #2016-1 designating the county depositories as follows: Central National Bank as the depository for the Sheriff; Citizens National Bank as the depository for the County Attorney and the Cloud County Public Building Commission; and United Bank and Trust as the depository for the Register of Deeds and Sheriff; and all banks were designated as depositories for the County Treasurer.

On motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Resolution #2016-2 designating the Concordia Blade Empire as the official county newspaper for 2016.

On motion by Commissioner Engle, second by Commissioner Czapanskiy, unanimous vote the Board approved Resolution # 2016-3 concerning a waiver of generally accepted accounting principles (GAAP).

The Board acknowledge the termination of the following part-time employees due to not working for more than 6 months: Lataya Kidd, Attorney; Doug Thoman, Sheriff; Terry Ferguson, Transfer Station; and Brendon Asch, Kenneth Asch, & Anita Wisdom, Road and Bridge.

The Board adjourned at 11:39 a.m., until Monday, January 11, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JANUARY 11, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the January meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on January 11, 2016 in the Commissioners' room at the Courthouse with Chairman Gary Caspers, Members Gail Engle and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Brian Marks, Sheriff; Robert Walsh, County Attorney; Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Troy Shepard, Maintenance Manager; Diana Gering, Health Department Administrator; Judy Lambert, Register of Deeds; Barry Porter County Appraiser; and JoDee LeDuc, County Treasurer.

Others attending were: Hailey Keller, Blade Empire; Lea Throckmorton, District Court Clerk; and Pat Gerhardt, Extension District.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy unanimous vote the Board approved the appointment of Gail Engle as Chairman of the Board for 2016.

Robert Walsh, County attorney reported he was making arrangements for Thummel Real Estate and Auction to visit with the Board about land values. The Board informed Walsh they had received an email from Laura Hanson; Walsh indicated that we were not in the business to determine fence / property line but cost sharing and quality of a fence in a dispute situation.

Brian Marks, Sheriff reported there was a leak on the main line coming into the Law Enforcement Center that was being fixed and that the jail is full. Out of County inmates billing totaled \$38,520 for December; resulting in average of just under 39 inmates daily.

Andy Asch, Highway Administrator reported he had a request from an employee to use a grader to prepare the race track at the County Fairgrounds; fuel would be reimbursed. The Board felt this was acceptable due to it would be an employee doing the work. The work that was needed to be done from the state inspection had been completed totaling \$4,000 to date. The department is working on laying rock and working building planks for bridge work.

Diana Gering, Health Department Administrator presented the Board with classification changes. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the classification change of Elaine Paul from full time to part time effective January 25<sup>th</sup>. No rate change. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the classification change of Vonda Pumrlo from full time to part time effective January 25<sup>th</sup>.

No rate change. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the 2016 LEPC Board Members.

Troy Shepard, Maintenance Manager reported his new part-time help was working out well, but would be returning to school soon and may need to make some adjustments. The elevator company hasn't got back with him on the cost to allow the East elevator at the courthouse to be available to the public for use from the basement to main floor and reported routine work. The Board approved Shepard to advertise for a full-time position; applications would be available at the Maintenance or Clerk's office at the Courthouse.

#### Department Head Meeting:

Judy Lambert, Register of Deeds – All year end reports have been sent to Topeka with no errors or problems. Changes have been made to fees. Reminded employees the value of the benefits received as an employee of Cloud County.

Brian Marks, Sheriff – Routine patrol. Law Enforcement Center numbers are good. Will be attending training that is required for officers.

Pat Gerhardt – Starting parenting class on Tuesday. Working with 4<sup>th</sup> graders on a snack lesson.

Lea Throckmorton, District Court Clerk – The number of electronic filings is increasing. The last districts in the state will be up and running by March. E-filing in the 12<sup>th</sup> District will be mandatory soon. Legislatures are back in session today.

Andy Asch, Highway Administrator – Fortunately for the nice weather it has made road work possible this time of the year. Working on annual reports for Weed Department.

Barry Porter, County Appraiser – Routine business, appeals have been odd this year. Encourage residents to visit the County's Website and explore the Cloud County Mapping Website link.

Mike Hake, Solid Waste Director – Transfer Station: KDHE will be coming Tuesday to look at the compost pile. Recycling Center: Shipped out 49,219 lbs. of cardboard. Paper and clothing prices are down and are being stored until rates improve.

Diana Gering, Health Department Administrator – Routine business, working on reports, holding off on the new security and phone system. Residents that have trouble getting through to the Health Department are encouraged to continue to try.

JoDee Leduc, Treasurer - Intends on completing a tax distribution by January 20<sup>th</sup>. 10 million dollars has been collected.

Shella Thoman, County Clerk – City Election will be April 5<sup>th</sup>, with a primary, if needed on March 1<sup>st</sup>. 2 positions are open in Concordia and 3 in Miltonvale. Interested parties must file before noon on the 26<sup>th</sup> of January.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board a sign a Proclamation Commemorating Cloud County School Choice week January 24 – 30, 2016.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Resolution 2016-4 voiding the following checks due to being over 2 years old totaling \$216.56.

2/4/2013 #128944 – Crystal Jackman  
8/5/2013 #130541 – Jamie Durler  
8/5/2013 #130582 – Michael Roudybush  
8/5/2013 #130586 – Miranda Patricia Steele  
10/7/2013 #130906 – Ashley Forshee  
10/7/2013 #131008 – Kevin C. Mead  
12/2/2013 #131404 – Brian Carl Forshee  
12/2/2013 #131527 – Megan Dawn Chase.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the presented Disaster Relief Determination for Jennie Maria Blochlinger.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved adopting the states mileage rates and guidelines for mileage reimbursement to \$.54 per mile for personal vehicles.

The Board approved the following accounts payable expenses totaling \$186,370.90.

General Fund – \$123,304.37	Road & Bridge – \$4,201.35
Juvenile Justice - \$327.79	Community Corrections - \$304.57
Appraisal - \$329.25	County Health - \$4,368.51
Noxious Weed - \$287.44	Election Expense - \$1,114.44
Solid Waste - \$658.82	Co Tourism & Convention - \$128.36
Court Services - \$460.00	Employee Benefits - \$50,886.00

Payroll - \$143,696.03.

General Fund – \$74,954.86	Road & Bridge – \$41,055.10
Appraisal - \$4,719.08	County Health - \$16,582.65
Noxious Weed - \$511.54	Election Expense - \$1,332.14
Solid Waste - \$4,540.66	

Payroll Deductions & Benefits - \$63,593.14.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the minutes with a correction to read: On a motion

by Commissioner Czapanskiy, second by Commissioner Engle, unanimous vote the Board approved Resolution #2016-3 concerning a waiver of generally accepted accounting principles (GAAP).

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Abatement 2016-000001 totaling \$15.22.

The Board participated in a study session with Jeff Reece and Randall Hofmeier of Lindburg Vogel Pierce Faris to discuss the 2015 and 2016 budgets at 1:30.

The Board adjourned at 11:40 p.m., until Monday, January 18, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JANUARY 18, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the January meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on January 18, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Brian Marks, Sheriff; Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; and Diana Gering, Health Department Administrator.

Others attending were: Burl Maley & Janet Eubanks, Chemical Dependency Committee; Susie Haver & Audrey Kalivoda, Convention & Tourism; Larry Eubanks, Emergency Preparedness Director; Ashley Hutchinson, CloudCorp Director; Toby Nosker, KNCK; and Brent Gering.

Brian Marks, Sheriff reported he attended supervisor training last week; was able to obtain new or gently used uniforms from the Shawnee County Sheriff's Department at no cost; Ashley Tobald graduated from the Law Enforcement Center Academy; and were housing 79 inmates. He discussed the billing statement for ditch work with the Board, the Board would talk to Asch about it and talked about the switch to digital radios. The radio's will create better contact with dispatch and possibly decrease the number of repeaters needed, the change is estimated at a cost of \$16,000.

Burl Maley & Janet Eubanks, Cloud County Chemical Dependency Committee (CDC) presented a 2016 annual funding request in the amount of \$30,287. The funds are derived from taxation authorized by the KSA 79-41a01 and are limited to actual funds available in the alcohol tax fund. They are to provide programs and services: Public Education & Prevention – 50%; Counseling & Treatment for Indigent residents of the County – 50% (Kerr's Counseling – 25% and Pawnee Mental Health – 25%). On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved signing the 2016 funding agreement with the Chemical Dependency Committee.

Susie Haver & Audrey Kalivoda, Convention & Tourism presented appointments to the Convention and Tourism Committee. New Appointments include Jerry Stenberg (Clyde Hotel), Scott Seifert (Clyde Chamber), Amber Rogers (Brown Grand) and Betsy Reed (Kansas Creek Inn). Terms will expire December 31, 2018. By statue the Board includes 10 voting members and half of them are required to be representatives of lodging. The Sampler Festival will be in Winfield for 2016 and 2017, no Sampler Festival is scheduled following 2017, and they expect an announcement from the Sampler Festival Board to go in a different direction. January 29<sup>th</sup> they will host a celebration of the 155<sup>th</sup> Kansas Day at the Tourism office from 4:00 – 6:00 p.m. and invite the public to attend. On a motion

by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the submitted nominations for the Tourism Committee.

Larry Eubanks, Emergency Preparedness Director announced there would be a Weather Information / Spotter Class at Cook Theatre at Cloud County Community College on March 17<sup>th</sup>. Eubanks encourages everyone to attend to learn more about possible weather conditions. Eubanks, Gering and the Board discussed the Pierce Electronics statement for repairs on the repeater towers. Previously Eubanks had asked the Board to consider changing the emergency preparedness position to a full time status. The Board decided to leave the position as is, but asked that Eubanks apply for grant funding for the part time position.

Diana Gering, Health Department Administrator asked if it would be acceptable to send a letter of explanation to the Cloud County Health Center (CCHC) explaining the phone system problems; their office had a couple of calls from CCHC last week extremely upset about not being able to get through. The Board & Gering do understand the problems, but because the Health Department is not an emergency location they are waiting to make a decision on installation of a new system. Gering introduced her son Brent to the Board.

Ashley Hutchinson, Cloud Corp Director presented the board with a funding request of \$150,000 for the 2016 Get in the Cloud Small Business Grants. The Get in the Cloud grant funds are intended to encourage economic development in Cloud County, while increasing the property value of existing structures of land. Funding provides competitive grants and mentoring support for new and existing businesses. The Board will take the request in consideration following March 30<sup>th</sup>. Funds for the request would come from any funds received from the Meridian Way Wind Farm. The County expects to receive \$300,000. Businesses are encouraged to visit with Hutchinson if they are looking to expand or start a new business. Not for Profit organizations can obtain an application at the County Clerk's office. Requests must be in writing and returned to the Courthouse prior to March 30<sup>th</sup> of each year. Applications will be reviewed by the Board who will determine if the request should be considered, depending on available funds and the priority of the project. Projects must meet requirements supporting innovative projects that enhance quality of life, prosperity, and safety of the citizens of the County by creating additional educational, recreational, social, health, community development and economic opportunities for them and for existing and new business in Cloud County.

Andy Asch, Highway Administrator discussed documentation sent out for employees to sign regarding Workman's Comp. Asch and Hake were concerned about the wording. Documents were sent to the Clerk's office by the County's work comp provider. Caspers will ask at his teleconference if this documentation has been asked for in the past and clarification on why it is needed. Asch said they were working on inventory and will be sending out quotes on pipe and are continuing to haul gravel. Asch discussed the cost share for gravel; gravel prices have changed for \$7.10 to \$7.40 to \$8.20.

Mike Hake, Solid Waste Director reported that one overhead door at the transfer station is being worked on. The Recycling Center sold 37,336 lbs. of paper and that a lot of



product was being stored due to prices. One of the trailers was checked over at Hoyt's Truck Center in Topeka and found in good working condition. Hake asked about the change from full time to part time help at the Health Department with no wage change. The Board stated that in an effort to save money Gering decreased the hours of 2 employees which saved the County wages and benefits.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the chairman to sign the Local Workforce Development Agreement. The Agreement commenced on July 1, 2015 and shall terminate June 30, 2020 or upon the termination of the workforce Innovation and Opportunity Act. The agreement is entered into by the County Chairs of 66 Counties including Cloud.

The Board split the County Departments between them and intend to visit with the employees at each location prior to the end of February. Caspers – Health, Register of Deeds, Clerk, and Treasurer; Engle – Transfer Station, Recycling, Appraiser, Attorney, Maintenance and IT; Czapanskiy – Road & Bridge and Sheriff.

The Board approved the following:

Payroll - \$143,860.51.

General Fund – \$75,070.70

Road & Bridge – \$40,821.66

Appraisal - \$4,737.61

County Health - \$16,653.60

Noxious Weed - \$511.54

Election Expense - \$1,415.30

Solid Waste - \$4,650.10

Payroll Deductions & Benefits - \$179,521.42.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Abatements 2016-2 through 2016-6 totaling \$2,505.12.

Czapanskiy reported he attended the Cloud County Resource Council Committee meeting on Wednesday January 13<sup>th</sup>.

The Board adjourned at 1:20 p.m., until Monday, January 25, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JANUARY 25, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the January meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on January 25, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Robert Walsh, County Attorney; Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Amber Lindberg, Jail Administrator; Keenya Tyler, Corrections Officer; and Jerry Collins, IT Director.

Robert Walsh, County Attorney discussed the closing of 160<sup>th</sup> road between Key and Lark. Commissioner Czapanskiy will talk to area residents and ongoing users of the road to discuss the potential cost in reopening the road and to see how the closing has effected them.

Amber Lindberg, Jail Administrator and Keenya Tyler, Corrections officer reviewed the Prison Rape Elimination Act (PREA) training slides with the Board, Walsh, Thoman and Jerry Collins, IT Director. The training reviewed the objectives, history and the purpose of PREA; as well as the definition of rape, offensive locations, duties, risk factors, reporting methods and Cloud County's policy. The County's policy states, "The Cloud County Sheriff's Office recognizes sexual harassment and sexual abuse as being immoral and illegal and realizes the impact that sexual harassment and sexual abuse has on the staff, the inmates, the facility and the community. The purpose of this policy is to prevent the occurrence of sexual harassment and sexual abuse at the Cloud County Jail." Anyone entering the Law Enforcement Center that may come in contact with prisoners are required to have a review of PREA. PREA was signed into law on September 4, 2003. In 2001, 2,100,146 persons were incarcerated in the US; 13% were sexually assaulted while in custody. Final standards were issued in May of 2012 and took effect in August. PREA is mandatory to house prisoners from Sedgwick and the Kansas Department of Corrections. Cameras will need to be installed in the holding cells to be in compliance. Lindberg reported there was a significant number of leaks and they were losing bed space because of them; Walsh will contact Wyatt Hoch, Foulston Siefkin, LLP.

Mike Hake, Solid Waste Director reported the door at the Transfer Station was still not operational due to the wrong parts being sent and discussed the leases on county owned property. Hake reported at the Recycling Center that the receivers of the last shredded paper did not like how the load was shipped.

Andy Asch, Highway Administrator reported there was overtime hours for snow removal last week and discussed the gravel prices and a potential increase. The last increase of cost share on gravel was in 2014. At that time gravel prices were \$7.10 a ton with a cost

share of \$4.35. While gravel prices increased in 2015 there was no increase to residents. Gravel prices are now \$8.20 a ton, Asch and the Board discussed a cost share increase to \$4.80. No action was taken.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Resolution 2016-05 establishing the wage scale for employees of Cloud County Kansas for the pay dates in the year of 2016. No raises were issued.

The Board may attend the retirement celebration of Judy Lambert, Cloud County Register of Deeds on Friday January 29<sup>th</sup> from 2:00 – 4:00 p.m. Lamberts last day will be January 29<sup>th</sup> after working for Cloud County for over 30 years. The Cloud County Republican Party selected Jana Roush as Lambert’s replacement. Governor Brownback officially appointed Roush to fill the unexpired term created by Lamberts retirement effective January 30, 2016. Following 9 years of service as a Deeds Office Clerk and Deputy Register of Deeds Roush will be sworn into office on January 29<sup>th</sup>.

The Board approved the following accounts payable expenses totaling \$543,491.13.

General Fund – \$77,483.92	Road & Bridge – \$64,456.19
Juvenile Justice - \$6,773.65	Community Corrections - \$3,526.43
Appraisal - \$695.76	County Health - \$38,682.32
Noxious Weed - \$231.44	Election Expense - \$114.00
Solid Waste - \$34,489.96	Co Tourism & Convention - \$3,359.18
Court Services - \$90.00	Employee Benefits - \$1,496.62
Fair - \$25,245.43	Pawnee Mental Health - \$42,860.44
Soil Conservation - \$12,948.58	Mental Retardation - \$68,254.11
Historical Museum - \$23,045.55	Services for the Elderly - \$53,484.29
Regional Library General - \$86,253.26	

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Abatements 2016-7 through 2016-13, 2016-16 through 2016-21, 2016-23, 2016-25, 2016-27, 2016-27 through 2016-39 totaling \$6,670.66.

Commissioner Caspers reported he attended the Cloud Corp Board meeting on Tuesday Friday 19<sup>th</sup>, the County Health Assessment Meeting at the hospital and the Groundbreaking for Broadway Plaza on Wednesday January 20<sup>th</sup> and participated in a KWORCC Board of Trustees Tele-conference where he was elected President Thursday January 21<sup>st</sup>. Commissioner Engle reported he attended the Juvenile Detention Committee Meeting and the Juvenile JJA/Community Corrections Advisory Board meeting Wednesday January 20<sup>th</sup>.

The Board adjourned at 11:25 a.m., until Monday, February 1, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
FEBRUARY 1, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the February meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on February 1, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Brian Marks, Sheriff; Andy Asch, Highway Administrator; Troy Shepard, Maintenance Manager; Diana Gering, Health Department Administrator; and Jana Roush, Register of Deeds.

Others attending were: Marlene Stamm, NCK Environmental, LLC & 3 Concordia High School government class students.

Brian Marks, Sheriff reported he attended training and a legislative session last week. In the session they discussed bills that effected law enforcement.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved a 5 minute executive session to discuss non-elected personnel.

Diana Gering, Health Department Administrator presented a Contract of Employment – Cloud County Pharmacist. The agreed pharmacist, Steven Palmquist, shall receive \$35 per hour upon documentation of services; and is responsible for the pharmaceutical services for the Cloud County Health Department (CCHD) and to supervise the control and distribution of prescription-only drugs by registered nurses licensed by the State of Kansas and employed by the Cloud County Health Department from January 1, 2016 through December 31, 2016. Gering also presented an agreement between the Board and the Cloud County Health Center, dba Family Care Center. The agreement states that the Cloud County Health Center dba Family Care Center agrees to provide an Advanced Registered Nurse Practitioner, Physician Assistant or Physician licensed in the State of Kansas to act as clinician providing medical services for clients seen at Family Planning Clinics. The CCHD agrees to compensate the Health Center at the rate of \$50 per hour for services during clinics.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the contract with Steven Palmquist. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the Provider agreement with the Cloud County Health Center dba Family Care Center.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved a 5 minute executive session to discuss non-elected personnel.

Marlene Stamm, NCK Environmental, LLC discussed changing the wording in the sanitary code. Proposed changes would include the ability to take action upon those that do not follow the mandatory sanitary code. The way it stands Stamm feels like herself and the County are put at risk when a property sale is made with no inspection. Inspections are more difficult to track when the sale is private versus using a realtor. The Board recommended presenting proposed changes to County Attorney Robert Walsh for review.

Jana Roush, Register of Deeds presented a classification change for Stacie Jackson. Roush stated that Jackson would fill her previous position as she was appointed Register of Deeds effective January 30<sup>th</sup>, following Judy Lambert's retirement. The past 4 ½ years Jackson filled 2 part time positions one in the Register of Deeds office and another in the Treasures office. Neither position will be filled.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the classification change for Stacie Jackson to Deputy Register of Deeds at a rate of \$14.81 an hour effective February 1, 2016.

Andy Asch, Highway Administrator presented a classification change for Zakary Romo due to the end of his probation and a Road Surfacing policy. The Policy provides rural residents, on a cost share basis, with surfaced road (classified B road) from their residences to the nearest A class road and to resurface such roads from time to time as needed. The method of cost sharing for washed river gravel requires the applicant signing the request for surfacing to pay \$4.80 per ton with a limit of one-half miles. Cost sharing in 2014 and 2015 was \$4.35. Also discussed was KSA 68-545 relating to tearing up mud roads. Czapanskiy inquired about where maintenance ends on a road near Clyde.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved signing the updated Road Surfacing Policy to \$4.80 per ton for river gravel effective February 1, 2016. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the wage change for Zakary Romo from \$12.63 to \$13.69 effective February 7, 2016.

JoDee Leduc, Treasurer presented the sales tax received for sales during December 2015 totaled \$65,137.89 compared to the prior year's totaling \$65,813.73 and the Cloud County Treasurers quarterly report ending January 31, 2016 that will be published in the Blade Empire. Total cash available for seventy-one funds is \$7,201,644.32

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved a 10 minute executive session including Diane Gering, Health Administrator and County Clerk Shella Thoman to discuss non-elected personnel.

The Board asked Troy Shepard, Maintenance Manger to contact Jackson Glass Shop on how soon the replacement window would be installed in the Extension office and cover the window up until then.

The Board recognized the resignation of Taylor Collette effective January 29, 2016.

The Board discussed the possibility of bad weather that may arrive overnight. The Board agreed that if necessary, due to weather conditions, County offices would be closed to the public. Employees should use their discretion on traveling. Employees will have to take leave time if they elect not to work and want paid for the hours missed.

Payroll - \$142,691.03.

General Fund – \$72,838.20

Road & Bridge – \$42,067.68

Appraisal - \$4,730.35

County Health - \$16,393.14

Noxious Weed - \$511.54

Election Expense - \$1,335.92

Solid Waste - \$4,814.20

Payroll Deductions & Benefits - \$62,979.39

Deductions - \$39,387.58

Benefits – \$23,591.81

Commissioner Czapanskiy reported he met with the employees of the Cloud County Highway Department on Thursday, January 28<sup>th</sup>. Commissioner Caspers attended the NCK Regional Homeland Security Council meeting in Beloit on Tuesday, January 26<sup>th</sup>, the Local Emergency Planning Committee (LEPC) meeting on Wednesday, January 27<sup>th</sup> and the retirement party of Register of Deeds Judy Lambert on Friday, January 29<sup>th</sup>. Commissioner Engle attended the North Central Reginal Planning Commission meeting on Thursday, January 28<sup>th</sup>, the KCCA Executive Board Meeting on Tuesday, January 26<sup>th</sup>, Government Day in Topeka on Wednesday, January 27<sup>th</sup> and the retirement party of Register of Deeds Judy Lambert on Friday, January 29<sup>th</sup>.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Abatement 2016-40 through 2016-2013 totaling \$40,208.46.

The Board adjourned at 11:33 a.m. until Monday, February 8, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
FEBRUARY 8, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the February meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on February 8, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Brian Marks, Sheriff; Robert Walsh, County Attorney; Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; Jana Roush, Register of Deeds; Jerry Collins, IT Director and JoDee LeDuc, County Treasurer.

Others attending were; Lea Throckmorton, District Court Clerk; Dawn Snyder, Community Corrections; Kim Larson, Extension District, Bob Gering, LEPC; and 2 CHS government class students.

Robert Walsh, Attorney asked if the LEPC committee had By-laws and a job description, he would contact Larry Eubanks, Emergency Preparedness Director. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved a 10 minute executive session with Walsh for Client – Attorney matters. Walsh attempted to contact Wyatt Hoch, Foulston Siefkin LLP in regards to the Law Enforcement Center roof progress. Walsh left a message.

Brian Marks, Sheriff reported they were housing 55 out of county inmates and were full with the addition of the in-county inmates. He presented the Board with the Out of County billing for January totaling \$49,840.00; averaging 49 out of county inmates daily for the month of January. He reported that the Prison Rape Elimination Act (PRIA) audit was completed last week by the Department of Corrections (DOC). They were concerned with the number of leaks (created by condensation), want the bathroom facilities in the dorm rooms to be made more private and policy wording needed changed.

Bob Gering, Local Emergency Preparedness Committee (LEPC) President discussed the LEPC Committee and presented the Board with his resignation. Gering was one of the founders of the committee, but is not happy with the leadership of the Committee. His resignation is effective immediately. The Board also recognized resignations from Michelle Kindel and Diana Gering.

Andy Asch, Highway Administrator presented the 2015 Annual Noxious Weed Eradication Progress report and although not due until June 1<sup>st</sup>, the 2017 Annual Noxious Weed Management Plan. Asch reported transmission problems with a truck and asked to look for a replacement. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved and signed the 2015 Annual Noxious Weed Eradication Progress report. On a motion by Commissioner

Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the 2017 Annual Noxious Weed Management Plan.

Department Head Meeting –

Lea Throckmorton, District Court Clerk – February is the month the courts do time studies for DCF, are working on going paperless, created a tech committee with other clerks & judges to evaluate what other offices are doing that are successful and what problems they are having.

Dawn Snyder, Community Corrections – Wanda Backstrom, Community Corrections Director and herself are teaming up to attend monthly department head meetings. Will start working soon on Grants for 2017 and are watching bills that affect them.

Brian Marks, Sheriff – Working on PRIA, audit was last week, they have billed for January's out of county inmate fees, Ashley Tobald graduated from the Law Enforcement Academy and is continuing training on patrol with Cloud County Deputies. Marks had contacted the state about doing something about the intersection at Hwy 81 and Union road, not enough activity at the location has happened to do anything, but possibly leaving the speed limit at 55 until north of the intersection.

Jerry Collins, IT Director – Windows 10 is becoming mandatory. Windows 7 will be supported until 2020, Windows 8 until 2023. He will attend an IT meeting on Friday.

Andy Asch, Highway Administrator – Completed the Annual Noxious Weed Eradication Progress report and are cutting trees and dragging roads.

Mike Hake, Solid Waste Director – Sent out Solid Waste billing last week, this was the 2<sup>nd</sup> time they used the program and are still working on getting some of the bugs worked out. The door at the facility has been fixed. Recycling - The market is bad, they are working on reorganizing the storage area to make room for more product until the market changes.

Diana Gering, Health Department Administrator – A heater was down at the Health Department building and the water was shut off to change out a valve. They switched programs and are getting reimbursements for 2014 and 2015 flu shots. Working on staying within budget and still providing needed care.

JoDee Leduc, Treasurer – Working on heavy truck and commercial renewals; this is the 2<sup>nd</sup> year for commercial and they are still learning. The State keeps changing and giving more responsibilities to the County's. Antique tags are changing and becoming more complicated.

Kim Larson, River Valley Extension District – Working on winter programming. Started a Women in Ag course in Clay Center. South of town they have a wheat plot studying nitrogen levels. The new horticulturist started in the Washington office.



Jana Roush, Register of Deeds – Continuing training Stacie Jackson, Deputy Register of Deeds and routine business.

Shella Thoman, County Clerk - Preparing for the City Elections in Miltonvale and Concordia in April. All County Elected Officials, except for County Commission District 1 (held by Bill Czapanskiy) will be up for election in August.

Gary Caspers, County Commissioner – Met with the Health Department, Register of Deeds, Treasurers and Clerk’s office employees. One of many suggestions from employees was to give employees their birthday off.

Bill Czapanskiy, County Commissioner – Reviewed the past 10 years of budgets with the attending staff.

Attendee’s discussed budget, cash flow, closing of offices on Holidays with pay, auditor suggestions including purchasing policy, usage of county credit cards, and court case studies. Because of the 2015 cash flow some 2015 expenses have been deducted for the 2016 budgets and without closely watching budget levels there is a potential of exceeding what has been budgeted for 2016.

The Board approved the following accounts payable expenses totaling \$101,674.12.

General Fund – \$69,237.38	Road & Bridge – \$11,439.24
Juvenile Justice - \$623.22	Community Corrections - \$449.96
Appraisal - \$398.91	County Health - \$7,999.58
Noxious Weed - \$857.82	Election Expense - \$244.53
Solid Waste - \$1,657.28	Co Tourism & Convention – 417.02
Field Services - \$11.42	Employee Benefits - \$8,337.76

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the minutes as presented.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Abatement 2016-214 thru 2016-216 totaling \$473.72.

Commissioner Czapanskiy reported he attended the annual Soil Conservation banquet on Thursday February 4<sup>th</sup>. Commissioner Caspers reported he met with the Register of Deeds, Treasurer, Clerk and Health Department staff.

The Board adjourned at 12:19 p.m., until Monday, February 15, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
FEBRUARY 16, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the February meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on February 16, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Robert Walsh, County Attorney; Andy Asch, Highway Administrator; and Mike Hake, Solid Waste Director.

Robert Walsh, reported that he received the documents related to the Emergency Preparedness Director position, the Board would need to go through a motion to make any changes. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved to terminate Larry Eubanks as Cloud County's Emergency Preparedness Director effective immediately. Walsh would contact Eubanks in regards to the property owned by Cloud County.

Andy Asch, Highway Administrator reported they were dragging roads, trimming trees, patching roads and would be crushing rock. The Dig Safe yearly training would be next Tuesday and asked the Board if they'd like to attend; Commissioner Engle will attend. Asch presented a classification change for Jack Tatro from Sign Technician to Equipment Operator due to obtaining his CDL. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the wage change for Jack Tatro from \$12.91 to \$13.69 effective February 21, 2016.

Mike Hake, Solid Waste Director reported they had shipped 44 bales of cardboard totaling 49,961 lbs. He discussed that one company he works with will not accept paper in the seed sacks, another will but the rate is low. Books are a problem and they are using boxes that could be used for other things. Obtaining reasonable priced boxes for recyclables is difficult. A recycling fee was briefly discussed. Hake reported a resident doesn't want to pay his Solid Waste bill; all livable homes in Cloud County pay Solid Waste fees. Hake will contact the property owner. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved signing the cash rent agreement with Carl Jacobsen for ground at the Transfer Station effect March 1, 2016 – February 28, 2018.

Payroll - \$139,478.88.

General Fund – \$71,234.85

Appraisal - \$4,737.23

Noxious Weed - \$511.54

Solid Waste - \$5,001.86

Road & Bridge – \$41,164.19

County Health - \$15,493.29

Election Expense - \$1,335.92

Payroll Deductions & Benefits - \$176,479.34.

Commissioner Czapanskiy reported he attended the Cloud County Resource Council meeting on Wednesday February 10<sup>th</sup> and the Chemical Dependency Committee on Friday February 12<sup>th</sup>. Commissioner Engle reported he visited with the Transfer Station, Recycling, Appraiser and Attorney's employees.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes with a correction to read: The Board adjourned at 12:19 p.m., until Tuesday, February 16, 2016.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Abatements 2016-217 & 2016-218 totaling \$284.48.

The Board adjourned at 11:27 a.m., until Monday, February 22, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
FEBRUARY 22, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the February meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on February 22, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Brian Marks, Sheriff; Robert Walsh, County Attorney; Andy Asch, Highway Administrator; and Troy Shepard, Maintenance Manager.

Others attending were: Toby Nosker, KNCK; Eric Voss, City of Concordia Fire Chief; Justin Steinbrock & Lucas Chavey, Meridian Way Wind Farm & 2 Concordia High School Government Class Students

Robert Walsh, County Attorney and Eric Voss, Fire Chief for the City of Concordia discussed the Emergency Preparedness position and property owned by the Emergency Preparedness Department. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved appointing Eric Voss as temporary Cloud County Emergency Management Director. Voss indicated one of his priorities was ID Badges for Cloud County employees; he indicated that in case of an emergency they would not be valid and wanted to review the job description and consult with other Directors to assure it is up to date. Voss will report back to the Board in 2 weeks. Walsh reported that he was reviewing the wording for a petition to change the Board of Commission from 3 members to 5. He also reported multiple pieces of property had been forfeited to the Sheriff's office.

Brian Marks, Sheriff reported they were housing 54 out of County inmates.

Andy Asch, Highway Administrator reported they would be working on pipe inventory, continue to work on patching and cutting trees and that it was to wet to crush rock. He and Commissioner Engle would be attending the Dig Safe meeting on Tuesday night. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board adopt Resolution 2016-06 changing the weight limit on Bridge No. 6217, located between sections 31 and 32 T6S, R2W, spanning the west branch of Elm Creek, to be 6-12-18 tons.

Troy Shepard, Maintenance Manger discussed the open position in his department. He will begin calling applicants for interviews Monday afternoon. He doesn't see a problem with the memorial ball operation this year after a new pump was installed last year and learning of a new chemical that can be used to help with operation.

The Board approved the following accounts payable expenses totaling \$186,370.90.

General Fund – \$43,335.55

Road & Bridge – \$40,561.67

Juvenile Justice - \$3,230.28

Appraisal - \$450.09

Noxious Weed - \$69.55

Solid Waste - \$19,244.27

Court Services - \$72.00

Special Alcohol & Drug - \$600.00

Community Corrections - \$315.07

County Health - \$6,081.14

Election Expense - \$80.96

Co Tourism & Convention - \$4,710.18

Employee Benefits - \$246.62

Commissioner Czapanskiy and Engle reported they attended the ribbon cutting of the Purina Distribution Center on Thursday February 18<sup>th</sup>; Engle additionally attended the Juvenile Detention Committee meeting on Wednesday February 17<sup>th</sup> and participated in Community Connections on Friday February 19<sup>th</sup>. Commissioner Caspers attended the KWORC Board meeting on Thursday February 18<sup>th</sup>.

At the Annual Cloud Corp Luncheon Monday the Board would be guests of the City of Concordia's.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Abatement 2016-221 through 2016-227 totaling \$550.20

The Board adjourned at 11:10 a.m., until Monday, February 29, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
FEBRUARY 29, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the February meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on February 29, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Brian Marks, Sheriff; Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; and Jerry Collins, IT Director.

Others attending were: Toby Nosker, KNCK; 4 Concordia High School Government students; Larry Sharp, KCAMP; and Mark Boley.

Brian Marks, Sheriff reported they were housing 50 out of county inmates and he was working on the background checks for the PRIA audit. Anyone that may come in contact with an inmate must have a background check to be PRIA compliant. The Law Enforcement Centers (LEC) roof-insulation manufacturer, Simple Saver, was scheduled to visit the LEC today along with Tom Richards to determine why condensation was forming on the underside of the metal roof.

Andy Asch, Highway Administrator reported he would be meeting with the City and State tomorrow to discuss the state 911 system, he will be attending the Weed Conference in Wichita March 8<sup>th</sup> – 10<sup>th</sup>, and would be obtaining additional information for a possible trade of services for equipment.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the wage changes for Marcus Murrow, Dalton Lindsay, Tanner Gilbert and Corey Huff from \$12.63 to \$13.69 effective March 6<sup>th</sup>, due to their probationary period ending.

Mike Hake, Solid Waste Director reported they finished the 120 day cover, that KDHE would be visiting to inspect the compost pile later Monday, and they were bailing paper at the Recycling Center. He reported that last Tuesday was the annual Solid Waste meeting and since 2012 solid waste has increased 107 tons. He also discussed a discrepancy in the Time Entry Report from payroll and what was posting to his fund, after a brief review Thoman recommended he show the documents to the County Treasurer. Hake also was concerned with 2015 invoices being paid in 2016 for the Recycling Center. Due to the 2015 cash flow in County General prior year invoices paid in 2016 were not charged to 2015. The Recycling Center budget was moved to the Solid Waste Fund in 2016, therefore some 2015 changes are being deducted from the recycling department within the Solid Waste Fund. The Board suggested this be discussed with the Auditors.

Diana Gering, Health Department Administrator reported that CASA would be paying 1/6 of the monthly utilities at the Health Department, 2015 utilities totaled \$11,141.96; a significant change from the prior building. Maintenance staff and a possible change in with the Health Department hiring their own staff was also discussed, no decision was made.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the Contract of Employment – Cloud County Health Officer with Dr. Dorothy Breault beginning January 1, 2016 and ending December 31, 2016.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 5 minute executive session with Gering to discuss non elected personnel including Thoman.

Larry Sharp, KCAMP reviewed KCAMP's services with the Board. KCAMP is in its 25<sup>th</sup> year as a leading provider of property and casualty coverage and risk management to 63 Kansas counties. KCAMP has low stable rates and a strong net asset position and is governed by a 7 member board serving 3 year terms; including 3 County Commissioners, 3 County Clerks and 1 Sheriff.

Jerry Collins, IT Director discussed the security system in the Courthouse and the possible lease of servers. Servers at the Courthouse, Health Department and Law Enforcement Center are replaced approximately every 3 years, Collins believes that the County could save some money by using a lease option. Collins will report back to the board in upcoming weeks after additional research.

Mark Boley visited with the Board about the condition of county roads, training for equipment operators, the use of windfarm funds, and the county's cell phone policy.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a CMB license for Geoffrey B. Michels at the Cloud County Fairgrounds on the recommendation of Lincoln Township.

Payroll - \$143,105.60

General Fund – \$72,293.32

Appraisal - \$4,719.07

Noxious Weed - \$511.54

Solid Waste - \$7,554.14

Road & Bridge – \$40,994.63

County Health - \$15,653.51

Election Expense - \$1,379.39

Payroll Deductions & Benefits - \$61,625.30.

Commissioner Czapanskiy & Caspers reported they attended the CloudCorp Luncheon on Monday February 22<sup>nd</sup> and Solid Waste Committee meeting on Tuesday February 23<sup>rd</sup>. Commissioner Engle also attended the CloudCorp Luncheon as well as the Dig Safe meeting Tuesday February 23<sup>rd</sup> and the North Central Regional Planning Commission on Thursday February 25<sup>th</sup>, and visited with the Maintenance and IT Staff over the week.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes with a correction from KWORC to KWORCC and an addition to read: Justin Steinbrock & Lucas Chavey with Meridian Way Wind Farm presented the Board the annual wind farm gift totaling \$300,000. Steinbrock recommended the Board consider giving funds to the Cloud County festivals and discussed with the Board what the money has been used for in the past. Not for Profit organizations can obtain an application at the County Clerk's office. Requests must be in writing and returned to the Courthouse prior to March 30<sup>th</sup> of each year. Applications will be reviewed by the Board who will determine if the request should be considered, depending on available funds and the priority of the project. Projects must meet requirements supporting innovative projects that enhance quality of life, prosperity, and safety of the citizens of the County by creating additional educational, recreational, social, health, community development and economic opportunities for them and for existing and new business in Cloud County. Businesses are encouraged to visit with CloudCorp Director Ashley Hutchinson if they are looking to expand or start a new business.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Abatement 2016-229 through 2016-234 totaling \$1,248.58.

The Board adjourned at 11:25 a.m., until Monday March 7, 2016.



COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MARCH 7, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the February meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on March 7, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Robert Walsh, County Attorney; Andy Asch, Highway Administrator; and Diana Gering, Health Department Administrator.

Others attending were; Eric Voss, Emergency Preparedness Director; Everett Ford; Trudy Poe, Commission on Aging; Marlin Johnson; Brandt Hutchinson; and 3 Concordia High School Government Class students.

Andy Asch, Highway Administrator presented the Board with a request and petition for a placement of a water line. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved a waterline request and petition at 135 N 10<sup>th</sup>, Glasco, KS.

Robert Walsh, County Attorney discussed the closing of 160<sup>th</sup> Road between Key and Lark and the possibility of reopening the road. A conference call to Wyatt Hoch, Foulston Siefkin LLP was made in reference to the Law Enforcement Center roof. Hoch reported that last week a representative from the insulation company was to visit the facility but did not show up. Hoch said that we need to know the amount of damage before a law suit could be filed; and that if the insulation company does not visit the facility soon that the County should move forward with their own investigation. Czapanskiy asked about the R value and mold growth; Hoch believed that the R value would decrease and that mold would be a possibility. Hoch will be in touch with Tom Richards and back in contact with the Board.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 5 minute executive session to discuss non-elected personnel.

Eric Voss, Interim Emergency Preparedness Director reported the EMPG grant was currently closed but would open again in June and he would complete the documents for a possible July award; he will obtain training on the County's employees badges; is researching on how one of the EM trucks was acquired by the department and suggested that one vehicles light bar and radios be transferred to the other and dispose of the first vehicle. The Board will check with other county departments if they have a use for the vehicle. Voss will get quotes on the transfer of equipment and report back to the Board. The Storm spotter class is scheduled for March 17<sup>th</sup> at the Cook Theater at CCCC with a short meeting to follow.

Everett Ford discussed a mowing special that was charged to a property after he had purchased the property on a tax foreclosure sale. It was Ford's understanding that the property was free of all debt at the time of purchase. The Board will look into the matter.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the hire of Thomas Tholstrup as full time Custodian at the rate of \$10.35 for a 90 day probationary period beginning March 14<sup>th</sup>.

On a motion by Commissioner Engle, second by Commissioner Caspers, unanimous vote the Board approved signing a letter to Senator Bowers and Representative Concannon in opposition of the tax lid enacted during the 2015 session. A copy of the letter shall also be forwarded to KAC.

Trudy Poe, Commission on Aging presented the Board with an amendment to By Laws changing Article VII: Meetings, Section 1 to read: "The Cloud County Commission on Aging shall meet at a pre-determined place on the first Thursday of each even numbered month at 1:30 p.m." Previously the Board met each month. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the bylaw changes for the Commission on Aging.

Sales tax received for sales during February 2016 totaled \$66,345.30 compared to the prior year's totaling \$64,819.49.

Brandt Hutchinson presented a Windfarm application for a bleacher project at the Concordia Sports Complex, the request for phase 1 is \$25,000. The project is broken into 3 phases replacing bleachers on Doyen, Jensen, Meyer and Meats Fields with a projected total of \$88,499.92. Hutchinson's presentation stated that the Sports Complex is a major player in collecting taxes for Cloud County, attracting thousands of people to attend games. The new bleachers will accommodate more guests allowing for the possibility of more tournaments. Safety is another reason for the bleacher replacement. The deteriorating bleachers are made of wood and are splintering, do not have a bottom or side and back guards.

Marlin Johnson asked questions about the windfarm application process.

Diana Gering, Health Department Administrator reported that they were switching companies for the monitors on refrigerated vaccines, they would be doing baseline TB testing at the College on Wednesday and are working on grant applications. Gering reported they had a good turn out for the Health Advisory Board Meeting and discussed the benefits of being a Chamber member, developing professional brochures for the Home Health Agency and setting new policies.

Jerry Collins, IT director updated the Board on server cost. Due to the cost of leasing equipment Collins will purchase a new server for the Health Department.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved cancelling check #113818 issued on March 7<sup>th</sup> to the Resource Council for \$910 as the vendor was incorrect.

The Board approved the following accounts payable expenses totaling \$118,886.26.

General Fund – \$57,475.58	Road & Bridge – \$9,219.77
Special Bridge - \$300.00	Juvenile Justice - \$579.88
Community Corrections - \$586.16	Appraisal - \$209.77
County Health - \$14,289.21	Noxious Weed - \$67.17
Election Expense - \$44.56	Solid Waste - \$14,326.74
Co Tourism & Convention - \$15,294.44	Court Services - \$119.98
Employee Benefits - \$6,373.00	

Commissioner Caspers reported he attended the Home Health Advisory Board Meeting on Wednesday March 2<sup>nd</sup> and the Republican Caucus on Saturday March 5<sup>th</sup>. Commissioner Engle attended KCCA Executive Board meeting in Topeka on Tuesday March 1<sup>st</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Abatements 2016-235 through 2016-249 totaling \$1,907.10.

The Board may attend the Intergovernmental Meeting on Wednesday March 9<sup>th</sup> in Jamestown and the Rural Fire Department Meeting on Tuesday March 8<sup>th</sup>.

The Board adjourned at 11:50 a.m., until Monday, March 14, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MARCH 14, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on March 14, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Brian Marks, Sheriff; Robert Walsh, County Attorney; Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Troy Shepard, Maintenance Manager; Diana Gering, Health Department Administrator; Jana Roush, Register of Deeds; Jerry Collins, IT Director; and JoDee LeDuc, County Treasurer.

Others attending were: Dawn Snyder, Community Corrections; Ashley Hutchinson, Cloud Corp; Sue Sutton, Wonda Phillips & Shaley George, Orphan Train Museum; 3 Concordia High School Gov't students.

Robert Walsh reported he was researching statues regarding the County's responsibility in maintaining mail routes. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved a 10 minute executive session to discuss non-elected personnel including Walsh; Troy Shepard, Maintenance Manager and Brian Marks, Sheriff.

Brian Marks, Sheriff presented the Board with the out of County billing for February totaling \$50,250.00; averaging 52 out of county inmates daily for the month. He reported that the Prison Rape Elimination Act (PRIA) audit has been postponed for a later date and is worried about the County's liability in regards to the roof problems at the Law Enforcement Center.

Ashley Hutchinson, CloudCorp Director discussed a program they are starting called Cloud County How it Works. Participants will attend 3 afternoons and will learn more about Cloud County Government, Industry and Agriculture. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 10 minute executive session to discuss confidential business matters, including Thoman. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board made a motion to reimburse no more than \$10,000 from the economic development funds from the wind farm contribution for an impact study for research and development on a current economic development project.

Diana Gering, Health Department Administrator presented the Board a Grant Application for the State of Kansas Department of Health and Environment. The grant totals \$95,665.03 for the Child Care Licensing Program, Family Planning, Immunization Action Plan, Maternal & Child Health, Public Health Emergency Preparedness, and State Formula. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers,

unanimous vote the Board approved the Chairman to sign the grant application for the State of Kansas Health & Environment. Gering also presented the Board a Windfarm Grant application for the Cloud County Local Emergency Planning Committee (LEPC) and the Health Department Emergency Preparedness to match the Cloud County Health Departments EP Grant for \$3,000 for the installation of a gas line for the Generator at the Emergency Operations Center. She reported the preliminary TB testing was completed at the College last week, the one student that was previously tested is no longer infectious and has returned to school. They will be busy doing blood draws for physicals for a Cloud County business this week.

Shaley George, Curator and Volunteers Wonda Phillips and Sue Sutton with the National Orphan Train Complex (NOTC) presented a windfarm application in the amount of \$15,260.12 for an updated video, interior exhibits, New York City floor map, copyright licensing and administrative installation cost. The NOTC has brought in more than 20,000 visitors since opening in September 2007; 3,506 of those visitors in 2015. In 2015 they also collected more than \$7,000 in admissions and \$2,471.50 in sales tax and strive to spend 99% of funds for operation in Cloud County.

Mike Hake, Solid Waste Director reported that Hamms Quarry would be retroactively increasing solid waste fees 3% back to January 1, 2016. The yearly 3% increase stated in the contract was missed on billings to Cloud County the past 2 years.

Andy Asch, Highway Administrator reported that 190<sup>th</sup> Road between Lark and Milo is currently closed for bridge work and should be open mid-week. The beginning of April all Cloud County Bridge plans will be reviewed, and reported several mechanical problems with machinery.

Danny McReynolds, Cloud County Fair Board presented the Board with new members for approval. McReynolds reported with the additions it leaves the Fair Board short 2 members. Anyone within Cloud County that is interested in being a Fair Board member can contact any of the current members. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the appointment of Jason Wheeler and Aaron Hake to the Cloud County Fair Board.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Resolution 2016-08 appointing Eric Voss as Cloud County's interim Emergency Management Coordinator effective February 22, 2016.

Department Head Meeting -

Dawn Synder, Community Corrections – Waiting to see what happens with legislation, specifically SB 367, working on grants.

Jerry Collins, IT Director – working on 2 projects at the LEC including upgrading equipment in patrol cars and new software that will track jail inmates, commissary and scheduling.

JoDee Leduc, Treasurer – State shipped new printers and will be shipping new scanners and signature machines, working on a small tax distribution for March 20<sup>th</sup>, state is using motor vehicle renewal to collect unpaid tolls and is discussing using it also for individuals behind on child support.

Andy Asch, Highway Administrator – Attended the annual Noxious Weed Conference last week, starting road projects and is in need of equipment repairs.

Mike Hake, Solid Waste Director – Transfer Station will begin summer hours this Wednesday, Hamms increased pricing, shipped out 42,422 lbs. of shredded paper, is in contact with a Manhattan company who will take Cloud County's E-Waste and possibly other recyclables.

Diana Gering, Health Department Administrator – Working on 2016-2017 grant applications, will have a physician's meeting for protocol for TB. Storm Spotter meeting at 7:00 p.m. at Cloud County Community Colleges Cook Theatre.

Jana Roush, Register of Deeds – Adjusting to a 2 person office and continuing training Stacie Jackson.

Shella Thoman, County Clerk – April 5<sup>th</sup> City election for Miltonvale & Concordia, borrowing equipment from Republic County to see how it works, the current election equipment is nearing the end of life. Fortunately former County Clerk Linda Bogart planned ahead and set aside funds for the purchase of new equipment. Wind Farm grant applications are due by March 30<sup>th</sup>. One individual has filed for Cloud County Sheriff. All County positions will be on the ballot with the exception of Czapanskiy's Commission District. The filing deadline is June 1 at noon.

Bill Czapanskiy, Commissioner – Encouraged departments to review their budgets and make adjustments on spending if necessary. Discussion of 5 Board Commission compared to a County Administrator.

Gail Engle, Commissioner – Petition for a possible 5 Board Commission has been approved, Tax Bill legislation.

Attendees discussed Cellular service, pros and cons of 5 Board Commission / County Administrator, county spending, and LEC bond payments.

The Board approved the following accounts payable expenses totaling \$1,729.88.

General Fund – \$162.13	Road & Bridge – \$1,057.22
County Health - \$242.91	Noxious Weed - \$203.37
Solid Waste - \$64.25	

Payroll - \$140,320.44

General Fund – \$69,075.32	Road & Bridge – \$41,313.61
----------------------------	-----------------------------

Appraisal - \$4,751.77  
Noxious Weed - \$511.54  
Solid Waste - \$7,639.03

County Health - \$15,681.91  
Election Expense - \$1,347.26

Payroll Deductions & Benefits - \$61,802.05.

The Board attended the Inter-governmental meeting in Jamestown on Wednesday March 9<sup>th</sup>. Engle and Czapanskiy attended the Fire District Meeting on Tuesday March 8<sup>th</sup>. Czapanskiy attended the Cloud County Resource Council meeting on Wednesday March 9<sup>th</sup> and the Chemical Dependency Committee Meeting on Friday March 11<sup>th</sup>.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the minutes as presented.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Abatement 2016-250 through 2016-253 totaling \$624.52.

The Board adjourned at 12:15 a.m., until Monday, March 21, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MARCH 21, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on March 21, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; and Loni Kindel, Immunization Clerk.

Others attending were: Shayla Lewellyn; Christine & Cindy Francis, Clyde Area Foundation; and 1 Concordia High School Gov't student.

Andy Asch, Highway Administrator reported that 190<sup>th</sup> Road between Lark and Milo is now open, bridge work was completed late last week and discussed the Courthouse parking lot repairs.

Diana Gering, Health Department Administrator and Loni Kindel, Immunization Clerk discussed working with VaxCare. VaxCare provides vaccinations solutions for health departments and other medical providers. VaxCare would be responsible for ordering all vaccines and billings for Health Department clients at a cost of \$20 a month. Each month Cloud County would be reimbursed, from a set vaccination schedule, for those vaccinations given. VaxCare would purchase the current inventory and provide a Smart hub for future vaccinations. There is no contract to sign and 2 area counties are or will be participating. The Board agreed that it could be beneficial; Gering stated they would try it and see how it went.

Mike Hake, Solid Waste Director reported that he shipped 40,091 lbs. of textiles, while the rate was not great the room was needed in storage. Hake would be contacting Republic County to discuss the Solid Waste contract they have with Cloud County.

Christine Wilson and Cindy Francis with the Clyde Area Foundation (CAF) presented a Windfarm Grant request for \$5,000. The funds would be used to award grants to non-profit organizations in the Clyde area. Previous grants provided by CAF have been used to support the quality of life, such as to improve the facilities at the Clyde Ball field and to provide furniture at the Randolph Decker Public Library. The grants have provided support for citizens of all ages by awarding funds for not only school field trips, but also equipment for Park Villa Nursing Home. Wilson said that CAF have awarded the 2016 grants so any dollars awarded would not be distributed until 2017.



The Board approved the following accounts payable expenses totaling \$112,547.17.

General Fund – \$35,652.17	Road & Bridge – \$37,307.40
Juvenile Justice - \$4,149.69	Community Corrections - \$1,495.41
Appraisal - \$444.20	County Health - \$9,705.39
Noxious Weed - \$172.80	Election - \$1,087.29
Solid Waste - \$18,573.29	Employee Benefits - \$246.62
Spec Alcohol & Drug - \$3,712.91	

Commissioner Caspers attended the Cloud Corp Board Meeting on Tuesday March 15<sup>th</sup> and participated in the KWORCC Teleconference on Thursday March 17<sup>th</sup>. Commissioner Engle attended the Juvenile Detention Committee meeting in Lincoln County on Wednesday March 16<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes with a correction to remove Commissioner Czapanskiy from attending the governmental meeting; to read. Commissioner Engle and Caspers attended the Inter-governmental meeting in Jamestown on Wednesday March 9<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Abatement 2016-254 through 2016-264 totaling \$4,094.92.

The Board adjourned at 10:55 a.m., until Monday, March 28, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MARCH 28, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on March 28, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Brian Marks, Sheriff; Robert Walsh, County Attorney; Andy Asch, Highway Administrator; and Mike Hake, Solid Waste Director.

Others attending were: Briana Vanous; Toby Nosker, KNCK Radio; Larry Uri, City of Concordia City Manager; Amber Rogers, Brown Grant Director; Eric Johnson, Marlin Johnson & Teresa Shore, Sunset Home; and 1 Concordia High School Government Student.

Mike Hake, Solid Waste Director reported one of the trailers was damaged during a transport to the landfill.

Rob Walsh, County Attorney along with Larry Uri, City Manager – Concordia discussed a Special Assessment on property at 312 West 14<sup>th</sup> in the sum of \$300 for final mowing of the property in August 2011. The property was purchased by Everett Ford on a tax foreclosure sale in February of 2012 and had recently contacted the Board. Ford does not believe he should be responsible for mowing charges owed for the property before he was the owner. The City of Concordia certified mowing charges to the County Clerk's Office for the property on September 1, 2011 for \$550 and September 24, 2012 for \$300. Due to timing of the certification and the tax foreclosure sale the City was in their legal right to certify the \$300 in 2012. Discussion was held about how we could work together and prevent this from happening in the future. Walsh additionally reported that he had not heard back from the Regional Postal Service on the closing of 160<sup>th</sup> Road between Lark and Key or progress of Law Enforcement Center matters.

Brian Marks, Sheriff reported that despite the ongoing roof problems the jail was maintaining numbers and functioning fine; they recently had a mock PRIA audit and were praised on how well everything is run and confident that they will pass; bids will be sent out for the audit.

On motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved allowing the Chairman to sign the Special Warranty Deed between Cloud County, Kansas a political subdivision, as Grantor and NorKan Fertilizer, LLC, as Grantee.

Andy Asch, Highway Administrator presented the Board with a resolution for a weight limit change, reported that chemical costs were down from 2015, discussed the repairs

on equipment and notified the board they were in search of a used pickup. On motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved resolution 2016-09 removal of weight limit signs for Bridge No. 6217, located between sections 31 and 32, T6S, R2W, which spans West branch of Elm Creek.

On motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the Chairman to sign the annual Peopleware Agreement with Computer Solutions Concepts.

Amber Rogers, Brown Grand Director presented a windfarm grant request for \$4,000. The funds would be used to offset the expense of the cost of the Missoula Children's Theatre presentation of Aladdin at the end of July. Students will have the opportunity to try out and participate in the production. The project will be an enriching experience for the entire county; giving students on hands experience with the arts.

Eric Johnson, Marlin Johnson & Teresa Shore with Sunset Home presented a windfarm grant request for \$21,000. The funds would be used to start a Behavior Based Ergonomics Therapy Program (BBET). BBET is a non-medication program that uses the science of Ergonomics and Neuroscience research to provide therapeutic activities to reduce the mental stress that leads to challenging behaviors in residents with Alzheimers and Dementia. The project will provide Cloud County with one of the nine facilities trained and certified to implement the BBET program in the state. The project includes education outreach benefits to facilities, family, and the community.

Shella Thoman, County Clerk discussed the location of the pop and candy machines as well as the idea brought to her about purchasing and maintaining the machines internally.

Commissioner Gary Caspers wanted to clarify that he was not circulating the petition for a possible change to the number of County Commissioners. Former County Commissioner Gary Fraser recently had the petition wording approved by Walsh to change the Board from 3 to 5 members.

The Board approved the following payroll expenses:

Payroll - \$140,781.50.

General Fund – \$68,131.56	Road & Bridge – \$42,626.56
Appraisal - \$4,719.04	County Health - \$15,679.45
Noxious Weed - \$511.54	Election Expense - \$1,373.72
Solid Waste - \$7,739.63	

Payroll Deductions & Benefits - \$112,547.17.

Commissioner Caspers reported he attended the Local Emergency Planning Committee (LEPC) meeting on Wednesday March 23<sup>rd</sup> in Concordia and the Homeland Security Meeting in Beloit on Tuesday March 22<sup>nd</sup>.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the minutes as presented.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Abatements 2016-265 through 2016-268 totaling \$1,097.54.

The Board adjourned at 11:30 a.m., until Monday, April 4, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
APRIL 4, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the April meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on April 4, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Robert Walsh, County Attorney; Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; Michelle Kindel, Vonda Pumarlo; and Vicki Kopsa.

Others attending were: Robert Thomas; Jennie Thrash; PJ Owen; Crystal Paredes & Julie Snavelly, NCK CASA; Marlene Stamm, NCK Environmental, LLC; and 2 Concordia High School Gov't students.

Robert Walsh, County Attorney and Vicki Kopsa, Paralegal discussed the upcoming tax foreclosure sale and reviewed the properties that will be for sale. Robert Thomas asked about a property that was for sale that included his personal property, Walsh asked Thomas to come visit him in the Attorney's office. Walsh later reported that the legal description did not include his portion of the property. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 10 minute executive session to discuss attorney client privilege to include Mike Hake, Solid Waste director.

Andy Asch, Highway Administrator reported that the state would be here this week to review the County's bridge plans, he would be looking for a summer mower operator, equipment problems and discussed the lease agreements on the County's rock pits. Asch and the Board will attend the NCK County Highway Officials meeting in Washington on April 6<sup>th</sup>.

Diana Gering, Health Department Administrator, Vonda Pumarlo, Brandi Bray and Michelle Kindel presented a Proclamation. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board proclaimed April 4 – 10<sup>th</sup> as National Public Health Week and encourage our community members to recognize the Health Department for making healthcare a critical part of Cloud County. Gering reported that VaxCare was installed and operational, the County should expect to see a check for approximately \$14,000 mid-April for the vaccine they had on hand.

Mike Hake, Solid Waste Director discussed the possibility of the City of Clyde getting a 3<sup>rd</sup> Recycling trailer through a grant for cardboard to be collected at the school and presented the interlocal agreement for solid waste disposal with Republic County. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the supplemental agreement between Cloud County and Republic

County for the transfer of solid waste. Republic County shall be charged \$63.30 per ton, plus Republic County's share of fuel compensation cost effect February 1, 2016.

Crystal Paredes and Julie Snavelly, NCK CASA presented a proclamation for Child Abuse Prevention Month. In 2015 Cloud County had 73 abuse cases. 9 volunteers, 5 from Concordia including Commissioner Caspers, will complete training Monday April 4<sup>th</sup>. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board proclaimed April as Child Abuse Prevention month and recognize the important role CASA volunteers have in advocating for the best interests of abused and neglected children in Cloud County, Kansas.

Marlene Stamm, NCK Environmental gave a quarterly update including 5 new permits, 10 final permits, 3 real estate inspections, and 3 complaints.

The Board acknowledge the classification change for Christine Witt, Adult Intensive Supervision Office from Step D to Step E grade 22 on the state pay scale with a wage change from \$21.15 to \$22.74.

Sales tax received for sales during February 2016 totaled \$60,163.58 compared to the prior year's totaling \$63,604.72

The Board will participate in Community Connections Friday April 8<sup>th</sup> and will canvass the City General Election on Monday April 11<sup>th</sup> at 8:30.

The Board approved the following accounts payable expenses totaling \$206,006.83.

General Fund – \$74,653.39	Road & Bridge – \$46,170.90
Juvenile Justice - \$878.85	Community Corrections - \$896.83
Appraisal - \$612.35	County Health - \$18,480.15
Noxious Weed - \$16,664.24	Election - \$44.54
Solid Waste - \$18,518.69	Co Tourism & Convention - \$4,086.89
Special Machinery & Equip - \$25,000.00	

Commissioner Engle attended the North Central Regional Planning Commission meeting Wednesday March 31<sup>st</sup> in Beloit.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Abatement 2016-269 totaling \$41.92.

The Board adjourned at 11:25 a.m., until Monday, April 11, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
APRIL 11, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on April 11, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; Barry Porter, Appraiser; Brian Marks, Sheriff; and JoDee LeDuc, County Treasurer.

Others attending were: Eric Voss, Emergency Preparedness Director; Kim Larson, River Valley Extension; Lea Throckmorton, District Court Clerk; Adam Crawford and Mary Brashear, US Cellular; and 12 Concordia High School Gov't student.

Brian Marks, Sheriff discussed Law Enforcement Center (LEC) repairs, recent training a deputy attended, daily maintenance, mowing and a possible burn ban.

Eric Voss, Emergency Preparedness Director recommended looking into a burn ban on Red Flag Days, he will return next week with some possible resolution ideas. The Board highly recommends to County residents not to burn until there is sufficient rain fall. Voss will also be hosting training on the State Emergency Preparedness badge preparation.

Andy Asch, Highway Administrator reported he was working on the annual report for the State, will seed the ditch at the LEC, is looking at diagnostic equipment, will spray the courthouse yard in the next couple of weeks and discussed the lease agreements for the Rock Pits and the work to be done on the Courthouse parking lot. Tire bids have been sent out with a deadline to be returned to the County Clerk's office by April 22<sup>nd</sup>, bids will be opened at the Commission meeting on April 25<sup>th</sup>. Asch presented the Federal-Aid Fund Exchange Master agreement between the Kansas Department of Transportation and Cloud County. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board acknowledged and accepted the Federal-Aid Fund Exchange Master Agreement.

Adam Crawford and Mary Brashear, US Cellular presented the Board with documentation on the services US Cellular could provide and are interested in giving a bid for those services.

Department Head –

Kim Larson, Extension District – Walk Kansas started with 30 teams participating. Wheat plot tours will be June 1, 2 & 8<sup>th</sup>. The County Fair will be the last week in July.

Brian Marks – Maintaining inmate numbers. Busy with investigations. Multiple fires recently. PRIA audit is out for bids.

Mike Hake, Solid Waste Director – Recycling Center sold 42,359 lbs. of clothing and 41,786 lbs. of cardboard. Transfer Station – Working on Trailer repairs.

Andy Asch, Highway Administrator – Working on annual report for the state. Rock, culvert & ditch work. Having equipment issues.

Barry Porter, Appraiser – Ag values are calculated on 8 year average, miscalculation on one crop with a cropland decrease; no notices need sent on a reduction.

Lea Throckmorton, District Court Clerk – Training across the state with over 350 people signed up. Delay in the mandatory e-filing due to the training schedule with a new projected date of July 1<sup>st</sup>. Watching legislative bills.

Diana Gering, Health Department Administrator – Working with the new Vax Care program, it's working very well. Working on quarterly reports. Problems with the State program.

JoDee LeDuc, County Treasurer – Mailed out 2<sup>nd</sup> half tax statements. Considering not mailing out 2<sup>nd</sup> notices in 2017 and beyond due to the expense of the mailing.

Shella Thoman, County Clerk – Board canvassed the City Election from April 5<sup>th</sup> this morning. US Cellular was in to visit about their services. Windfarm grant applications were due March 30<sup>th</sup> with over \$900,000 in requests. Auditors will be here the last full week in May.

Bill Czapanskiy, Commissioner – Asked Departments to continue working on trimming expenses.

Also discussed was employee's wage, leave time, work comp, and 5 board commission / county administrator.



The Board recognized the 2017 budget request from North Central-Flint Hills Area Agency on Aging in the amount of \$22,029. A difference of \$14,939 from the previous year due to the volatility of food costs, the new requirement under the Affordable Care Act to provide health insurance to Friendship Meals employees who work 30 or more hours a week and the concern about projected State revenue shortfalls and uncertainties in the federal budget.

2017 Budget requests are due May 6, 2016.

The Commissioner may attend the Capital Improvement Planning for Local Government hosted by North Central Kansas Regional Planning on Thursday April 14<sup>th</sup>.

The Board approved the following payroll expenses totaling \$139,980.75.

General Fund – \$67,679.79	Road & Bridge – \$42,358.54
Appraisal - \$4,699.14	County Health - \$15,703.24
Noxious Weed - \$511.54	Election - \$1,358.60
Solid Waste - \$7,669.90	

Payroll Deductions & Benefits - \$61,397.43

The Board attended the District Highway meeting on Wednesday April 6<sup>th</sup> in Washington County and participated in Community Connections at KNCK Studios on Friday April 8<sup>th</sup>. Commissioner Czapanskiy also attended the Chemical Dependency Committee meeting on Friday April 8<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 12:28 p.m., until Monday, April 18, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
APRIL 18, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on April 18, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Robert Walsh, County Attorney; Andy Asch, Highway Administrator; Brian Marks, Sheriff; and Troy Shepard, Maintenance Manager.

Others attending were: Ashley Hutchinson, CloudCorp Executive Director; Randall Allen, KAC; Toby Nosker, KNCK Radio; Tom Tuggle and 3 Concordia High School Gov't students.

Robert Walsh, County Attorney and the Board made an attempt to contact Wyatt Hoch, Foulston Siefkin LLP; Hoch was not available. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, approved Resolution 2016-10 appointing Regina Thompson as the acting Cloud County Attorney for the purpose of handling any matters as they may arise on May 16 – 27, 2016.

Brian Marks, Sheriff discussed Law Enforcement Center (LEC) repairs, reported they were housing 79 inmates and more room was needed for out of county inmates.

Andy Asch, Highway Administrator reported they were crushing rock, had equipment down for repairs and discussed a resident's call about tire bids. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers unanimous vote the Board approved the hire of Gilford Hale and Steve LeDuc for part time summer help starting May 16<sup>th</sup> at a rate of \$8.25 an hour.

Troy Shepard, Maintenance Manager reported that he received background checks back on possible new hires, had an interview scheduled for the afternoon and had several applicants not returning calls. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 5 minute executive session to discuss non-elected personnel. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved a second 5 minute executive session to discuss non-elected personnel.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 15 minute executive session to discuss Confidential Business Matters including Ashley Hutchinson, CloudCorp Director.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved a second 15 minute executive session to discuss Confidential Business Matters including Ashley Hutchinson, CloudCorp Director.

Randall Allen, Kansas Associations of Counties (KAC) visited with the Board about the hiring process and pros and cons of a County Administrator. Allen stated that an Administrator would not diminish the Board of Commissioners but rather enhance the positions. The process of hiring would not happen overnight and a regional if not nationwide search would be recommended. The position could be combined with a variety of other responsibilities depending on what the Board wanted. He also discussed the differences between a manager and administrator.

Shella Thoman, County Clerk discussed the Cell phone services and US Cellular proposal to bid on services. Thoman will compile a list of County cell phones for any Cellular company wanting to present a bid. Thoman also discussed a proposal sent from Midwest Connect to provide services for the postage machine. Any company interested in presenting bids for Cell or postal services should contact the County Clerk's office.

The Commissioners may attend the It Works Luncheon hosted by Cloud Corp on Wednesday April 20<sup>th</sup>.

The Board approved the following accounts payable expenses totaling \$175,365.72.

General Fund – \$109,866.91	Road & Bridge – \$30,161.86
Juvenile Justice – \$882.11	Community Corrections - \$477.29
Appraisal - \$245.52	County Health - \$10,204.30
Noxious Weed - \$12,432.23	Election - \$1,875.80
Solid Waste - \$2,584.65	Tourism – \$3,491.43
Court Services – \$1,897.00	Employee Benefits - \$1,246.62

Commissioner Czapanskiy reported he attended the Cloud County Resource Council meeting on Wednesday April 13<sup>th</sup>. Commissioner Engle attended the Capital Improvement meeting in Concordia on April 14<sup>th</sup> and participated in Community Connections on April 15<sup>th</sup>.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Abatement 2016-270 through 2016-278 totaling \$5,976.66.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes for April 11, 2016 as presented.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes for canvassing Board for the City Election as presented.

The Board adjourned at 12:22 p.m., until Monday, April 25, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
APRIL 25, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the April meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on April 25, 2016 in the Commissioners' room at the Courthouse with Chairman Gary Caspers, Members Gail Engle and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Brian Marks, Sheriff; Mike Hake, Solid Waste Director; Troy Shepard, Maintenance Manager; Diana Gering, Health Department Administrator; and Lisa Widen, Road & Bridge Office Clerk

Others attending were 3 Concordia High School Government Class Students.

Brian Marks, Sheriff and the Board received a call from Wyatt Hoch, Foulston Siefkin LLP. Hoch and Tom Richards recommend that photo's be taken of the in place insulation and 1 or 2 roof panels in multiple places be removed and take photos. Richards will be in contact with a possible contractor in the next couple of weeks. Hoch's opinion is the panels were not installed as industry standard and believes quite a bit will happen before the end of May. Hoch also recommended that grading on the west side of the building be correct.

Diana Gering, Health Department Administrator reported the County's car horn keeps going off and is being looked at. The immunization Director will be resigning at the end of July and she would like to get a replacement hired so they can work together for the month of July.

Mike Hake, Solid Waste Director reported that the trailer is back and the replaced tarp is better quality then the factory tarp. Also discussed was the light at the corner of Noble Road and Highway 81. The monthly charge for the light is \$26 and is included on the Transfer Station statement, but not benefiting the Transfer Station. Hake brought it to the Boards attention in regards to working on cutting expenses and if the light was a necessity. Recycling shipped out 44,050 lbs. of paper.

Lisa Widen, Highway Department Office Clerk was present for the opening of Tire bids. Bids were received from Becker Tire Wholesale, Thompson OK Tire, Inc, Commercial Tire Centers, Inc. & Kansasland Tire / Concordia. Widen reported a new leak at the county shop that will be worked on this week with the forecast in mind and discussed the County's Bereavement policy. Thoman will research other policies in the area and report back.

The Board recognized the resignation of Steve LeDuc as summer mowing crew effective immediately.

On motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the hiring of James Sulanka as part time summer mowing crew at a wage of \$8.25 effective May 15<sup>th</sup>.

Troy Shepard, Maintenance Manager presented the Board with a new hire to fill a vacancy left in July of 2015 and asked about part-time summer help. On motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the hiring of Henry A. Eilert as Custodian at an introductory rate of \$10.30 an hour for 90 days effective April 25<sup>th</sup>.

Thoman discussed the County's Flexible spending benefit, employees participating in Unreimbursed Medical plan have requested nearly \$7,000 more than contributed to date. The plan will save over \$4,000 in tax dollars for the County.

The Board awarded the \$278,120 of Wind Farm funds for 14 projects. 26 applications were submitted totaling \$926,055.76. Projects awarded:

Clyde Area Foundation Grant Program - \$2,500  
Concordia Sports Complex – Bleacher Project - \$22,500  
Concordia Senior Center – Renovation of Reception Area - \$1,000  
National Orphan Train Complex – Exhibit Updates - \$6,500  
Cloud County Resource Center – Cloud County Event Center - \$2,500  
Sunset Home – Behavior Based Ergonomics Therapy Program - \$21,000  
CloudCorp – Get in the Cloud - \$150,000  
Cloud County Fair Committee – Commercial Building Floor Epoxy - \$7,500  
Cloud County Fair Committee – Discount Carnival Tickets - \$3,500  
Cloud County Home Health Agency – Public Awareness of Co. Home Health - \$2,000  
Cloud County – Cloud County Health Department - \$50,000  
City of Glasco – Youth Center Roof & Windows - \$5,000  
Jamestown City Library – Wireless update / Electrical Additions - \$2,870  
Miltonvale EMS & Fire – Miltonvale EMS & Fire Communication - \$1,250

The Board approved the following payroll expenses totaling \$142,664.61.

General Fund – \$70,843.95	Road & Bridge – \$42,408.57
Appraisal - \$4,708.12	County Health - \$15,319.35
Noxious Weed - \$511.54	Election - \$1,335.92
Solid Waste - \$7,537.16	

Payroll Deductions & Benefits - \$179,964.40

Commissioners Czapanskiy and Caspers reported they attended the How It Works luncheon and took a tour of the City Hall and the Courthouse on Wednesday April 20<sup>th</sup>. Commissioner Engle reported he attended the Juvenile Detention Committee meeting in Junction City and the Juvenile JJA/Community Corrections Advisory Board meeting in Concordia on Wednesday April 20<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes of the previous meeting as presented.

The Board adjourned at 12:14 p.m., until Monday, May 2, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MAY 02, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on May 2, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Wanda Backstrom, Community Corrections / JJA Director; Dawn Synder, JJA Case Manager / JISP & Admin Assistant; Andy Asch, Highway Administrator; Diana Gering, Health Department Administrator; Brian Marks, Sheriff; and Rob Walsh, County Attorney.

Others attending were: Trudy Poe, Commission on Aging; Joyce Menard, President Commission on Aging; and Don Menard, Silver Haired Legislature (SHL).

Wanda Backstrom, Community Corrections / JJA Director and Dawn Synder, JJA Case Manager / JISP & Admin Assistant presented the Fiscal Year 2017 Grant Application Funding Request to be signed. This funding is provided by the State of Kansas not Cloud County. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the Chairman to sign the Juvenile Justice Comprehensive Plan State Block Grant Amendment to Agreement, Community Corrections Behavioral Health Budget Summary and Budget Narrative and 2017 Community Corrections Comprehensive Plan Signatory Approval Form for approval.

On a motion by Commissioner Engle, second by Commissioner Caspers, unanimous vote the Board approved a 10 minute executive session to discuss non-elected personnel with Backstrom.

The Board recognized the resignation of Brandon Paredes effective May 2<sup>nd</sup>.

Brian Marks, Sheriff reported they were looking at auctioning a seized truck with Gold Belt Marketing, they were maintaining numbers and discussed the roof problems. Out of County billing for March totaled \$46,300.00; averaging 45 out of county inmates daily.

Andy Asch, Highway Administrator reported that he reviewed the Tire bids totaling \$35,381.82: Thompson OK Tire, Inc. - \$12,534.00; Commercial Tire Centers, Inc - \$1,611.00; Kansasland Tire/Concordia - \$19,651.98; and Becker Tire Wholesale - \$1,584.84. The water leak was fixed and re-plumbing needs to be considered at some point and they have been doing spraying as weather allows and selling chemicals. Also discussed was the light at Hwy 81 and Noble; the Solid Waste Fund has been paying the service fee for the light.

Diana Gering, Health Department Administrator presented her 2017 budget request and discussed the WIC Grant.

Trudy Poe, Commission on Aging and Joyce Menard, President Commission on Aging discussed the recent letter the Board received from the North Central-Flint Hills Area Agency on Aging and thanked the Board for supporting the Senior Center. In 2017 the agency will be required to provide health insurance for Friendship Meals employees who work 30 or more hour's week. This will increase the expenses by \$14,000 and asked the Board if the employee could be added to the County's policy, for additional funding or any other ideas.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 5 minute executive session to discuss non-elected personnel with Robert Walsh, County Attorney.

Shella Thoman, County Clerk presented the Board with a chart of Bereavement Leave Comparison; comparing Cloud County's leave with 10 other area employers. KWORC conducted a loss prevention analysis on April 26<sup>th</sup>.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board Proclaimed May 2016 to be Motorcycle Awareness Month.

Sales Tax received for sales during March 2016 totaled \$105,009.41 compared to the prior year's totaling \$52,779.51.

The Board approved the following expenses totaling \$158,119.60

General Fund – \$55,182.38	Road & Bridge – \$39,164.87
Juvenile Justice - \$5,139.95	Community Corrections - \$178.87
County Health - \$8,934.85	Noxious Weed - \$4,099.71
Election - \$380.24	Solid Waste - \$31,709.50
Co. Tourism & Convention – \$277.83	Court Services - \$68.55
Fair - \$975.94	Pawnee Mental Health - \$1,667.43
Soil Conservation - \$483.20	Mental Retardation - \$2,569.99
Historical Museum - \$874.96	Services for the Elderly - \$2,061.64
Spec Alcohol & Drug - \$2,196.00	Reg Library General - \$2,153.69

Commissioner Caspers attended the KWORC Board of Trustees meeting on Thursday April 28<sup>th</sup> in Topeka. Commissioner Engle attended the North Central Regional Planning Commission meeting on Thursday April 28<sup>th</sup> in Salina.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board will be attending the Kansas County Commissioners Association Annual Conference in Manhattan May 3<sup>rd</sup> – 5<sup>th</sup>.

The Board adjourned at 11:50 a.m., until Monday, May 9, 2016.



COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MAY 9, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the May meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on May 9, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Brian Marks, Sheriff; Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Jerry Collins, IT Director; Troy Shepard, Maintenance Manager; Diana Gering, Health Department Administrator; and Jana Roush, Register of Deeds.

Others attending were: Greg Lagasse; Marlene Stamm, NCK Environmental, LLC; Larry Uri, Concordia City Manager; Pat Gerhart, River Valley Extension; and Lea Throckmorton, District Court Clerk.

Brian Marks, Sheriff reported Out of County billing for April totaled \$51,800; averaging 54 out of county inmates daily. Marks also reported that bids were in for the Prison Rape Elimination Act (PREA) Audit and Department of Corrections (DOC) would be here today to review them; DOC will pay up to \$6,000 for the audit. A call was made to Tom Richards who reported he would be at the LEC next Tuesday or Wednesday to look at the roof. Marks also discussed a letter received by the City of Concordia for water and sewer services at the Law Enforcement Center (LEC). The LEC was significantly under billed during the period of 31 months beginning September 2013 and ending March 2016. The letter states that the total quantity of water provided during the period read 3,650,000 however the software erroneously recorded this as 365,000 gallons. The difference between the totaled paid and the correct billing is \$10,608.35, which will be prorated over a period of 31 months. Larry Uri, Concordia City Manager, later attended the meeting and apologized for the error and explained a one-time Kansas Department of Revenue Water Protection fee of approximately \$100

Marlene Stamm, NCK Environmental LLC requested a variance for the separation distance between the well and the wastewater system. Due to the limited lot size and the location of the well, the system had to be installed within 30 feet of the well. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved granting a variance for the property at 1328 Rust Rd, Concordia for a septic tank.

Andy Asch, Highway Administrator reported tire bids last year totaled \$36,754 and this year were \$35,381, that the bridge 2 miles east of Hwy 81 on 160<sup>th</sup> between Hwy 24 and Camp is closed for repairs and discussed repairs that will be done on Noble Road.

Diana Gering, Health Department Administrator discussed a delinquent billing. On motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 10 minute executive session to discuss non-elected personnel with Thoman present.

Department Head –

Lea Throckmorton, District Court Clerk –July 1<sup>st</sup> is the deadline for mandatory filing, with a goal of paperless 30 – 60 days later. Attorney training will be May 24<sup>th</sup> and Judge training on May 25<sup>th</sup>.

Dawn Synder, JJA Case Manager / JISP & Admin Assistant- Submitted the FY 2017 grant application. Creating a new Juvenile Task Force and Intake Coordinator. Focusing on new legislation.

Troy Shepard, Maintenance Manager – Memorial ball needs valve replaced. Cooling tower is cleaned out and filled, waiting to be turned on.

Brian Marks – Maintaining inmate numbers / revenue for out of county staying steady. Bids for PREIA audit are turned in.

Pat Gerhardt, Extension District – Free parenting classes are scheduled for June in Belleville. Winter Canola Field Day will be May 25<sup>th</sup> and wheat plot tours will be June 1<sup>st</sup>, 2<sup>nd</sup> and 8<sup>th</sup>. Babysitting classes will start and they are finishing school activities for the year.

Andy Asch, Highway Administrator – Road patching & spraying. Will be doing work on Noble Road.

Mike Hake, Solid Waste Director – Recycling Center sold 51,915 lbs. of cardboard. Transfer Station – Looking a prices for a Back hoe replacement.

Diana Gering, Health Department Administrator – Roof is leaking from last night rains. Thanked the Sheriff's office for doing building checks.

Jerry Collins, IT Director – New computers will be arriving. Will work through problems with windows 10. Discussed servers and offsite back up.

Jana Roush, Register of Deeds – Routine Business.

Shella Thoman, County Clerk – June 1<sup>st</sup> is the deadline to file for State, County and Township offices. Will be attending the Kansas County Clerks & Election Officials Annual Conference in Manhattan this week with Deputy Election Clerk Stacie LaBarge. Looked at new election equipment and if purchased this year could save 27 1/2% by purchasing with other Counties; will look at another Company before purchasing. Fortunate that more than enough funds have been put aside since purchasing the current

equipment. Reminded department heads to respond if they will be attending the Workforce Development Lunch on May 25<sup>th</sup>. Asked if everyone felt like the monthly reports that are being sent are helpful. Reported that many department heads met last week to discuss employee retention, a Capital Improvement Plan and the idea of a County Administrator. Department heads thought hiring an Independent Consultant, increasing the auditors' services and/or working together as department heads and with the Commissioners might be a better avenue to take than hiring a full time Administrator. Engle said after talking to several people at Conference last week he didn't think an Administrator was the best fit for Cloud County.

Bill Czapanskiy, Commissioner – Asked Departments to continue working on their budget and to evaluate if all employees are carrying their weight.

Commissioner Engle, Caspers & Czapanskiy reported they attended the Kansas County Commissioners Association Annual Conference in Manhattan May 3<sup>rd</sup> – 5<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes of the previous meeting as presented.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Abatements 2016-279 and 2016-280 totaling \$562.76

The Board approved the following payroll totaling \$140,572.38

General Fund – \$68,552.53	Road & Bridge – \$42,256.84
Appraiser - \$4,668.11	County Health - \$15,560.19
Noxious Weed - \$511.54	Election - \$1,335.92
Solid Waste - \$7,687.25	

The Board adjourned at 12:07 p.m., until Monday, April 16, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MAY 16, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the May meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on May 16, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Kathy Hajny, Office Clerk; and JoDee LeDuc, County Treasurer.

Others attending were: Wes Rathbun, Nex-Tech Wireless; Adam Crawford & Macy Brashear, US Cellular; and Gary Reynolds.

Andy Asch, Highway Administrator reported \$105,847 has been spent on repairs to date, compared to prior year's totals of \$162,164 (2015), \$95,916 (2014) and \$87,279 (2013) and discussed bridges and the possible sale of the hot mix plant.

Wes Rathbun, Nex-Tech Wireless presented a proposal for the County's Cellular service. The estimated monthly plan cost totaled \$997 - \$1,111 depending on the number of Smartphones on the plan, included free equipment and a 2 year contract.

Mike Hake, Solid Waste Director and Kathy Hajny, Office Clerk presented the Delinquent Solid Waste fees totaling \$15,446; an additional \$7,723 will be add in fees before being submitted to the Clerk's office to be added to the tax roll. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the Solid Waste delinquent list.

Adam Crawford and Macy Brashear, US Cellular presented a proposal for the Counties cellular service. The estimated monthly plan cost totaled \$1,097.50 - \$1,187.50 depending on the number of Smartphones on the plan, included a charge of a \$.01 for each piece of equipment, a 2 year contract and an estimated \$4,250 in credits.

Gary Reynolds discussed trees that need trimmed south of 5 corners on 130<sup>th</sup>. The Board later called Asch who said that they were on the list to be trimmed.

JoDee LeDuc, County Treasurer discussed a situation with a credit card payment.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Resolution 2016-11 cancelling wire #900407 in the amount of \$37.50 to the Cloud County Flex Plan as the wire needed to be a check.

The Board approved the following expenses totaling \$188,502.81.

General Fund – \$77,342.65	Road & Bridge – \$79,954.38
Juvenile Justice - \$906.81	Community Corrections - \$1,477.96
Appraisal - \$788.06	County Health - \$3,909.91
Noxious Weed - \$1,559.15	Election - \$533.91
Solid Waste - \$17,282.56	Co Tourism & Convention - \$3,739.46
Field Services - \$7.96	Employee Benefits - \$1,000.00

Commissioner Czapanskiy also attended the Cloud County Resource Council Meeting on Wednesday, May 11<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved abatements 2016-281 through 2016-285 totaling \$3,568.10.

The Board may attend the Intergovernmental meeting at Concordia City Hall on May 18<sup>th</sup>.

The Board adjourned at 11:54 a.m., until Monday, May 23, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MAY 23, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the May meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on May 23, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Barry Porter, Appraiser; Troy Shepard, Maintenance Manager; and Jerry Collins, IT Director.

Others attending were: Tom Richard; Trudy Poe, Commission on Aging; Tony Burnett, Senior Citizens Center; Toby Nosker, KNCK; and Ashley Hutchinson, CloudCorp Director.

The Board visited with Tom Richard and tele-conferenced with Wyatt Hoch, Foulston Siefkin, LLP about the Law Enforcement Center roof. Czapanskiy along with representatives from the Bonding Company and Appletech were on hand on Wednesday. Two significant leaks exist as well as an uncontrolled air space air flow problem. Richard will look into determining if the insulation needs replaced, it is wet to the touch, but no sign of mold or mildew was found.

Barry Porter, Appraiser discussed the Neighborhood Revitalization Plan.

Jerry Collins, IT Director discussed the cost of leasing equipment in comparison to purchasing and why leasing equipment may be to the County's advantage despite costing more.

Tony Burnett, Senior Center Bookkeeper presented a 2017 budget request for \$4,000. This is the same amount requested for the past eight years and used to supplement the wages of the center nutrition staff. The Board will take this into consideration when preparing the budget.

Gertrude Poe, Commission on Aging Coordinator presented a 2017 budget request of one-mill and \$14,000 an estimated total of \$106,210. The budget requested is for the services to the elderly and to cover expenses due to the Affordable Care Act. The Board will take this into consideration when preparing the budget.

Robbin Cole, Pawnee Mental Health Services presented a 2017 budget request of \$70,250 an increase of \$1,375. All funds being requested are used to help cover the uncompensated costs of providing care to residents who are unable to pay the full fee for services. The Board will take this into consideration when preparing the budget.

Ashley Hutchinson, CloudCorp Director presented the Get in the Cloud (ITC) Grant Committee's recommendations. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the ITC grants for 5 businesses. Approved were Broken Arrow Saloon, Aurora - \$19,934.55, Me & Ma's Bakery, Concordia - \$25,000, Thunder Strikez, Concordia - \$26,500, Seifert's Jewelry, Clyde - \$15,000 and Glasco Seed House, LLC, Glasco - \$15,000. Following these rewards \$48,565.45 was left for the next round of grants that are due July 1<sup>st</sup>.

Troy Shepard, Maintenance Manager discussed an estimate to replace a vertical blower coil totaling \$6,365.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved signing a letter of support for the application to the State Crime Victims Assistance Fund for Child Abuse and Neglect.

Shella Thoman, County Clerk discussed proposals from Pitney Bowes and Midwest Connect for postage machine services. Each lease is for 60 months and totaled \$316 and \$310 per month respectively. The current lease is \$374 a month. Thoman will contact Midwest Connect about providing services.

The Board approved the following expenses totaling \$141,828.44.

General Fund – \$69,414.13	Road & Bridge – \$42,530.43
Appraisal - \$4,719.04	County Health - \$15,657.06
Noxious Weed - \$511.54	Election - \$1,415.30
Solid Waste - \$7,580.94	

Payroll Deductions & Benefits - \$172,799.56

The Board attended the Inter-governmental Meeting hosted by the City of Concordia on Wednesday May 18<sup>th</sup>. Commissioner Czapanskiy also attended an inspection of the Law Enforcement Center on Wednesday May 18<sup>th</sup>. Commissioner Caspers participated in a KWORCC tele-conference on Thursday May 19<sup>th</sup>. Commissioner Engle participated in Community Connections on Friday May 20<sup>th</sup> and attended the Juvenile Detention Committee Meeting on Wednesday May 18<sup>th</sup> in Junction City.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

County Offices will be closed Monday, May 30<sup>th</sup> in observance of Memorial Day.

The Board adjourned at 12:17 p.m., until Tuesday, May 31, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MAY 31, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the May meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on May 31, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Jerry Collins, IT Director; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; Brian Marks, Sheriff; and Rob Walsh, County Attorney.

Others attending were: Casey Fraser, Foley Equipment; Susie Haver & Audrey Kalivoda, Cloud County Tourism.

Rob Walsh, County Attorney and the Board talked to a resident by phone about her delinquent Solid Waste bill.

Brian Marks, Sheriff and the Board updated Walsh about the letter received from the City of Concordia about the water usage and the roof repairs at the Law Enforcement Center.

Mike Hake, Solid Waste Director and Casey Fraser, Foley Equipment discussed equipment purchases. Hake received several estimates. The Board agreed Foley's, a Cloud County business, should be used for purchase. Hake would make arrangements with Fraser and will also talk to the Highway Department about purchasing the current machine. Hake also discussed the post card billing and a minor that is interested in volunteering.

Jerry Collins, IT Director discussed lease options for the County's servers. Lease options are 3 - 5 years and do have early termination fees. No action was taken.

Susie Haver and Audrey Kalivoda discussed the appointment of Roberta Lowery on the Tourism Board. Lowery is a long-time supporter of Cloud County Tourism and serves on the National Orphan Train Board. The National Orphan Train is the major draw for Cloud County tourism. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved appointing Roberta Lowrey to the Cloud County Tourism Committee representing the Orphan Train Museum replacing Linda Houser.

Andy Asch, Highway Administrator discussed the U.P. Bridge and changing the classification for possible state funding. With state funding the county would be responsible for 20% an estimated \$815,000.



Diana Gering, Health Department Administrator discussed the 2017 budget. In previous years the WIC expenditures were not included in her contractual services which caused her contractual services to be over budget. In 2017 the expenditures and grant dollars reimbursed will be included. Gering will also start advertising for a position that will be open in July.

Troy Shepard, Maintenance manager presented a new hire for part-time summer help. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved hiring Andre Lee Dyke as part-time maintenance at a rate of \$8.25 an hour.

Shella Thoman, County Clerk reported she had asked Department heads about the cell phone proposals and the consensus was to use the provider that was most cost effective. Thoman will contact US Cellular. Thoman also discussed the auditors visit last year and preparing the 2017 budgets; the Board will begin reviewing budgets with Department heads June 13<sup>th</sup>.

Sales tax received for sales during April 2016 totaled \$107,235.08 compared to the prior year's totaling \$58,541.13.

The Board recognized the 2017 budget request of \$55,000 from CloudCorp to help fund the general operations and related project development of CloudCorp and an additional \$3,000 earmarked for Small Business Development. The request will be taken into consideration at budget time.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Abatements 2016-288 through 2016-290 totaling \$1.92.

The Board approved the following expenses totaling \$173,160.48.

General Fund – \$83,244.57	Road & Bridge – \$56,863.17
Juvenile Justice - \$3,583.86	Community Corrections - \$321.81
Appraisal - \$543.48	County Health - \$12,197.64
Noxious Weed - \$58.80	Election - \$302.25
Solid Waste - \$14,955.96	Co Tourism & Convention - \$842.32
Employee Benefits - \$246.62	

Commissioner Czapanskiy attended the Task Force meeting at the City of Concordia on Monday, May 23<sup>rd</sup>. Commissioner Caspers attended the NCK Regional Homeland Security Council meeting and the CloudCorp Board Meeting on Tuesday May 24<sup>th</sup>, and the Workforce Development Lunch on Wednesday May 25<sup>th</sup>. Commissioner Engle attended the North Central Kansas Regional Planning Commission meeting on Thursday May 26<sup>th</sup> and participated in the Juvenile Detention Committee Conference call on Friday May 27<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 11:55 a.m., until Monday, June 6, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JUNE 06, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the June meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on June 6, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Jerry Collins, IT Director

Others attending were: Carol Miller, Crystal Paredes, Jennifer Kindel, and Shane Britt, CASA; and Ashley Hutchinson, CloudCorp Director.

Carol Miller, Crystal Paredes, Jennifer Kindel, and Shane Britt with CASA discussed the services provided, operating budget and 2017 request for NCK CASA & Hope's Place CAC. A total of 31 Cloud County children were served by NCK CASA and Hope's Place CAC in 2014 and 2015. The 2017 budget request is for \$13,000, the same as 2016.

Ashley Hutchinson, CloudCorp Director visited with the Board about the 2017 budget request.

The Board recognized the 2017 budget request from NCK Environmental LLC in the amount of \$3,550.

Jerry Collins, IT Director visited with the Board about the lease options presented in prior weeks. Collins will move forward with the lease option for the 1 server that needs replaced this year at the Health Department. The server lease will be a 5 year lease while the back-up & sonic wall will be a 3 year lease.

The Board discussed the Health Departments phone system. Thoman will contact Cunningham about the proposal presented last fall. The Board will have a study session next Monday afternoon to individually review 2017 departmental budget requests.

The Board authorized Thoman to send an ad to the Blade Empire for an Emergency Preparedness Director as follows. "Cloud County Emergency Preparedness Director. Responsible for coordination of all emergency preparedness in the County. Shall direct, organize, plan and train volunteers in disaster and emergency procedures. Three years police, civil defense, fire or rescue work experience is required. Must be certified as an Emergency Director by FEMA & pass the Personal Development Services within 3 years of employment. This position is a Contract position. Resumes should be returned to the County Clerk's office prior to June 30th."

The Board approved the following payroll expenses totaling \$142,602

General Fund – \$67,521.20  
Appraisal - \$4,745.12  
Noxious Weed - \$511.54  
Solid Waste - \$7,984.90

Road & Bridge – \$44,646.86  
County Health - \$15,841.34  
Election - \$1,351.04

Payroll Deductions & Benefits - \$61,587.14

Commissioner Caspers received a complaint about road conditions on North 120<sup>th</sup> Road.  
Commissioner Engle attended the Feeding Kansas Dinner & Dialogue on June 1<sup>st</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy,  
unanimous vote the Board approved the minutes as presented.

The Board adjourned at 11:55 a.m., until Monday, June 13, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JUNE 13, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the June meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on June 13, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; Barry Porter, Appraiser; Brian Marks, Sheriff; Rob Walsh, County Attorney; Jerry Collins, IT Director; Jana Roush, Register of Deeds; Troy Shepard, Maintenance Manager and JoDee LeDuc, County Treasurer.

Others attending were: Kim Larson, River Valley Extension; Dawn Snyder, JJA Case Manager JISP & Admin Assist; Rhonda Coffman & Anthony Tobald, Cloud County Conservation District; Nathan Gentry, Kansas-Nebraska Radio Club; and Toby Nosker, KNCK Radio.

Rob Walsh, County Attorney and Brian Marks, Sheriff discussed Law Enforcement Center (LEC) repairs, LEC water bill, fire ban ordinance, the possibility of law enforcement lowering flags when ordered during the weekend at the Courthouse. Marks reported Out of County billing for June totaled \$60,400; averaging 60 out of county inmates daily.

Rhonda Coffman and Anthony Tobald, Cloud County Conservation District presented a budget request totaling \$25,000 for 2017. The request is an increase of \$5,000. If the County would budget the increase, along with State funds, that would be an increase of \$9,181 for the Cloud County Conservation District. Coffman also discussed awards given to Cloud County residents for 2015 and activities they hosted and are planning for the next year.

Andy Asch presented a classification change for Rick Casey. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the classification change for Rick Casey from Plant Operator to Equipment Operator changing his wage from \$14.17 to \$13.69 effective June 26, 2016. The Board recognized the resignation of Corey Roush.

Nathan Gentry, Kansas-Nebraska Radio Club discussed the upcoming Field Day the Club is hosting. The Field day is a chance to show the science, service and skill the Club can offer to our communities and is free of charge. The National Field day event is June 25 starting at 10 a.m. to June 26<sup>th</sup> at 10 a.m. at the Bohemian Hall South of Glasco at Ute Rd & N 10<sup>th</sup> Rd in Ottawa County. On a motion by Commissioner Caspers, second by

Commissioner Czapanskiy, unanimous vote the Board declared June 20 – 26 Amateur Radio Week.

Department Head –

Kim Larson, Extension District – Fair preparation, 4-H camp is next week. Plot tours were last week. Childcare training in Belleville.

Dawn Snyder, JJA Case Manager JISP & Admin Assist – Working on Year End. Waiting to hear about budget. Interviews next week for new position.

Brian Marks, Sheriff – Undersheriff and the Drug Dog were recertified. Sold truck on Golden Belt Marketing. Working on selling unclaimed property. Redoing County employee Emergency ID badges.

Barry Porter, Appraiser – Certified values to County Clerk, County up 4.6 million. Attended the Annual Conference. Discussed Senate Bill 280.

Andy Asch, Highway Administrator – Repairing and dragging roads.

Mike Hake, Solid Waste Director – Completed 120 day cover. Finalized purchase of back hoe. Shipped out 42,863 lbs. of cardboard. Looking for new buyers for the recycling products.

Diana Gering, Health Department Administrator – Will have an audit on Tuesday. Making adjustments to security cameras. Taking applications until June 15<sup>th</sup> for Immunization Nurse position. Home Health is steady with clientele.

JoDee LeDuc, County Treasurer – Completed the last big distribution. County General Departments need to keep an eye on their budgets. Have been receiving high sales tax funds, with a possibility they will be taken back away.

Jerry Collins, IT Director – Installing computers in the Treasurer's Office.

Jana Roush, Register of Deeds – Training for E-recording last week through Computer Information Concepts, live today, will save on paper and postage costs.

Shella Thoman, County Clerk – Cell phones will be switched over on Friday, employees should present their ID badge at the local store for a discount on their personal plan. New postage machine will be delivered this week. A discount is available for Fred Pryor Seminars if we have block 10 seats for the upcoming year, the fee includes over 2,000 online courses as well. Resumes will be taken until June 30<sup>th</sup> for the Emergency Preparedness position. The payroll budget sheets need to be returned. August 2<sup>nd</sup> will be the primary election. All Republican and Democrat candidates had to file by June 1<sup>st</sup> at noon. Independent candidates have until August 1<sup>st</sup> at noon to get their name on the General ballot.

The Board approved the following expenses totaling \$119,170.29.

General Fund – \$27,126.09	Road & Bridge – \$55,558.00
Juvenile Justice - \$2,338.97	Community Correction - \$1,277.39
Appraisal - \$898.86	County Health - \$3,585.01
Noxious Weed - \$4,368.13	Election - \$1,487.55
Solid Waste - \$21,408.50	Co Tourism & Convention - \$121.79
Employee Benefits - \$1,000	

Commissioner Czapanskiy attended the Cloud County Resource Council Meeting Wednesday June 8<sup>th</sup> and the Chemical Dependency Committee meeting on Friday June 10<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board recessed at 11:38 a.m., until 1:00 p.m. for a Study Session.

The Board reviewed budget requests with County Department heads – District Court (\$158,656), Solid Waste (\$1,007,373), Recycling (\$117,700), Maintenance (\$226,500), Noxious Weed (\$158,800), Road & Bridge (\$3,041,566), County Health (\$770,778.73), Appraisal (\$153,500), Jail (\$1,147,800), Sheriff (\$772,135), Special Bridge (\$248,000), Special Highway (\$82,467), Special Machinery (\$50,893), Weed Capital Outlay (\$45,000). Reducing the requests by \$227,825.46. The Board will continue to meet with Department Heads and work on the budget.

The Board adjourned at 5:30 p.m., until Monday June 20, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JUNE 20, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the June meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on June 20, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Jerry Collins, IT Director; Jana Roush, Register of Deeds and JoDee LeDuc, County Treasurer.

Others attending were: Eric Voss, Emergency Preparedness Director; Kendra Krier, James Quillen, Sheila Nelson-Stout and Patrick Wallerious, OCCK, Inc.; Toby Nosker, KNCK Radio; Ashley Hutchinson, CloudCorp Director; Lyle Peterson, Kansas Department of Commerce; Julie Willoughby, DVACK; Carmen Davis & Betty Losh, Cloud County Museum; Amanda Mocaby, CCCC; Nick Coil, Development Manager - Trade Wind Energy.

Eric Voss, Emergency Preparedness Director reported they have nearly completed all County Employee ID cards and are working on other Government Entities in the County. The light bar needs to be replaced on the Emergency Preparedness vehicle and will cost an estimated \$1,200. Will be applying for the EMPG Grant.

Sheila Nelson-Stout, Kendra Krier, James Quillen, and Patrick Wallerious, OCCK, Inc presented a 2017 budget request for \$106,094 to be used to continue services and support for people with disabilities in North Central Kansas. Since 2008 the number of people served in Cloud County has more than doubled. OCCK, Inc provided 74 rides for Cloud County residents through Transportation Services in 2015, assisted 17 people with obtaining employment, employees 35 Cloud County residents, provided home health services to 20 Cloud County residents and assisted 3 Cloud County farmers through AgrAbility Services. OCCK, Inc. served 3,000 people and paid \$45,102 in real estate taxes in 2015. The Board will take the request into consideration when working on the budget.

Andy Asch, Highway Administrator discussed Bridge #523 located on Republic Rd east of 190<sup>th</sup> that is currently closed. Asch will get the cost to replace.

Ashley Hutchinson, CloudCorp Director and Lyle Peterson, Kansas Department of Commerce discussed the Rural Opportunity Zone (ROZ) Student Loan Replacement program. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Resolution No. 2016-12 authorizing participation in the Rural Opportunity Zone for Employers in Cloud County.



Julie Willoughby, DVACK read a Proclamation for Elder Abuse Awareness Month. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board declared the month of June as Elder Abuse Awareness month and June 15<sup>th</sup> World Elder Abuse Awareness Day.

Betty Losh and Carmen Davis, Cloud County Museum Board presented a 2017 budget request for \$40,000, this is an increase of \$5,000. The Museum would like to move an octagon school house to town that was donated by the property owner. The Board will take the request into consideration when working on the budget.

Nick Coil, Trade Wind Energy Development Manager discussed the Skyview Wind Project. Typically it takes approximately 5 years to develop a Wind Farm. The project is in the Glasco area, would need 10 – 12 miles of transmission right-of-away, would be a 200-300 mega-watt farm and would be putting up 3 towers to begin collecting data.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Resolution 2016-13 voiding check #138261 from April 18<sup>th</sup> in the amount of \$176.30 to Darlene Adair Schmidt as the vendor was incorrect.

The Board approved the following payroll totaling \$147,164.85.

General Fund – \$72,534.25	Road & Bridge – \$45,057.03
Appraisal - \$4,715.42	County Health - \$15,428.31
Noxious Weed - \$511.54	Election - \$1,328.36
Solid Waste - \$7,589.94	

Payroll Deductions & Benefits - \$182,140.28

Commissioner Engle attended the Juvenile Detention Committee meeting on Wednesday June 15<sup>th</sup> in Belleville.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes with a correction to the Appraisers budget request to be \$156,000.

The Board recessed at 11:40 a.m., until 1:00 p.m.

The Board reviewed budget request with County Department heads - IT (\$176,260), Register of Deeds (\$71,036), Register of Deeds Tech Fund (\$40,000), Treasurer (\$101,238), Attorney (\$129,700), Election (\$101,614.60), County Clerk (\$102,807.40) and worked on budgets for Emergency Preparedness (\$30,400), Commissioners (\$78,152) and Courthouse General (\$217,883). Adjusting the requests by \$583. The Board will continue to work on budgets.

The Board adjourned at 4:55 p.m., until Monday June 27, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JUNE 27, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the June meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on June 27, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Rob Walsh, County Attorney; Andy Asch, Highway Administrator; Diana Gering, Health Department Administrator; and Brian Marks, Sheriff.

Others attending were: Larry Uri & Jeremy Arnold, City of Concordia; and Calvin Schultz, Kansas Crossroads RC&D.

Larry Uri & Jeremy Arnold, City of Concordia demonstrated how the City water meters work in regards to the under-billing for the Law Enforcement Center (LEC). Czapanskiy asked if the City would consider a 1 time lump sum reduced payment. Uri was not able to approve a request and suggested the County get on the City's next agenda. County Attorney Robert Walsh prepared a letter that will be sent to the City in regards to the billing.

Brian Marks, Sheriff reported an engineer will be looking at the LEC on Thursday. The Board acknowledged the resignation of Justin Rhudolph effective June 27, 2016. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the classification change for Victoria Reed from part-time to full-time corrections officer at a rate of \$13.37 effective June 27, 2016.

Calvin Schultz, Kansas Crossroads RC&D presented the 2015 annual report and discussed their programs and support for the area.

Andy Asch, Highway Administrator discussed Bridge 523 that is currently closed. July 29<sup>th</sup> is the deadline to submit a funding application for Fiscal year 2018. The estimated cost for repair is \$465,000. Upon approval the Counties share would be \$121,212. The estimate was compared to the cost in 2013 of \$381,000.

Diana Gering, Health Department Administrator presented a new hire. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved hiring Dannielle Arganbright as Immunization Director at an introductory rate of \$17.35 effective July 1, 2016, to fill an open position.

The Board acknowledged the Classification change for Erin Garman, Adult Intensive Supervision Officer Step C to Step D Grade 22 with a rate change from \$19.66 to \$21.15.

The Board acknowledged the new hire of Jennifer Warkentin as Juvenile Intake & Assessment Services Coordinator at a rate of \$17.86 effective July 12, 2016.

The Board approved the following expenses totaling \$191,893.78.

General Fund – \$52,458.37	Road & Bridge – \$58,893.36
Juvenile Justice - \$3,855.83	Community Corrections - \$35.98
Appraisal - \$505.29	County Health - \$17,190.10
Noxious Weed - \$13,545.15	Election - \$5,318.92
Solid Waste - \$16,598.16	Co. Tourism & Convention - \$20,333.09
Employee Benefits - \$246.62	Spec Alcohol & Drug - \$2,912.91

Commissioner Caspers participated in the KWORCC tele-conference on Tuesday June 23<sup>rd</sup>.

On a motion by Commissioner Caspers, second by Commissioner Engle, unanimous vote the Board approved the minutes as presented.

County Offices will be closed Monday July 4<sup>th</sup>.

The Board adjourned at 11:26 a.m., until Tuesday, July 5, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JULY 5, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the July meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on July 5, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; and JoDee LeDuc, County Treasurer.

Others attending were: Casey Fraser, Foley Equipment; Susie Haver and Audrey Kalivoda, Cloud County Tourism.

JoDee LeDuc, Treasurer presented the Board with a quarterly review of the Counties bank balances and presented the sales tax received for sales during May 2016 totaling \$64,707.64 compared to the prior year's total of \$66,459.79.

Mike Hake, Solid Waste Director reviewed the corrections made from the Compliance Checklist following the June 14<sup>th</sup> inspection from Kansas Workers Risk Cooperative for Counties (KWORCC). The Board approved Hakes request to change the hours of the Recycling Center to 6:30 a.m. to 3:00 p.m. for the months of July and August.

Andy Asch, Highway Administrator and Casey Fraser, Foley Equipment discussed lease options for road graders. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved signing Resolution No. 2016-14 installing a stop sign in the SE Cor. Sec. 4 T8S R3W (150<sup>th</sup> and Eagle Road).

Susie Haver and Audrey Kalivoda presented a budget request in the amount of \$149,200 for 2017. The 2017 request is compared to 2016's budget of \$170,577. The Travel & and Tourism budget is supported from transient guest tax collected by Cloud County lodging facilities. The Board will take the request in consideration when preparing the 2017 budget.

The Board recognized the 2017 budget request from the Cloud County Community Resource Council totaling \$20,000. \$10,000 was budgeted in 2016 for the Resource Center. The Board will take the request in consideration when preparing the 2017 budget.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Resolutions No. 2016-15 through 2016-18 confirming 12<sup>th</sup> Judicial District Advisory Board appointments.

Resolution No. 2016-15 – Appoint Jeff Travis as a member of the 12<sup>th</sup> Judicial District Community Corrections/Juvenile Services Advisory Board representing Education.

Resolution No. 2016-16 – Appoint Katie Schroeder as a member of the 12<sup>th</sup> Judicial District Community Corrections/Juvenile Services Advisory Board as a Juvenile Defense Attorney representative for the term July 1, 2016 through June 30, 2018.

Resolution No. 2016-17 – Appoint Andrew Grabon as a member of the 12<sup>th</sup> Judicial District Community Corrections/Juvenile Services Advisory Board as City Council Representative representing Beloit City Council.

Resolution No. 2016-18 – Confirming members of the 12<sup>th</sup> Judicial District Community Corrections/Juvenile Services for the term July 1, 2016 through June 30, 2018: Gail Engle, Cloud County Commissioner Representative; Mark Fleming, Jewell County Commissioner Representative; Brandi Hake, Judiciary Representative; Al Parades, City of Concordia Representative; Jenny Parker, County Commissioners Representative; and Al Joe Wallace, Lincoln County Commissioner Representative as a member of the 12<sup>th</sup> Judicial District Community Corrections/Juvenile Services Advisory Board as City Council Representative representing Beloit City Council.

On a motion by Commissioner Engle, second by Commissioner Czapanskiy, unanimous vote the Board designated Gary Caspers as the voting delegate, Bill Czapanskiy as 1<sup>st</sup> Alternate and Gail Engle as 2<sup>nd</sup> Alternate at the 41<sup>st</sup> Annual Kansas Association of Counties (KAC) Conference in November.

The Board approved the following payroll expenses totaling \$142,247.39.

General Fund – \$68,351.17	Road & Bridge – \$44,277.22
Appraisal - \$4,715.40	County Health - \$15,461.70
Noxious Weed - \$511.54	Election - \$1,358.60
Solid Waste - \$7,571.76	

Payroll Deductions & Benefits - \$51,505.51

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 11:55 a.m., until Monday, July 11, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JULY 11, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the July meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on July 11, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Robert Walsh, County Attorney; Mike Hake, Solid Waste Director; Barry Porter, Appraiser; Brian Marks, Sheriff and Jana Roush, Register of Deeds.

Others attending were: Eric Voss, Emergency Preparedness Director; and Pat Gerhardt, River Valley Extension.

Robert Walsh, County Attorney discussed the initial assessment of the issues related to condensation problems at the Law Enforcement Center observed by Jim Scalora, Orazem & Scalora Engineering, P.A. Walsh will be in contact with Wyatt Hoch, Foulston Siefkin LLP about the next steps.

Brian Marks, Sheriff discussed the Law Enforcement Center (LEC) repairs and worked with the Board to decrease his budget request for 2017. Marks will continue to evaluate what can be cut and report back to the Board next week.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 5 minute executive session with Eric Voss, Interim Emergency Preparedness Director to discuss non-elected personnel. Upon return to an open meeting on a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved hiring Eric Voss as Emergency Preparedness Director. The current rate for services is \$1,920 per month and will be changed to \$14,400 yearly; paid out on a monthly basis.

Department Head –

Mike Hake, Solid Waste Director – Hours for the Recycling Center for the months of July and August are 6:30 a.m. to 3:00 p.m.

Barry Porter, Appraiser – Routine business. Discussed Senate Bill 280. Ag review with new aerial photos to be redone this year.

Pat Gerhardt, Extension District – Completed childcare provider classes. Fair is July 26 – 30<sup>th</sup>.

Brian Marks, Sheriff – Billed over \$60,000 for out of County inmates last month. Engineer looked at the Building concerning the condensation issues. Will have a booth at the County Fair with Identikid.

Jana Roush, Register of Deeds – Routine business.

Shella Thoman, County Clerk – August 2<sup>nd</sup> primary. Last day to register to vote will be July 12<sup>th</sup>. First day to advance vote will be July 13<sup>th</sup>. Voters may request a ballot be sent to their house by completing an application that can be found on the County website under Voting Information.

The Board and Department heads discussed the 2017 budget. The Board received a preliminary draft of the 2017 budget from the Auditors and are continuing to make cuts.

The Board approved the following expenses totaling \$385,283.51.

General Fund – \$61,394.46	Road & Bridge – \$47,281.44
Juvenile Justice - \$8,844.66	Community Correc. - \$14,007.08
Appraisal - \$3,846.36	County Health - \$5,156.25
Noxious Weed - \$2,591.40	Election - \$855.80
Election C.O. - \$12,375.00	Solid Waste - \$74,967.14
Court Services - \$255.76	Co Tourism & Convention - \$309.88
Fair - \$12,451.60	Reg. of Deeds Tech Fund - \$1,965.50
Pawnee Mental Health - \$20,899.40	Soil Conservation - \$6,138.98
Mental Retardation - \$32,835.15	Historical Museum - \$11,165.65
Services for the Elder - \$26,311.85	Reg. Library General - \$41,589.10
Vending Machines - \$41.05	

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved abatements 2016-291 through 2016-293 and 2016-337 through 2016-342 totaling \$16,150.62.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 12:30 p.m., until Monday, July 18, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JULY 18, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the July meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on July 18, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; Barry Porter, Appraiser; Brian Marks, Sheriff; Jerry Collins, IT Director; Jana Roush, Register of Deeds; Robert Walsh, County Attorney; Wanda Backstrom, JJA Director; Troy Shepard, Maintenance Manager and JoDee LeDuc, County Treasurer.

Others attending were: Lea Throckmorton, District Court Clerk; Marlene Stamm, NCK Environmental, LLC; and Casey Fraser, Foley Tractor.

The Board met with County Department heads and discussed the 2017 budget and asked department heads to plan on attending a work session with the County Auditors on August 9<sup>th</sup>.

Diana Gering, Health Department administrator reported the new phone system has been installed.

Marlene Stamm, NCK Environmental, LLC gave the Board a quarterly update on services she has provided.

Andy Asch, Highway Administrator discussed multiple classification changes and a new hire. Asch and Casey Fraser, Foley tractor continued previous discussions concerning lease options for the Department. The Board asked Asch to review the weight limit on a bridge approximately 1 mile Southwest of Glasco; residents believe that equipment weighing more than the limit have been using the bridge.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the classification change from Equipment Operator to Asphalt Foreman for Corey M. Huff effective July 10, 2016 at an introductory rate of \$13.69 for 3 months.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the classification change from Asphalt Foreman to Equipment Operator for Vincent R. Armstrong effective July 10, 2016 changing his rate from \$14.17 to \$13.69.



On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the classification change from Equipment Operator to Mechanic for Marcus Murrow effective July 10, 2016. No wage change.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the classification change of James Sulanka from part-time mower to full-time Equipment Operator at a rate of \$13.00 an hour for an introductory rate for 6 months effective July 10, 2016 to fill an open position.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the hiring of Travis Mills as Equipment Operator at an introductory rate of \$13.00 for 3 months effective July 24, 2016.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the new hire of James Wilson as a corrections officer to fill an open position at a rate of \$13.37 effective July 15, 2016.

The Board approved the following payroll expenses totaling \$145,032.42.

General Fund – \$71,976.72	Road & Bridge – \$42,871.35
Appraisal - \$4,719.05	County Health - \$15,886.80
Noxious Weed - \$511.54	Election - \$1,335.92
Solid Waste - \$7,731.04	

Payroll Deductions & Benefits - \$175,610.42

Commissioner Caspers attended the KWORC Board of Trustees meeting on Thursday July 14<sup>th</sup>.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved abatement 2016-343 in the amount of \$630.28.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 12:22 p.m., until Monday, July 25, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JULY 25, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the July meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on July 25, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Rob Walsh, County Attorney; Andy Asch, Highway Administrator; Diana Gering; Dawn Snyder, JJA Case Manager / JISP & Administrative Assistance and JoDee LeDuc, County Treasurer.

Others attending were: Ashley Hutchinson, CloudCorp Director; and Toby Nosker, KNCK.

The Board made a call to Wyatt Hoch, Foulston Siefkin LLP. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 10 minute executive session to discuss Attorney-Client Privilege with Wyatt Hoch. Upon returning to regular session on a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 5 minute executive session to discuss Attorney-Client Privilege with Wyatt Hoch.

Andy Asch, Highway Administrator reported Republic County was willing to work with Cloud County on Bridge #523; Asch will submit paperwork to the State. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a classification change for Travis Wilson from Mechanic to Equipment Operator effective July 10, 2016. No wage change. The Board acknowledged the retirement of Jack Tatro effective July 30, 2016.

Ashley Hutchinson, CloudCorp Director presented the July Slate selections for the In the Cloud Small Business Grants. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the four presented projects. Included in the selections are Moody Hue Studio, Concordia - \$25,000; Old Mill Custom Cabinets, Glasco - \$13,500; Designs 4 U, Concordia - \$5,000 and Clyde Hotel, Clyde - \$5,000.

Diana Gering discussed the Home Health services provided by the County Health Department and shared a sample brochure with the Board.

Dawn Snyder, JJA Case Manager / JISP & Administrative Assistance presented documents for the Board to sign. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the FY 2016 Community Corrections Year End Outcome Report. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the

Kansas Community Corrections Act – FY 2016 quarterly budget adjustment report. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the FY 2016 quarterly budget adjustment report. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the revised behavioral health budget summary. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the carryover reimbursement budget summary for DOC. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the carryover reimbursement budget summary for Juvenile Services.

JoDee LeDuc, Treasurer and Shella Thoman, County Clerk discussed the 2017 budget preparations.

The Board approved the following expenses totaling \$308,798.72.

General Fund – \$37,716.14	Road & Bridge – \$206,375.52
Special Bridge - \$322.87	Juvenile Justice - \$4,801.47
Community Corrections - \$439.03	Appraisal - \$527.62
County Health - \$11,919.77	Noxious Weed - \$3,652.20
Election - \$2,532.75	Solid Waste - \$34,308.15
Court Services - \$513.50	Co. Tourism & Convention - \$4,847.37
Field Services - \$36.00	Employee Benefits - \$246.62
Spec Alcohol & Drug - \$559.71	

Payroll Deductions & Benefits - \$61,397.43

Commissioner Czapanskiy attended The Cloud County Resource Council meeting on Wednesday July 20<sup>th</sup>. Commissioner Caspers attending the CloudCorp Board meeting on Tuesday July 19<sup>th</sup>. Commissioner Engle attended the Juvenile Detention Committee and Juvenile/ Community Corrections Advisory Board meetings on Wednesday July 20<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board will have a special meeting on Friday July 29<sup>th</sup> at 8:00 to review Cloud County's 2017 budget. The review will include meetings with Andy Asch, Highway Administrator; Brian Marks, Sheriff; and Amber Lindberg, Jail Administrator.

The Board adjourned at 2:15 p.m., until Friday July 29<sup>th</sup>.

COMMISSIONERS PROCEEDINGS  
CLOUD COUNTY, KANSAS  
AUGUST 1, 2016  
UNOFFICIAL PROCEEDINGS

Adjourned session of the August meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on August 1, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and Deputy County Clerk Cathy Davis present.

County staff attending were: Robert Walsh, County Attorney and Andy Asch, Highway Administrator.

Robert Walsh, County Attorney discussed various routine matters. On motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved a 5 minute executive session to discuss non-elected personnel. Included in the session was Rob Walsh, County Attorney.

Andy Asch, Highway Administrator discussed various routine road and bridge matters.

On motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes of the July 25, 2016 meeting with the following correction; Commissioner Caspers attended the CloudCorp Board meeting on Tuesday July 19<sup>th</sup>, 2016, not is attending.

July 2016 Compensating/Sales Tax was \$73,789.07 compared to July 2015 \$58,166.34.

The Commissioners may attend the Election night results at the County Courthouse on Tuesday August 2, 2016.

Commissioner Engle attended the NCRP committee meeting in Miltonvale, Thursday July 28, 2016.

The Board approved the following payroll expenses totaling \$144,152.40.

General Fund – \$68,797.10	Road & Bridge – \$44,000.32
Appraisal - \$4,719.03	County Health - \$16,846.54
Noxious Weed - \$511.54	Election - \$1,392.62
Solid Waste - \$7,885.25	

Payroll Deductions & Benefits - \$62,958.35

The Board adjourned at 10:20 a.m., until August 8, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
AUGUST 8, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the August meetings of the Cloud County Board of Commissioners was called to order at 1:05 p.m. on August 8, 2016 in the Meeting room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; Barry Porter, Appraiser; Jerry Collins, IT Director; Jana Roush, Register of Deeds; and JoDee LeDuc, County Treasurer.

Others attending were: Lea Throckmorton, District Court Clerk; and Tom Richard.

Department Head –

Tom Richard discussed the work that will be starting at the Law Enforcement Center (LEC) in the next 2 weeks. A bid of \$17,600 has been received for the exterior work that needs done, including over 100 penetrations and \$18,300 for repairs to the insulation. Richard expects out of pocket cost for the County to be \$52,000 until everything is resolved. Those funds will come from the Special Building dollars that were budgeted in 2016 for a storage unit at the LEC. Richard stated that the LEC is a good solid building with no structural issues, just bad quality control. Other work such as painting and ceiling tile replacement will be done when the bigger jobs are complete.

Lea Throckmorton, District Court Clerk – Electronic filing is going well and will be going paperless in the next couple of months.

Mike Hake, Solid Waste Director – Transfer Station has a generator that is not running and they are needing a new copier.

Jerry Collins, IT Director – Setting up new computers in the Treasurer's office and will rotate them to the Highway Department, has 1 new computer for the Health Department. Attended a symposium and talked about viruses and ransom ware.

Andy Asch, Highway Administrator – Patching, trouble with a distributor, will work on the Courthouse Parking lot the first part of September, working on roads in the Southwest part of the County due to recent rains.

Barry Porter, Appraiser – Repairs needed to equipment and the County vehicle.

Diana Gering, Health Department Administrator – Working on State immunization survey, will be doing required testing with the International College students.

JoDee LeDuc, Treasurer – Delinquent list is down \$8,000 from last year totaling approximately \$362,000 will be published this week.

Jana Roush, Register of Deeds – Business as normal.

Shella Thoman, County Clerk – Board canvassed the Primary election this morning. An Independent filed for office, making both Commission races having opponents in the General Election. Distributed the budget summary draft for the 2017 audit; Auditors will be here Tuesday morning at 9:00.

Bill Czapanskiy – Reported the spreadsheet the LEC created to track expenses has been helpful and department heads should expect to do something like it to help with the budget process in 2017.

Andy Asch, Highway Administrator discussed repairs to Bridge #8331, the bridge can be repaired without completely redoing the bridge. Crews are patching the Aurora blacktop and they hope to seal it this year. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the Request and Petition from Twin Valley Telephone, Inc of Miltonvale to place a telephone line on 250<sup>th</sup> from Francis St. north to Camp and east to the Railroad Tracks.

Mike Hake, Solid Waste Director discussed taking Out of County recyclables, they recently received a trailer from Scandia that took 3 people 1 ½ hours to unload. The dollars received from the sale of those recyclables do not cover the cost. If they continued to take recycling from Out of County entities they would need additional help. The Commissioners agreed that if Scandia would provide help with the unloading Hake could continue to take it but should not do so at the expense of the Cloud County tax payers.

JoDee LeDuc, Treasurer presented the Board with a list of delinquent taxes and the quarterly funds balance report.

The Board returned a call to Vanessa Tutos with EDP Renewables and clarified that a separate Board reviewed and made a recommendation on the In the Cloud Grant applications.

The Board approved the following payroll expenses totaling \$94,237.39.

General Fund – \$26,771.22	Road & Bridge – \$43,569.75
Juvenile Justice - \$402.61	Community Corrections - \$946.60
Appraisal - \$128.08	County Health - \$9,996.14
Noxious Weed - \$3,556.63	Election - \$2,449.50
Solid Waste - \$5,033.21	Co. Tourism & Convention - \$336.88
Field Services - \$8.37	Employee Benefits - \$1,000
Vending Machines - \$38.40	

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the minutes as presented.

The Board will participate in a work session for the 2017 Budget on Tuesday August 9<sup>th</sup> at 9:00 a.m.

The Board adjourned at 4:44 p.m., until Monday, August 15, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
AUGUST 15, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the August meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on August 15, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Robert Walsh, County Attorney; Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Henry Eilert & Troy Shepard, Maintenance Department.

Others attending were: Mark Paul, Cloud County Coop

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved a 5 minute executive session to discuss non-elected personnel including Rob Walsh, County Attorney.

Commissioner Engle made a motion to authorize a vote to change the Cloud County commission districts from three to five. The motion died for a lack of a second.

Andy Asch, Highway Administrator reported he was meeting with Rolling Hills about the line going over Bridge 8331 and that they would be using a railcar to make repairs on the bridge near the intersection of 90<sup>th</sup> and Fawn Rd. Asch asked for patience from residents that have requested rock for their roads; the road repairs from recent rains is holding them up from completing those requests.

Mark Paul, Cloud County Coop shared with the Board that they are planning on breaking ground for additional storage on Tuesday August 16<sup>th</sup> and while the Purina project is not going as originally planned it is going very well.

Mike Hake, Solid Waste Director discussed the possible increase in charges in the transportation of Solid Waste to the landfill and the landfill increase.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 10 minute executive session to discuss non-elected personnel including Henry Eilert.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved a wage change for Henry Eilert from \$10.30 to \$10.55 effective August 8<sup>th</sup> due to the end of his probationary period.



On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 10 minute executive session to discuss non-elected personnel including Troy Shepard and County Attorney Rob Walsh.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a classification change for Troy Shepard from Maintenance Manager to Custodian with a rate change from \$14.35 to \$10.55 effective August 15<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved a classification change for Henry Eilert from Custodian to Maintenance Manager for a 30 day introductory period effective August 15<sup>th</sup>.

The Board approved the following payroll expenses totaling \$148,436.58.

General Fund – \$73,223.89	Road & Bridge – \$44,711.01
Appraisal - \$4,734.20	County Health - \$16,100.10
Noxious Weed - \$511.54	Election - \$1,464.44
Solid Waste - \$7,691.40	

Payroll Deductions & Benefits - \$182,692.76

Commissioner Czapanskiy reported he attended the Chemical Dependency Committee meeting on Friday August 12<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 12:10 p.m., until Monday, August 22, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
AUGUST 22, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the August meetings of the Cloud County Board of Commissioners was called to order at 8:30 a.m. on April 22, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; Amber Lindburg, Jail Administrator; Jana Roush, Register of Deeds; Brian Marks, Sheriff; Kent Lervold, Cloud County Corrections; Jerry Collins, IT Director; and JoDee LeDuc, County Treasurer.

Others attending were: Toby Nosker, KNCK Radio; Jeff Koch, Bill Fellows, Kent Anderson, Tony Miller, Jim Koch, Justin Murdock, Joe Odette, Stacey Forshee, Don Garlow, Cody Odette, Jim Lowell, Roger Barnett, Joe Reedy, Bill Garrison, Johnita Crawford, Chuck Lindberg, Steve Feight and Lance Lagasse.

Due to the number of residents coming to the budget hearing the meeting was moved to the District Court Courtroom. Commissioner Czapanskiy, on behalf of the Board, welcomed and thanked everyone for attending and asked Jeff Koch and Lance Lagasse to share information they'd discussed in the past week. Information that Commissioner Czapanskiy could not share with Commissioners Engle and Caspers prior to the open meeting. Koch expressed their concern over the increase of the mill levy and focused on 8 areas of concerns. Multiple residents shared their thoughts and urged the Board to take another look at the budget before approving it. Opinions ranged for reducing the mill levy to be equal to the current years to decreasing to a 5, 6, or 7 mill increase. The meeting in the Courtroom concluded at 10:05 a.m. and moved to the Commission room. Lance Lagasse joined the meeting along with Jail Administrator Amber Lindberg. Sheriff Brian Marks joined the meeting and after much discussion all left the meeting. Marks and Lindburg returned to the meeting with some proposed adjustments to the Courthouse General Capital Outlay and Sheriff Department budgets including the elimination of purchasing 2 new vehicles; 1 for the jail and 1 for the sheriff's office. Other reductions included training and travel expenses, uniform costs, routine services and legal fees. Also reducing \$113,000 in payroll costs if the County would consider implementing a Comp Time policy. A change made in a prior budget meeting was not reflected on the budget and resulted in a \$50,000 reduction. New proposed budgets for the Law Enforcement Center and Sheriff totaled \$1,505,735. Vehicle reduction costs would result in less dollars needed in the Courthouse General Capital Outlay. All County General Departments requests for Capital Outlay were moved from individual budgets into the Courthouse General Capital Outlay for 2017. Additional work and discussion will be done at a work study on Wednesday at 8:30 a.m.

Diana Gering, Health Department Administrator presented the Board with an estimated cost to repair the mower at the Health Department. The Board recommended Gering seek a 2<sup>nd</sup> estimate. Reported that the Health Department would be charging mileage to Cloud County Community College for delivery to Topkea and they would not be providing medical services to the jail beginning July 19<sup>th</sup> due to liability. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved signing a Cancellation of Lease Agreement with Early Head Start effective October 17, 2016 upon their request.

Commissioner Czapanskiy reported that work on the insulation portion of the Law Enforcement Center was scheduled to begin August 22<sup>nd</sup>.

Commissioner Caspers made a motion to authorize a vote to change the Cloud County Commission districts from three to five. The motion died for a lack of a second.

The Board approved the following expenses totaling \$112,935.65.

General Fund – \$32,567.25	Road & Bridge – \$33,023.86
Special Bridge - \$2,471.53	Juvenile Justice - \$3,942.81
Community Corrections - \$498.13	Appraisal - \$2,631.06
County Health - \$1,526.84	Noxious Weed - \$4,299.89
Election - \$5,960.59	Solid Waste - \$19,431.02
Court Services - \$18.00	Co Tourism & Conv - \$6,318.05
Employee Benefits - \$246.62	

Commissioner Czapanskiy reported he attended the Cloud County Resource meeting on Thursday August 18<sup>th</sup>. Commissioner Engle reported he attended the Juvenile Detention Committee meeting on Wednesday August 17<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board will have a work session on Wednesday August 24<sup>th</sup> at 8:30 a.m. to continue working on the 2017 Budget.

The Board adjourned at 2:42 p.m., until Monday, August 29, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
AUGUST 29, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the August meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on August 29, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Robert Walsh, County Attorney; Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; Brian Marks, Sheriff; and Amber Lindberg, Jail Administrator.

Others attending were: Toby Nosker, KNCK Radio; Bill Garrison, Lance Lagasse, Jeff Koch and Tom Richard.

Tom Richard reported that while repairs were being made they found places missing insulation and the inside work is nearly complete. The condensation and climate difference are being seen. Roof repairs will start this week, including a new ridge, weather permitting.

Rob Walsh, County Attorney's opinion was that to be compliant with the Bond document we needed 12 months of payments in reserve, but because he is not a Bond lawyer he wanted to hear that information from Gilmore and Bell. Commissioner Czapanskiy reported he spoke with KAC's lawyer and she would do some research; he also wanted to know if the Bond could be rewritten to allow use of revenue funds for operational expenses if they currently could not. An unsuccessful call was made to Gilmore and Bell; Walsh will continue to attempt contact for clarification on revenue funds. The Board and Walsh discussed repercussions for not passing a resolution mandated by the State.

Andy Asch, Highway Administrator reported they were patching and will be doing sealing work on County roads and working on the Courthouse parking lot. Miltonvale City requested some assistance as well.

Mike Hake, Solid Waste Director reported they shipped 41,665 lbs. of cardboard last week from the Recycling Center and repair work was being done on their vehicle. They were having problems with the scales at the Transfer Station and he is contacting Emergency Preparedness Director Voss about using some equipment to get under them to get them cleaned out. The generator located at the Transfer Station was being worked on.

Diana Gering, Health Department Administrator received a 2<sup>nd</sup> quote for repairs to the Health Department lawn mower. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 5 minute executive session including Gering and Thoman to discuss non-elected personnel.

Brian Marks, Sheriff and Amber Lindberg, Jail administrator reported a local resident contacted Sedgwick County following last week's budget hearing and Sedgwick County was concerned about the possibility of Cloud County not taking their inmates. They feel like an increase to the rates at which the County charges for out of county inmates would not be advantageous as other County's charge the same rate as Cloud County currently does and while we offer more at our LEC, which results in other County's choosing Cloud as a first option, when cost is factored in they would choose the lower rate.

The Board continued working on the 2017 budget making changes to: recalculate the TIF adjustment based upon the previous calculated mill levy not the prior years, reducing 2 positions at the Highway Department totaling \$57,900; reducing 1 part-time position at the Health Department totaling \$21,000; reducing the number of employees at the Law Enforcement Center to a total for personnel cost to \$570,000 and an overall operating budget of \$971,000 (not including any Capital Outlay); correcting District Courts budget to total \$158,656; adjusting the Sheriff's budget for personnel cost to \$433,135 and an overall operation budget to \$589,635 (not including any Capital Outlay); and reducing the Cash basis requirement line to \$175,000. Thoman expects the changes to result in an overall mill levy of 80.056 (a 7.956 increase from last year); the County auditors will make the changes for approval at next week's meeting.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote to allow the Chairman to sign the Management Representation Letter from Lindburg Vogel Pierce Faris, Chartered.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, by unanimous vote approved Resolution 2016-20 because the law requires Commissioners to pass a resolution placing the question of whether Cloud County should go to 5 commissioners or remain at 3 regardless of their personal opinions.

The following question shall be on the November 8, 2016 general election ballot with a yes or no option. "Shall the following be adopted? Shall the Board of Cloud County, Commissioners change the number of County Commission Districts from three (3) County Commission Districts to five (5) County Commission Districts?"

Sales tax received for sales during July 2016 totaled \$84,127.18 compared to the prior year's totaling \$62,159.43.

The Board approved the following payroll expenses totaling \$143,799.30.

General Fund – \$69,856.54	Road & Bridge – \$43,858.12
Appraisal - \$4,715.02	County Health - \$15,882.08
Noxious Weed - \$511.54	Election - \$1,343.48
Solid Waste - \$7,632.52	

Payroll Deductions & Benefits - \$61,435.38

Commissioner Engle attended the NCK Regional Homeland Security Council meeting in Ottawa County on Thursday April 25<sup>th</sup>. Commissioner Caspers participated in the KWORCC Tele-conference on Thursday August 25<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes with the correction to read Roger Barrett in place of Barnett.

County offices will be closed September 5<sup>th</sup> in honor of Labor Day.

The Board adjourned at 12:18 p.m., until Tuesday, September 6, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
SEPTEMBER 6, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the September meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on September 6, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Barry Porter, Appraiser; and JoDee LeDuc, County Treasurer.

Others attending were: Lea Throckmorton, District Court Clerk; Toby Nosker, KNCK Radio; Alisha Bond, Group Benefit Specialist; Wayne Jeardoe, Michael Istars, Jason Wheeler, Gene Saltzman, Gary D. Jeardoe, Jacquelin Jeardoe, Noel Hanson, Rick Hanson, Phil Gilliland, Tony Studt, Bill Gropp; JB File, A. File, Kurt Kocher, Lance Lagasse, Larry R., Aaron Larsen, Dennis Larsen, Bret Nelson, Brad Nelson, Steve Reedy, Mrs. Leonard Reed (Judy), Tom Tuggle, Greg Thoman, James C. Tobald, C. Tobald, Joe Gerard, Ben Keil, Larry L. LeDuc, Jeff Koch, Mikel Henning, Marvin Henning, Eldon Wisdom, Roger Koester, Jay Trost, and Sydney Conner. Unable to read 3 signatures.

Alisha Bond, Group Benefit Specialists (GBS), reviewed the County's Blue Cross Blue Shield data for the period of September 1, 2015 thru July 31, 2016 to a comparison of September 1, 2014 through August 31, 2015. Bond discussed options to decrease premiums including higher deductibles, layered plans and medical carrier change options. GBS will be back later in the fall with a variety of options for the Board to review.

Henry Eilert, Maintenance Manager requested the use of capital outlay funds to purchase a trailer to transport the mower, election equipment and grass clippings. The Board agreed on the purchase and told Eilert to choose the trailer that suited their needs. Eilert also discussed two elevator charges. The 1<sup>st</sup> charge for a \$163 would allow the east elevator to travel between the basement and first floor without the use of a key. Due to Court security the elevator currently is only used by select personnel. The 2<sup>nd</sup> charge for \$5,890 was to furnish and install a new electronic door edge on the west elevator. The edge senses the presence of an obstruction in the door opening and will reopen; reducing the chance of injury to passengers. Eilert also reported that replacement equipment for the west elevator should be considered in the next 5 years and will cost approximately \$100,000. Eilert also discussed the courthouse vending machines contract options and moving them to the 1<sup>st</sup> floor.

Andy Asch, Highway Administrator discussed the Special Bridge Inspection program. The program currently allows 80% of the special inspection costs to be covered by Federal Funds and 20% by a local match. After reviewing the agreement Commissioner Czapanskiy asked Asch for clarification on the section related to payback. Asch also

discussed damage to roads in the southwest part of the County and reported they would be doing seal work on the Aurora Road and Noble Road.

Mike Hake, Solid Waste Director and Joe Gerard discussed the ongoing issue of trash blowing out on Noble Road. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved to raise the violation for uncovered commercial haulers to \$250. Hake reported the back-up generator was now working.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved a 5 minute executive session to discuss non-elected personnel including Barry Porter, County Appraiser and Thoman.

The meeting moved to the District Court Courtroom to accommodate local residents for a discussion of the 2017 budget. Following a hour and fifteen minute discussion the Board requested: that the original cash basis adjustment of \$350,000 be reduced to \$50,000; a transfer of \$165,150 be made from the Medical Fund to the Employee Benefits Fund; make an adjustment to the medical insurance budget authority from \$1,450,000 to \$1,485,000 and transfer \$264,000 from the Law Enforcement Fund to the General Fund, bringing the total mill levy to 74.888, an increase from the 2016 levy of 2.388. County auditors will make the adjustments for approval at next week's meeting.

The Board approved the following expenses totaling \$162,454.25.

General Fund – \$53,736.32	Road & Bridge – \$46,888.25
Special Bridge - \$19,875.00	Juvenile Justice - \$748.20
Community Correc - \$1,814.58	Appraisal - \$653.61
County Health - \$11,375.75	Noxious Weed - \$1,864.71
Election - \$860.54	Solid Waste - \$22,737.51
Co Tourism & Convent - \$733.23	Court Services - \$68.55
Spec Alcohol & Drug - \$1,098.00	

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes with the Correction to read. "Commissioner Engle attended the NCK Regional Planning Commission meeting in Ottawa County on Thursday April 25<sup>th</sup>, in placement of NCK Regional Homeland Security Council.

The Board adjourned at 1:44 p.m., until Monday, September 12, 2016.



COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
SEPTEMBER 12, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the September meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on September 12, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; Brian Marks, Sheriff; Jerry Collins, IT Director; Henry Eilert, Maintenance Manager; Robert Walsh, County Attorney; Jana Roush, Register of Deeds; and Amber Lindberg, Jail Administrator.

Others attending were: Toby Nosker, KNCK and Lance Lagasse.

Jana Roush, Register of Deeds discussed the possible use of Computer Information Concepts server farm for a back-up for the County's software. Jerry Collins, IT Director later reported that we will have a dual back-up next year with the new server.

Brian Marks, Sheriff presented a termination of Law Enforcement Center (LEC) employee Keenya Tyler effective September 8, 2016; the termination was recognized by the Board. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 10 minute executive session to discuss non-elected personnel including Amber Lindberg, Jail Administrator, County Attorney Robert Walsh and Thoman.

Diana Gering, Health Department Administrator discussed Heart Choices occupying additional space in the Health Department building that was previously used by Early Head Start. The Board felt this was feasible at the same rate as Early Head Start was paying at \$900 a year. Gering also discussed the Alarm system and print outs from the system; Gering would talk to the Maintenance Manager regarding the system.

Andy Asch, Highway Administrator clarified the payback related to the Special Bridge Inspection program. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved continuing the 80/20 agreement with the State for bridge inspections. Participating in the program is saving approximately \$24,000.

Mike Hake, Solid Waste Director presented a notice to be published in the paper and sent to local commercial haulers establishing that effective September 6, 2016 that a fee of \$250, or refusal of Cloud County Transfer Station privileges, will be assessed for all unsecured commercial loads. Hake will prepare the 2017 contract with the current hauler for refuse sent to Hamms.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board accepted the 2017 budget with an increase from 2016 2.388 mills.

Department Head – 10:08 a.m. – 10:53 a.m.

Brian Marks – Operations routine. Contractors were working on the LEC and are close to being done. The Sheriff's office received blankets and stuffed animals from the Concordia Lutheran Church to be used when a child was involved in an accident or incident; and they assisted with the Legion Riders 9/11 Ride.

Henry Eilert, Maintenance Manager - Working on cutting down bushes at the Health Department, researching options for the candy and pop machines in the courthouse and doing Courthouse repairs.

Jerry Collins, IT Director – Working in the Treasurer's Office and at the Highway Department. Next month is National Cyber Security month.

Andy Asch, Highway Administrator - Sealing this week weather permitting. Road repairs are up to \$62,000 this year, will check for any disaster relief.

Mike Hake, Solid Waste Director – Will be doing an air quality control test on the pit that needs cleaned. Sending out tire bids. Sold 40,120 lbs. of clothing. Republic County is no longer bringing their recycling due to not enough Cloud County employees to get all the sorting done. Recycling center is back to regular hours 7:30 a.m. – 4:00 p.m.

Diana Gering, Health Department Administrator – Will have 2 after hour flu clinics on the 18<sup>th</sup> and 20<sup>th</sup> at the Health Department from 4:30 – 7:00 p.m., and at the Health Fair located at the United Methodist Church from 6:30 a.m. to 10:00 a.m.. Will be considering another option at the Courthouse.

Shella Thoman, County Clerk – Several employees attended the Fred Pryor Excel Training and it was very beneficial; additional seminars are available and Departments can sign up under the State umbrella for \$99 for a year's worth of classes on and off line. Will be working on setting the mill levy and preparing for the November General Election. The east elevator at the Courthouse will be adjusted to be used between the basement and main floor.

Bill Czapanskiy, Commissioner – Discussed the 2016 budget and asked that at the October meeting Department heads have a projection on their budget for the remaining of the year. Departments that haven't already, need to create a spreadsheet for expenses throughout the year to help with budget preparation.

The Board updated the attendees on the last couple week's process of setting the 2017 budget and discussed last weeks' visit concerning Health Insurance.

The Board approved the following payroll expenses totaling \$143,030.96.

General Fund – \$69,890.57	Road & Bridge – \$43,355.21
Appraisal - \$4,837.04	County Health - \$15,279.39
Noxious Weed - \$511.54	Election - \$1,403.96
Solid Waste - \$7,753.25	

Payroll Deductions & Benefits - \$62,189.20

Commissioner Czapanskiy attended the Chemical Dependency Committee meeting on Friday September 9<sup>th</sup>.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the minutes with the addition to others attending to include Bill Fellows and Richard Weaver and a correction from Reed to Reedy.

The Board adjourned at 11:42 a.m., until Monday, September 19, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
SEPTEMBER 19, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the September meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on September 19, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Barry Porter, County Appraiser and Rob Walsh, County Attorney.

Rob Walsh, County Attorney was updated with the progress made on repairs at the Law Enforcement Center and discussed the County policy pertaining to leave time being paid out upon separation from County employment.

Andy Asch, Highway Administrator reported he talked to Kansas Emergency Management, Joe Wheeler about disaster relief. Wheeler told him that application was submitted, denied and they are currently waiting on reply from an appeal. Bridge 523 was accepted on the off system program and Bridge 83-31 repairs are completed and are waiting on final inspection before reopening. Sealing began this morning on the Aurora blacktop.

Mike Hake, Solid Waste Director discussed purchasing a rolling ladder to be used at the Transfer Station and amending Resolution 98-26 regarding the change in fee for commercial haulers.

Barry Porter, Appraiser reported today was the last day they would be accepting applications for the Office Manager position in his office. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 5 minute executive session to discuss non-elected personnel including Porter and Thoman.

The Board reviewed the Out of County billing statements for June, July and August. June totaled \$60,180; averaging 63 inmates. July totaled \$58,440; averaging 60 inmates. August totaled \$58,740; averaging 60 inmates.

On a motion by Commissioner Engle, second by Commissioner Czapanskiy, unanimous vote the Board appointed Commissioner Caspers as voting delegate for the K-WORCC annual meeting on November 15<sup>th</sup>.

The Board approved the following expenses totaling \$152,621.11.

General Fund – \$33,644.84	Road & Bridge – \$49,406.36
Special Bridge - \$59.00	Juvenile Justice - \$465.26
Community Correction - \$186.84	Appraisal - \$1,888.46

County Health - \$12,096.75  
Election - \$8,099.24  
Court Services - \$144.46  
Employee Benefits - \$1,000.00

Noxious Weed - \$52.43  
Solid Waste - \$23,537.07  
Co Tourism & Convention - \$22,040.40

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 10:15 a.m., until Monday, September 26, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
SEPTEMBER 26, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the September meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on September 26, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Diana Gering, Health Department Administrator; Barry Porter, Appraiser; Brian Marks, Sheriff; and Henry Eilert, Maintenance Manager.

Others attending were: Senator Elaine Bowers; Florence Girard and Carmen Davis, Cloud County Museum; Ashley Hutchinson, Cloud Corp; Toby Nosker, KNCK; Larry Uri, Concordia City Manager; Charlene Trost & Gilleta Molleker, Pawnee Mental Health.

Senator Elaine Bowers presented a Proclamation to Florence Girard and the County Board of Commissioners recognizing September as Cloud County's 150<sup>th</sup> Anniversary. Cloud County was officially declared a county on September 5, 1866. The proclamation encourages all Kansas to celebrate. Proclamations can be seen in the County Commission office, Cloud County Museum and CloudCorp.

Larry Uri, Concordia City Manager invited the Board to participate in a Leadership program held in Wichita. Multiple dates are available to attend in 2017 and Uri is applying for a grant. The Board decided to commit to 3 seats and if they were unable to attend would ask Department Heads.

Brian Marks, Sheriff discussed increasing the Commissary credit card limit. No decision was made. The Board recognized the termination of Donna James effective September 2<sup>nd</sup>.

Barry Porter, Appraiser discussed the compliance review that was completed by the State of Kansas. Cloud County has met the criteria and is determined to be in substantial compliance. The letter goes on to say, "The efforts of your county appraiser and appraisal staff to successfully complete the appraisal cycle in a satisfactory manner are to be commended. Accurately appraising properties is without doubt a difficult task and the support of the county commissioners is crucial to the success of the appraisal effort. Our mutual goal in this process is fair and equal treatment for all taxpayers. I sincerely appreciate your support as we continue our efforts to achieve and maintain the objective of taxpayer fairness." Porter presented a resignation and new hire. The Board recognized the resignation of Heather Whitesell as Office Manager/Cartographer effective September 30, 2016. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the new hire of Shea

McMillian as Office Manager/Cartographer to fill an open position effective September 27, 2016 with a wage of \$14.55 an hour.

Diana Gering, Health Department Administrator presented a classification change. The Health Department, along with the County Election office will be participating in "Vote and Vax. Vote and Vax gives residents the opportunity to vote and receive their flu shot at the same location. Vote and Vax will be held October 26<sup>th</sup> from 9:00 – 12:00 p.m. at the County Courthouse. Residents will advance vote in the County Clerk's Office and then proceed to the Commission Office to receive their flu shot. Residents will need their Photo ID and insurance card. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the classification change for Latisha Day from Homemaker to Home Health Aide with a wage of \$9.75 an hour effective September 18<sup>th</sup>.

Charlene Trost and Gilleta Molleker, Pawnee Mental Health presented a proclamation. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board declared September 2016 as Recovery Month in Cloud County. The proclamation calls upon the citizens, government agencies, public and private institutions, businesses and schools in Cloud County to recognize the importance of recovery, and to commit our community to increasing awareness and understanding of substance use and mental disorders and the need for appropriate and accessible services for all people.

Henry Eilert, Maintenance Manager discussed the monitoring options with R&L Fire and Security Specialists LLC for the Courthouse and Health Department building. Both printers at each location are not operating correctly. The cost to replace the printers are approximately a \$1,000. The Board opted to not replace the printers but to increase the monitoring level to have access to the information electronically for an annual fee of \$263.40. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the Chairman to sign the agreement with R&L Fire and Security Specialists LLC.

Bonnie and Pete Miller, Benefits Direct presented services they can provide to Cloud County for county benefits. The next step would be for the County to provide employee data for them to receive a quote. The Board will consider the option and asked to contact the Clerk next Tuesday.

Shella Thoman representing the North Central Kansas Down Syndrome Society presented a proclamation and invited the Board and residents to attend the 13<sup>th</sup> Annual NCKDSS Buddy Walk on Sunday October 2<sup>nd</sup> at the Clyde City Park. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved proclaiming October 2016 as Down Syndrome Awareness month in Cloud County. The proclamation encourages all of Cloud County to work together to promote awareness of Down syndrome and to celebrate the accomplishments of individuals and their families.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the amendment to resolution No 98-26 setting the commercial vehicle or modes of transport not so constructed or covered as set forth will be assessed a \$250 fee or refusal of Cloud County Transfer Station privileges; and any residential vehicle or modes of transport not so constructed or covered as set forth will be assessed a \$10 fee or refusal of Transfer Station privileges.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved request and petition for Lee R. Smith dba Smith Trenching, Concordia and contracting for AT&T to bury new drop approximately 2 ft from & parallel to exist telephone cable in north side of Rock Rd.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the KWORCC Trustee Nominations for Stanton County Clerk Sandy Barton to serve as Trustee for the Southwest District; Jefferson County Clerk Linda Buttron to serve as Trustee for the Northeast District; and Morris County Clerk Michelle Garrett to serve as Trustee at Large.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved signing the agreement to continue services with Marlene Stamm, NCK Environmental, LLC to serve as County Sanitarian through September 30, 2017.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved allowing the Chairman to sign the County Certification to the Conservation District certifying the 2017 budget dollars allocated to the District.

The Board approved the following payroll expenses totaling \$144,281.40.

General Fund – \$70,754.16	Road & Bridge – \$43,801.72
Appraisal - \$4,715.42	County Health - \$15,480.08
Noxious Weed - \$511.54	Election - \$1,358.60
Solid Waste - \$7,659.88	

Payroll Deductions & Benefits - \$181,490.41

Commissioner Caspers attended the KWORCC Trustees meeting in Topeka on Thursday September 22<sup>nd</sup>. Commissioner Engle attended the Juvenile Detention Committee Meeting in Marion County on Wednesday September 21<sup>st</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 12:00 p.m., until Monday, October 3, 2016.



COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
OCTOBER 3, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the October meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on October 3, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; Brandi Bray, Home Health Director; and Brian Marks, Sheriff.

Others attending were: Julie Willoughby, DVACK.

Brian Marks, Sheriff reported that the Law Enforcement Center is staying full and reviewed the Marker Construction, Inc. statements for repairs recently completed.

Diana Gering, Health Department Administrator and Brandi Bray, Home Health Director discussed a replacement program for Home Health after reviewing 6 different programs. Health Care First would create electronic health records, check Medicare eligibility, help with care plans, create billings and have access to add codes. The current program being used is \$625 a month, Health First Care would be \$695; an additional fee of \$395 yearly is equal to what is currently being paid. With the additional features in Health First Care they believe it will be money well spent. Health First Care charges \$25 a month to receive a statement; other options are ACH executed by Health First Care or the use of a charge card. A new card will be ordered for this charge only. In conjunction with the Cloud County Health Center the Health Department will assist with Operation Red File. Kansas is 1 of 3 States piloting the program and Cloud County is the 5<sup>th</sup> county in the state. Operation Red File is designed to help seniors and those with disabilities keep their critical health information instantly accessible if needed in an emergency. Additional information will be available at the Health Fair on October 15<sup>th</sup>.

Andy Asch, Highway Administrator reported they had to postpone repairing the Courthouse parking; he hoped that weather permitting they'd be able to complete it this week and have the opportunity to assist Miltonvale City. He had been notified that the County share with the Cost share program for bridge work would be \$140,000 and that would be split with Republic County but would not be until 2018. The billing for sealing came in under estimate at \$126,611.

Mike Hake, Solid Waste Director received tire bids from Thompson's at \$259.00 and Kansasland Tire at \$283.06. The Board asked Hake to review the bids and report back next week.

Julie Willoughby, Domestic Violence Association of Central Kansas (DVACK) presented a proclamation for Domestic Violence Awareness month. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved proclaiming October 2016 as Domestic Violence Awareness month. Domestic violence affects all Kansans and many public and private resources are expended in the effort to address and prevent domestic violence. A proclamation by Domestic Violence Association of Central Kansas. DVACK and Cloud County Kansas would show critical leadership in an area that affects the lives of many Kansans.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved signing a letter of support for the efforts of the Concordia Senior Citizens' Center for transportation.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the chairman to sign the engagement letter for accounting services to be rendered by Lindburg Vogel Pierce Faris, Chartered for year ended December 31, 2016.

The Board discussed redistricting the County Commission districts in preparation for the November 8<sup>th</sup> election question concerning changing the Board from 3 commissioners to 5. Multiple residents have inquired what the map would look like.

The Board approved the following payroll totaling \$172,369.20.

General Fund – \$19,230.22	Road & Bridge – \$116,463.16
Special Bridge - \$36.72	Juvenile Justice - \$2,930.15
Community Correction - \$166.94	Appraisal - \$242.83
County Health - \$7,410.47	Noxious Weed - \$35.30
Election - \$263.56	Solid Waste - \$16,776.19
Co. Tourism & Conv - \$485.93	Employee Benefits - \$246.62
Spec Alcohol & Drug – \$182.91	Vending Machines - \$105.06
Co. Medical Insurance - \$7,793.14	

Commissioner Czapanskiy Caspers attended the Local Emergency Planning Committee meeting Wednesday September 23<sup>rd</sup>. Commissioner Engle attended the North Central Regional Planning Commission meeting Thursday September 24<sup>th</sup> in Beloit.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 11:38 a.m., until Monday, October 10, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
OCTOBER 10, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the October meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on October 10, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; Barry Porter, Appraiser; Brian Marks, Sheriff; Jerry Collins, IT Director; Henry Eilert, Maintenance Manager; and JoDee LeDuc, County Treasurer.

Others attending were: Lisa Keating & Tabi Williamson, Family Heritage.

JoDee LeDuc, County Treasurer presented the Board with the end of the month fund balance report and a list of properties she will be giving to the Attorney's office for the next tax sale. Sales tax received in September 2016 was \$61,165.62 compared to the previous year for the same period totaling \$63,938.87.

Robert Walsh, County Attorney was updated on the progress of the repairs at the Law Enforcement Center.

Andy Asch, Highway Administrator presented the board with classification changes and a bridge project request. The Board recognized the termination of Kalyn Pearson, custodian effective October 15, 2016. The termination was a result in the decrease of staff for budget purposes; remaining staff will perform those duties. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the wage change for Corey M. Huff from \$13.93 to \$14.17 due to the end of his probationary period. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the new hire of Gerald D. Lanoue as Summer Mowing crew effective October 16, 2016 at a rate of \$8.25. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the request for construction project for Bridge #523 with an estimated date of October 2018.

Mike Hake, Solid Waste Director reported that he'd like to accept the Kansasland Tire bid in the amount of \$283.06 and he had contacted Washington and Clay Counties about working with them for a period of time related to Household Waste. Neither County was interested.

Diana Gering, Health Department Administrator reported that the Emergency Management storage unit had been removed from the Health Department lot and the security camera was now aimed at an empty lot; the Board suggested talking to

Maintenance about adjusting the camera so it was being useful. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the Memorandum of Agreement between Heart Choices and the Cloud County Health Department concerning the use of space at the Health Department at a rate of \$900 per year.

Department Head – 10:10 – 11:25 a.m.

Mike Hake, Solid Waste Director – Starting 120 day cover for the CD pit, gave out a \$250 fine, attended conference last week, was contacted by a couple businesses to start recycling, has a load going out this week.

Henry Eilert, Maintenance Manager – Shut down the Memorial Ball and the chiller, cleaning air handlers, installed a new door latch after several people we're trapped between doorways, will stripe the parking lot and is waiting to hear back from an elevator company about contract costs.

Robert Walsh, County Attorney – 100% e-filing; is time consuming for the Attorney's office, but saves time in another department.

Jerry Collins, IT Director – National Cyber Security Month. Reminded employees to ask if they believe something they receive is suspicious.

Andy Asch, Highway Administrator – Sealing projects are done, with work on striping on those projects and additional patching.

Barry Porter, Appraiser – Invited employees to introduce themselves to the new Office Manager, Shea McMillan. Starting final review.

JoDee LeDuc, County Treasurer – Has 1 more distribution at the end of the month until January and will start preparing tax statements.

Diana Gering, Health Department Administrator – Will be hosting several flu clinics including one at the Courthouse on October 26<sup>th</sup> from 9:00 a.m. – 12:00 p.m. and the Health Fair this Saturday from 6:30 a.m. – 10:00 a.m.

Shella Thoman, County Clerk – Preparing for the November 8<sup>th</sup> election. Last day to register to vote is October 18<sup>th</sup>. Advanced ballots will start to go out on October 19<sup>th</sup>. Will start setting levy's following class on Thursday; state certification was received with a decrease in state assessed value.

Bill Czapanskiy, Commissioner – Asked Department heads to review the September budget report and evaluate how they will end the year and ask for help if needed to stay within budget.

Lisa Keating and Tabi Williamson, Family Heritage presented options for employees for Heart & Stroke, Cancer, Intensive Care and Accident insurance. Employees may opt into any of these policies by contacting Lisa directly.

The Board reviewed the Out of County billing statements for September totaling \$64,306, averaging 68 inmates daily.

The Courthouse parking lot will be reopened this week when striping is finished. Courthouse staff should not park on the north side of the parking lot; these stalls are reserved for the public.

The Board approved the following payroll expenses totaling \$140,180.39.

General Fund – \$67,307.97	Road & Bridge – \$42,825.94
Appraisal - \$5,151.80	County Health - \$15,392.97
Noxious Weed - \$511.54	Election - \$1,335.92
Solid Waste - \$7,654.25	

Payroll Deductions & Benefits - \$61,072.37

On a motion by Commissioner Engle, second by Commissioner Caspers, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 12:01 p.m., until Monday, October 17, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
OCTOBER 17, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the October meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on October 17, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Diana Gering, Health Department Administrator; Robert Walsh, County Attorney; and Henry Eilert, Maintenance Manager.

Others attending were: Arlene Clayton

Henry Eilert, Maintenance Manager reported quotes received for the infrared passenger protection system being discussed for the west elevator. Quotes were received from ThyssenKrupp - \$5,890, Kone - \$6,235 and Otis - \$5,062. No decision was made for the repairs. The County is currently in a contract with ThyssenKrupp for maintenance on the elevators at a cost of \$796.50 a month. The east elevator is now available to the public to go between the main floor and the basement; a key is still needed to go to the 2<sup>nd</sup> floor due to security. Eilert was approved to create Law Enforcement and maintenance parking stalls in the Courthouse parking lot.

Diana Gering, Health Department Administrator presented a grant request. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the chairman to sign the request for Duclos Foundation Funds for WIC.

Andy Asch, Highway Administrator reported the stripping estimated is \$2,674 and presented a new hire for summer mowing. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved hiring Donald Lanoue as summer mowing help effective October 16<sup>th</sup> to file an open position at a rate of \$8.25 an hour.

Shella Thoman, County Clerk reminded the Board that voter registration closes on Tuesday October 18<sup>th</sup> for the November general election and advanced voting begins on Wednesday October 19<sup>th</sup>. All residents have the option to vote early at the County Clerk's office or can request a ballot be mailed to them. The Board discussed re-districting the county commissioner districts into 5 districts if the voters pass the proposal on the November ballot. It is their intentions that 2 of the Commission Districts would reside outside of the City of Concordia, 1 solely City of Concordia and the other 2 a combination of both. Thoman also reported that the insurance renewal resulted in a 28% increase. The Blue Cross Blue Shield and Group Benefits Specialists representatives will prepare quotes for plan changes and quotes from other carriers.

Rob Walsh, County Attorney was updated on the elevator discussion.

Arlene Clayton discussed her personal health and an employee's weight loss.

On a motion by Commissioner Caspers, second by Commissioner Engle, a 2-1 vote (Commissioner Czapanskiy abstained) the Board approved the new hire of Deborah Czapanskiy at the Law Enforcement Center as a part-time on call nurse effective October 1, 2016 at a rate of \$28.00 an hour.

Commissioner Caspers left the meeting for training at 10:40 a.m.

The Board approved the following expenses totaling \$277,618.85.

General Fund – \$146,090.06	Road & Bridge – \$50,684.98
Juvenile Justice - \$823.77	Comm. Correction - \$824.67
Appraisal - \$440.53	County Health - \$11,071.70
Noxious Weed - \$175.19	Election - \$153.93
Special Building - \$19,150.00	Solid Waste - \$20,073.02
Co Tourism & Convent - \$8,358.75	Court Services - \$687.00
Fair - \$1,327.03	Pawnee Mental Health - \$3,447.73
Employee Benefits - \$1,000.00	Soil Conservation - \$429.24
Mental Retardation - \$2,434.75	Historical Museum - \$913.84
Services for the Elderly - \$2,527.22	Reg. Library General - \$7,005.44

Commissioner Czapanskiy attended the Chemical Dependency Committee meeting on Friday October 12<sup>th</sup> and Chemical Dependency Committee meeting on Friday October 14<sup>th</sup>.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 11:15 p.m., until Monday, October 24, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
OCTOBER 24, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on October 24, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; JoDee LeDuc, County Treasurer and Health Department employees: Michelle Kindel, Brandi Bray, Amy Sulanka, Elaine Paul, Linda Coons and Vonda Pumarlo.

Others attending were: Marlene Stamm, NCK Environmental, LLC; and Sue Sutton, Orphan Train Museum.

Diana Gering, Health Department Administrator and 6 RN's discussed the hiring of a Nurse at the Law Enforcement Center. (Asch, Hake and LeDuc were also present). Gering reiterated that in no way do they have any concerns about the Nurse who was hired but the wage that was being paid and inquired how the wage was determined. RN's in the Health Department wages are in the \$17.00 range; even Gering does not make \$30 an hour with the cost of her benefits included. Gering previously pulled the contract with the Law Enforcement Center due to liability concerns. Stating a lack of policies and procedures; allowing Correction officers overseeing insulin shots putting not only the RN but the County at risk. Gering, with the agreeance from other Department heads, is frustrated that multiple positions were cut for 2017 to then have a new position created with an above high wage in comparison to other employees. Marks has not attended a Commission meeting since the hiring and it was not previously discussed with the Board so they are unaware of how the wage was determined. Commissioner Czapanskiy stated that the position originally was a Contract position and was unsure how it was changed to County Personnel. Commissioner Caspers felt like the position should have been advertised at the County's RN rate before it was offered or paid at a higher rate. Also discussed was the lack of raises over the years and keeping up with RN salaries; most Health Department employees enjoy the work they are doing at the County and appreciate the benefits so elect to stay at a lower rate than they could find elsewhere but are offended at this hiring. The Board communicated the limited control they have with other County Elected officials.

Marlene Stamm, NCK Environmental, LLC gave the Board a quarterly update; including 5 new permits, the completion of 9 permits, and 2 real estate inspections. Stamm also reported she would be attending some meetings in Newton and Lawrence.

Mike Hake, Solid Waste Director reported they finished the 120 day cover on the CD pit. And a previous pit was not filled to capacity so they working on that elevation. Hake



also discussed the service contract with RMA Engineering, LLC. The County pays approximately \$8,000 a year; Hake believes that it might be better for the County if we were to pay for services used rather than having a contract. The State has no requirements. No decision was made. Hake also reported that 43,651 lbs. of cardboard and 43,658 lbs. of mixed paper were shipped out from the recycling center. Work is also being done on the crawler.

Sue Sutton, Orphan Train Museum Board discussed the discovery that Orphans were brought to Concordia in approximately 1864-1865 using the Missouri-River Branch. The Museum intends to have a Mystery Tour at the next Orphan Train celebration the 1<sup>st</sup> weekend in June 2017 and asked if the approach to the railroad bridge could be cleared so attendees could see it; it is north of the U.P. Bridge. Asch will look into it and contact Sutton.

Andy Asch, Highway Administrator reported they were still working on patching, rock jobs and ordered a railroad car. Asch presented 2 classification changes. The Board recognized the termination of Clint Jensen effective October 23<sup>rd</sup>. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the wage change for Travis Mills from \$13.00 an hour to \$13.69 due to the end of his probationary period.

The Board discussed the voting delegate and alternate for the KCAMP Annual Meeting on Tuesday November 15<sup>th</sup>. No change from last year; Gary Caspers will be the delegate and Bill Czapanskiy will be the alternate. They also discussed a previous visit from Lisa Keating with Family Heritage; they decided that Keating could provide information about her products and we would pass them along to County employees but the County will not release employee information for her to contact them. The Board intends to use Maintenance personnel for mowing at the Law Enforcement Center in 2017.

The Board, Thoman, Hake, Asch, Gering and County Treasurer JoDee LeDuc discussed the Blue Cross Blue Shield renewal. Thoman will see if a representative from Group Benefit Specialist can come in the next two weeks to discuss the differences in the options presented. Options presented including non-grandfathered plans with an increase in deductible and co-insurance; however preventive services would be paid at 100%. Changes in plan options include increases ranging from 19.88% to 29.6%; the current plan with no change is a 28% increase.

The Board approved the following payroll expenses totaling \$142,677.91.

General Fund – \$69,099.77	Road & Bridge – \$43,233.23
Appraisal - \$5,131.90	County Health - \$15,362.47
Noxious Weed - \$511.54	Election - \$1,332.14
Solid Waste - \$8,006.86	

Payroll Deductions & Benefits - \$179,030.64

Commissioner Czapanskiy attended the ribbon cutting for the Cloud County Resource Event Center on Monday, October 17<sup>th</sup>. Commissioner Caspers attended the KWORCC Board of Trustees meeting on Thursday October 20<sup>th</sup> in Topeka. Commissioner Engle attended the Juvenile Detention Committee meeting in Junction City on Wednesday October 19<sup>th</sup>.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the minutes with a word change from file to fill in the motion for hiring Donald Lanoue.

The Board adjourned at 11:50 a.m., until Monday, October 31, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
OCTOBER 31, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the October meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on October 31, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; Brian Marks, Sheriff; Robert Walsh, County Attorney; Henry Eilert, Maintenance Manager; Jerry Collins, IT Director; and JoDee LeDuc, County Treasurer.

Others attending were: Lea Throckmorton, District Court Clerk; Susie Haver and Audrey Kalivoda, Cloud County Tourism; Casey Fraser, Foley Tractor; and Alisha Bond, Group Benefit Specialist.

Robert Walsh, County Attorney and Brian Marks, Sheriff will be attending training in Salina this week for Senate Bill 367. Marks discussed the Kansas VINE, Victim Information and Notification Everyday, program. The Program is a service provided through the collaboration of the Kansas Department of Labor, the Office of the Attorney General and the Kansas Sheriff's Association. VINE is America's number one victim notification network; notifying victims when there is a release from jail. More information can be found at [www.vinline.com](http://www.vinline.com). Marks also reported that a fitting was replaced in the fire system that was leaking and they are working with KDOC to increase the daily rate for housing DOC prisoners. Commissioner Czapanskiy asked for communication and cooperation before the possibility of going over budget. Also discussed was the possibility of the LEC Nurse returning to a contract labor status. No decision was made. The LEC is maintaining capacity. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 5 minute executive session with Marks to discuss non-elected personnel.

Susie Haver & Audrey Kalivoda, Cloud County Tourism reported that for the 3<sup>rd</sup> quarter of 2016 they had 1,362 visitors that stopped in the Tourism office (that does not include charter bus trips), were open 79 out of 92 days (closing for 13 Sundays and 2 holidays), had over 450 phone calls, participated in 5 promotions (including the Cloud County Fair, NCK Free Fair, Kansas Showcase, Kansas State Fair and Sunflower Senior Fair) and had 6 Tour groups.

Andy Asch, Highway Administrator and Casey Fraser, Foley Tractor discussed 3 lease to own options for a 2016 120M2 Caterpillar Motor Grader. A 1986 120g Caterpillar Motor Grader would be used for a trade in for a difference of \$200,211.15. The last new grader was purchased in 2011. Finance proposals included 5, 6 and 7 year options with interest rates of 2.9% and 3.2%. Asch was most comfortable with the 6 year option with a 2.9%

interest rate. The Board was okay with the purchase and financing. Asch will work with Fraser to complete the necessary paperwork.

Henry Eilert, Maintenance Manager discussed a personnel problem, the Board advised Eilert to discuss it with the County Attorney. The Board discussed Eilerts probationary period and his rate of pay. Eilert does not want to make more than \$25,000 a year. Eilert will need to be responsible on his own to keep his hours to 2080 annually. Also discussed was part-time help and the possible use of community service workers. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a classification change for Henry Eilert to \$12.00 an hour effective October 31<sup>st</sup> due to the end of his probationary period.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Resolution 2016-21 voiding checks #200733 for \$70.00 to Kansas CLE Commission and check #137884 for \$19.44 to Elaine Paul as they were not received by the vendors.

Sales tax received October 25, 2016 totaled \$72,210.60 compared to the prior year totaling \$62,904.03.

Department Head –

Alisha Bond, Group Benefit Specialists reviewed the Health and Dental Insurance renewal. The 2017 renewal has a 28.0% increase for Health and 12.19% increase for Dental. Bond presented 2 additional options for Health with 3 different levels and 1 other BCBS option for Dental and 2 levels of Delta Dental. The County currently is in a grandfathered plan, Bond does not believe that staying grandfathered is as important as once thought. Moving from a grandfathered plan preventive services would now be paid at 100% and would limit the Out-of-pocket (the current plan does not have a limit). Option 1, level 1 would include only those changes from the current plan and result in a 29.6% increase. Level 2 and 3 would raise deductibles and co-insurance and have a 25.1% and 21.6% increase. Option 2 would additionally increase the prescription copays and result in a 27.9% increase over the current year. Option 2 level 2 and 3 would raise deductibles and co-insurance and result in a 23.5% and 19.88% increase.

BCBS dental option 1 would change diagnostic and preventive services to be covered at 100% (currently its 50%), limit the benefit usage per person to \$1,500 a year (currently no annual max.) and includes a deductible (no deductible currently). This option has a 46.88% increase. Delta Dental options include a deductible and a benefit maximum. Aside from the deductible and benefit maximum the Delta plans are similar to BCBS and result in a 3.62% and 48.19% increase. The Board asked Department heads to discuss the options with the employees. Additional quotes from other carriers are expected to be received by the end of the week; however Bond advises staying with BCBS.

The Board approved the following payroll expenses totaling \$147,412.22.

General Fund – \$29,736.87	Road & Bridge – \$60,653.49
Special Bridge - \$1,026.97	Juvenile Justice - \$3,281.33
Comm Correction - \$124.63	Appraisal - \$490.22
County Health - \$10,032.29	Noxious Weed - \$35.30
Election - \$232.27	Special Building - \$20,671.00
Solid Waste - \$16,388.67	Co. Tourism & Convention - \$104.23
Court Services - \$310.95	Reg of Deeds Tech Fund - \$1,805.71
Employee Benefits - \$246.62	Spec Alcohol & Drug - \$1,811.75
Auto Special - \$459.90	

Commissioner Caspers attended the LEPC Meeting on October 26<sup>th</sup> in Concordia.  
Commissioner Engle participated in a KCCA conference call on Monday October 24<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 12:39 p.m., until Monday, November 7, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
NOVEMBER 7, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the November meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on November 7, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Diana Gering, Health Department Administrator; Barry Porter, Appraiser; Brian Marks, Sheriff; Amber Lindberg, Jail Administrator; Jana Roush, Register of Deeds; Henry Eilert, Maintenance Manager; Wanda Backstrom, JJA Director; Jerry Collins, IT Director and JoDee LeDuc, County Treasurer.

Others attending were: Kent Anderson; Travis Hegg & Brian Russell, ThyssenKrupp Elevator; and Casey Fraser, Foley Tractor.

The Board met with all the County Department heads to discuss the Blue Cross Blue Shield renewal for 2017. The Department heads were asked to discuss the options with their staff during the past week. Retaining the current coverage or moving to Option 1 (Plan A or B) for Health coverage and retaining the current dental plan was the consensus. Also discussed was using the 15% of a previous years refund to offset the cost out of the employee's pocket and keeping the employees cost at the same level that is being paid in 2016. Also discussed was the idea of canceling the Long Term Care benefit. The County budgeted \$1,485,000 for Health/Dental coverage. Based on the current BCBS coverage the renewal would cost the County \$1,498,029.94, Option 1 Plan A - \$1,515,863.62 and Option 1 Plan B - \$1,465,513.05. No decision was made. The Board was asked about starting a shared leave program so that employees could opt to give their leave time to other employees. The Board did not want to move forward with a policy. Asked if it would be considered to do a County employee food challenge for donation to the Resource Council in exchange for a floating holiday. Suggested was December 23<sup>rd</sup> or January 16<sup>th</sup>. The Board asked the Department Heads to discuss it with their employees along with the Holiday Meal. Last year employees received all day on December 24<sup>th</sup> in exchange for foregoing the Holiday Meal and collecting items for the food bank. Barry Porter asked about the wind farm agreement.

Diana Gering, Health Department Administrator presented the lease agreement with Casselrock, Inc. for the Health Department building. The lease shall commence on December 1, 2016 and continue for one year at a monthly payment of \$1,930. The lease includes an option to purchase the building with a reduction of 25% of total rental payments. Additional discussion was to purchase the building, remodel the Courthouse basement or tear down the old jail and put up a building for the Health Department. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved to continue the lease with the same terms with Casselrock, Inc.

Henry Eilert, Maintenance Manager and Brian Russell and Travis Hegg discussed the Courthouse elevators. Thyssenkrupp is advising everyone that has a DMC to start planning for a replacement. The control systems are becoming rapidly obsolete and harder to repair. A replacement range of \$55,000 - \$75,000 was given. The cost of the infrared change would be \$5,800 on the current elevator and would be used on any replacement, as well as emergency phones at a cost of \$1,100. Phone service would be needed but could share a line to both elevators and can be monitored by Thyssenkrupp at no extra charge.

Andy Asch, Highway Administrator presented the 2019 High Risk Rural Roads project funding application. The application included various paved RS routes at a total cost of \$318,980. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved signing the project fund application for FY 2019 High risk rural roads. Asch reported that gravel prices would increase in February \$.25 and cover for sealing projects would increase \$.30. Also discussed was the lease agreement with Foley Tractor for the new grader. The grader was delivered on Friday and they hope to have it in operation next week. The Board asked Asch to clarify information on the agreement and return next week. Casey Fraser later attended the meeting and would contact Asch who had the paperwork.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved sending a letter of support to Sunset Home, Inc. to help in applying for federal capital grant funds.

The Board approved the following payroll expenses totaling \$141,095.84.

General Fund – \$68,283.81	Road & Bridge – \$43,009.33
Appraisal - \$4,365.07	County Health - \$15,838.99
Noxious Weed - \$511.54	Election - \$1,451.21
Solid Waste - \$7,635.89	

Payroll Deductions & Benefits - \$61,146.72

Commissioner Caspers was a guest speaker for the 60<sup>th</sup> Anniversary Celebration at Pawnee Mental Health on Thursday November 3<sup>rd</sup>. Commissioner Engle attended the North Central Regional Planning Commission meeting on Thursday November 3<sup>rd</sup> in Abilene. Commissioner Czapanskiy talked about Crockpot for a Cause that would be taking place at the Resource Center on November 14<sup>th</sup>. For additional participation information residents can contact the Center at 243-1065.

Amber Lindberg, Jail Administrator asked about FMLA; will be talking to contracted county's about the Contract for housing inmates; a suggestion of changing the activity room to house inmates and said they are maintaining numbers. Tom Richard would be doing a walk through to review the work that has been completed on the LEC later this week.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 12:12 p.m., until Monday, November 14, 2016.



COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
NOVEMBER 14, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the November meetings of the Cloud County Board of Commissioners was called to order at 8:00 a.m. on November 14, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Stacie LaBarge, Deputy Election Clerk; Jerry Collins, IT Director; Andy Asch, Highway Administrator; and Mike Hake, Solid Waste Director.

The 2016 General Election results were canvassed. 4,003 residents out of 6,003 voted; a 66.68% turnout. The Board reviewed and verified totals, reviewed 824 write-in votes recorded by the Review Board from election night and determined the validity of 115 provisional ballots. 76 provisional ballots were counted; the remaining were not registered in Cloud County. The Board broke the ties for several Township Trustee and Treasurers. **Elected Township Trustees** that ties were broken for: Aurora – Mike Istas; Colfax – (Ryan) Tim Liby; Grant – Jerry Jensen; Lincoln – Randy Trost; Meredith – Glenda Weaver; Nelson – Dale Berk; Shirley – James Koch; Sibley – William Ramsey; Starr – Curtis Swenson; and Summit – Marvin Henning. **Elected Township Treasurers** that ties were broken for: Aurora – Linda Begnoche; Colfax – Terry Tate; Elk – Mary Nicholas; Grant – Patti Zimmer; Meredith – Leann Schmidt; Nelson – Steve Lindsey; Oakland – Linda Richard; Sibley – Lori Ade; Starr – Dick Phelps; and Summit – Diana Portenier.

Jerry Collins, IT Director discussed a having a Cyber Security Compliance evaluation and presented the Board with information from SHI International. The review would be an approximate cost of \$25,000. Collins will return in a few weeks to discuss further.

Andy Asch, Highway Administrator presented the Board with lease-purchase documents to be signed for a 120M2 Caterpillar Motor Grader. There will be 5 yearly payments of \$36,891.12 and a final payment of \$36,892.12. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved signing for the purchase of a road grader from Foley Tractor, Inc. Asch also reported that 2 of the 3 mowers will be done by the end of this week; and 3 employees will be retiring at the end of the year.

Mike Hake, Solid Waste Director discussed a Solid Waste billing. The property in question has 2 residents located on one parcel of land; the County has a separate address for each resident. The resident was not aware of the 2<sup>nd</sup> address and had not received 2 billings in the past. Hake will talk to the Appraiser and report back.

The Board discussed the 2017 employee benefits and called Alisha Bond with Group Benefit Specialist with questions. For the year of 2017 the County paid benefit of Long

Term Care will be dropped saving the County approximately \$12,000. Blue Cross Blue Shield (BCBS) Health coverage will continue to be split with the employee at an 85/15 percentage. The County will move away from the current Grandfathered plan electing Option 1 – Plan B of the presented options. The new coverage will raise current deductibles \$500 for a single (\$1,000 family), pay preventive services at 100% and create an out of pocket cap of \$6,350 for a single (\$12,700 family). Employees will have the option to buy up to Plan A or down to Plan C with the same rate paid by the County. Rates will be: Employees - \$572.46; Employee/Spouse - \$1,229.65, Employee/Children - \$1,206.89 and Family - \$1,865.08. No change in Dental coverage from the current plan. Employees will receive a Health/Dental Holiday for the month of January using funds from a prior BCBS refund.

The Board reminded residents that the Great American Smokeout will be November 17<sup>th</sup>. Smoking is the leading cause of preventable deaths and accounts for 1,300 deaths every day. The Cloud County Health Center challenges residents to make a healthier you by picking November 17<sup>th</sup> as your quit day. 10 Concordia restaurants are featuring a cold turkey sandwich and survival kit to help you through your day. Restaurants include: Heavy's, Kristy's, Subway, Jitters, Marla's, Easy G's, Arbys, Casey's, Rod's Deli and CCHC Cafeteria.

The Board approved the following expenses totaling \$97,644.97.

General Fund – \$34,714.32	Road & Bridge – \$20,710.06
Juvenile Justice - \$623.95	Community Correction - \$689.04
Appraisal - \$441.40	County Health - \$4,472.03
Noxious Weed - \$1,898.24	Election - \$2,361.26
Special Building - \$9,218.65	Solid Waste - \$21,341.51
Court Services - \$18.00	Co. Tourism & Convention - \$123.52
Reg. of Deeds – \$32.99	Employee Benefits - \$1,000

The Board will be attending the annual Kansas Association of Counties Conference this week.

Commissioner Czapanskiy attended the Cloud County Resource Council meeting on Wednesday November 9<sup>th</sup> and the Chemical Dependency Committee meeting on Friday November 11<sup>th</sup>. Commissioner Caspers attended the Health Assessment Meeting at the Cloud County Health Center on Thursday November 10<sup>th</sup>. Commissioner Engle attended the Juvenile Detention Committee meeting on Wednesday November 9<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 2:32 p.m., until Monday, November 21, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
NOVEMBER 21, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the November meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on November 21, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Robert Walsh, County Attorney; Andy Asch, Highway Administrator; Diana Gering, Health Department Administrator; and Dawn Snyder, Juvenile Justice Assistant Director.

Others attending were: Bill Garrison; and Larry Uri, City of Concordia Manager.

Robert Walsh, County Attorney checked in with the Board.

Dawn Snyder, Juvenile Justice Assistant Director presented the Amendment to Agreement Conditions of Grant – Juvenile Justice Comprehensive Plan State Block Grant. The previous conditions were only for a 6 month period to give the State time to develop a plan and new direction. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved allowing the Chairman to sign the Juvenile Justice Comprehensive Plan State Block Grant.

Diana Gering, Health Department Administrator discussed Health Department operations and possible retirements in 2017. The Board recognized the resignation of Elaine Paul, Home Health / MCH Coordinator effective November 27, 2016.

Andy Asch, Highway Administrator reported they were doing rock jobs, the railcar arrived. The Board gave Asch information they received at KAC relating to leasing trucks. The Board recognized resignations from Gary Cash and James Blazek, part-time Utility Workers and Duane Michaud and Gerald Lanoue, part-time Mowers effective November 18, 2016.

Larry Uri, City Manager presented Commissioners Czapanskiy and Caspers and Bill Garrison with information about an upcoming Leadership Seminar in Wichita. They should report back to Uri with dates of the 3 County Staff that plan to attend. The seminar is grant paid, the County will only be responsible for travel expense.

Shella Thoman, Cloud County Clerk discussed purchasing new election equipment. Thoman received quotes from 3 companies and proposed to purchase equipment from Election Systems & Software (ES&S). The estimated cost for 9 DS200 Precinct Scanners and 9 ExpressVote Ballot Marking Devices, reporting software, training, implementation services and shipping is \$66,705 after trade-in of the current equipment. (Proposals presented included 10 ExpressVote Ballot Marking devices and Thoman

believes the County could get by with 9 therefore the \$66,705 is an estimate as the exact customer discount is unknown). There was additional discussion including combining smaller polling places and the Concordia locations to 1. The consensus was closing smaller locations is not in the best interest of the County. Combining Concordia locations to one location would be an option however a location is yet to be found. The Cloud County Fairgrounds may be an option as well as the Concordia Methodist Church. Guidelines would need to be followed and State approval would need to be acquired along with notification to affected voters. Combining Concordia locations would not change the needed equipment. Annual post warranty hardware and maintenance and support and its need was discussed as a way to save dollars. Thoman did not think it was in the Counties best interest to not participate in an annual maintenance contract but would check on the cost if on-site, no warranty maintenance was needed outside of a contract. Following the 2016 budgeted transfer to the Election Capital Outlay fund \$89,110 would be available for equipment purchases.

The Board challenged the Cloud County employees to raise 1,000 items for the Cloud County Resource Center before December 16<sup>th</sup>. Cash donations can also be made with each dollar counting as an item. In conjunction with the challenge employees will receive a floating holiday based on their classification. Longevity pay will be paid to employees on December 19<sup>th</sup>.

The Board recognized the resignation of Kurtis Bogart and Andre Dyke, part-time Custodians effective November 21<sup>st</sup>.

The Board approved the following payroll totaling \$146,390.78.

General Fund – \$73,336.45	Road & Bridge – \$43,140.60
Appraisal - \$4,723.07	County Health - \$15,539.11
Noxious Weed - \$511.54	Election - \$1,483.34
Solid Waste - \$7,656.67	

Payroll Deductions & Benefits - \$182,377

The Board attended the annual Kansas Associations for Counties Conference in Overland Park November 15-17<sup>th</sup>. Commissioner Czapanskiy attended the Kansas Crossroads Resource Conservation and Development Area, Inc annual meeting on Thursday November 17<sup>th</sup>. Commissioner Caspers attended the KWORCC Meeting in Overland Park in conjunction with KAC. Commissioner Engle attended the Juvenile Detention Committee meeting in Junction City on November 18<sup>th</sup>.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the minutes as presented.

County offices will be Closed Thursday and Friday, November 24<sup>th</sup> and 25<sup>th</sup> in observance of Thanksgiving.

The Board adjourned at 11:26 a.m., until Monday, November 28, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
NOVEMBER 28, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the November meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on November 28, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Brian Marks, Sheriff; Andy Asch, Highway Administrator; and Diana Gering, Health Department Administrator.

Others attending were: Bill Garrison; Larry Uri, City of Concordia Manager; and Marleen Stamm, NCK Environmental, LLC.

Brian Marks, Sheriff reported that the Law Enforcement Center is maintaining capacity and that the dishwasher broke down.

Larry Uri, City Manager stopped in to check on what staff would be attending an upcoming Leadership Seminar in Wichita. The Board has not discussed attendance beyond the Board and Department Heads having priority.

Andy Asch, Highway Administrator reported he was making arrangements with the current renters of 2 tracts of land owned by the County and would make agreements for 3 years and then open them to the public; purchased grader blades; discussed moving employees positions around at the beginning of the year and presented a utility permit. Czapanskiy asked Asch to look at the bridge approach north of the red school house (north of Hwy 9 on 180<sup>th</sup>). On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the request and petition for a waterline on 140<sup>th</sup> between Oat & Plum for RWD #1.

Diana Gering, Health Department Administrator presented a classification change for Lois Tracy. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the classification change for Lois Tracy effective January 1, 2017. Tracy will work full time splitting her time weekly between Home Health Aide (10.5 hours), WIC Clerk (15 hours) and MCH Coordinator (12 hours). MCH Coordinator hours will be paid at any hourly rate of \$11.97, HHA & WIC will continue at the current rate.

Marlene Stamm, NCK Environmental, LLC discussed an application for nonpublic on-site wastewater system permit and asked for a variance. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board granted a variance for 550 N 40<sup>th</sup>, Glasco.

Last week the Board challenged the Cloud County employees to raise 1,000 items for the Cloud County Resource Center before December 16<sup>th</sup>. Clarification was discussed. Current employees will receive the floating holiday if a 1,000 items are collected. Part-time employees are eligible and will receive 4 hours. Full-time employees will receive 7 ½ or 8 hours depending on their classification. The day must be used before March 18, 2016.

The Board will meet on December 30<sup>th</sup> rather December 27<sup>th</sup>; January 3<sup>rd</sup> will be determined at a later date.

The Board approved the following expenses totaling \$106,650.53.

General Fund – \$26,876.61	Road & Bridge – \$19,836.16
Special Bridge - \$581.70	Juvenile Justice - \$2,873.89
Comm. Correc. - \$5.10	Appraisal - \$30.07
County Health - \$9,494.21	Noxious Weed - \$16,623.80
Election - \$6,141.91	Solid Waste - \$17,932.09
Co. Tourism - \$6,008.37	Employee Benefits - \$246.62

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved abatements 2016-348 through 349; 2016-356 through 359 and 2016-361 through 373 totaling \$8,116.12.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

The Board adjourned at 10:25 a.m., until Monday, December 5, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
DECEMBER 5, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the December meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on December 5, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Robert Walsh, County Attorney; Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Jerry Collins, IT Director; and JoDee LeDuc, County Treasurer.

Others attending were: Bill Garrison

JoDee Leduc, Treasurer reported sales tax received November 23<sup>rd</sup> totaled \$59,614.96 compared to the prior year totaling \$63,563.28. LeDuc also presented a resolution for abatements of real property taxes and special assessment taxes on the properties sold at the foreclosure sale on April 5<sup>th</sup> totaling \$19,805.18. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved Resolution 2016-22 – Abatement of Real Property Taxes and Special Assessment Taxes on Property sold at Judicial Tax Foreclosure Sale.

Rob Walsh, County Attorney discussed the agreement with the State of Kansas and the use of office space used within the Courthouse and the possibility of increasing the fees. Walsh will report back to the Board next week.

Mike Hake, Solid Waste Director reported back on a resident's complaint of their Transfer Station billing previously discussed November 14<sup>th</sup>. Hake confirmed that there are 2 livable residents on the property and in accordance to the County's policy each household receives a Solid Waste statement. Hake discussed the possibility of discontinuing the contract with RMA Engineering, LLC and paying an hourly rate for services needed. Hake discussed the Owen Trucking contract; the contract for 2017 is increased by \$18 a load; the Board asked Hake to discuss a longer contract period with Owen Trucking. Due to the transferring of the Recycling Department back to County General from the Solid Waste Fund Hake inquired about the money that will be collected in 2017 for recyclables that were accumulated in 2016; and whether those fees should be deposited in the Recycling Department within the Solid Waste Fund or County General. The dollars will be posted to Solid Waste where the expense was accrued. The Transfer Station and the Recycling Center will be closed on December 24<sup>th</sup> and December 31<sup>st</sup>.

Jerry Collins, IT Director is looking into a presentation on Security for Department Heads and possibly other Government entities. Collins also presented a System Permission Form on behalf of the State of Kansas from AT&T. The permission would allow AT&T to install conduit or innerduct from the property line to the point of initial demarcation.

The permission is on behalf of the State of Kansas so as to install fiber in the Driver's License office. On motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the Chairman in signing the System Permission Form.

Andy Asch, Highway Administrator discussed the bi-annual bridge inspection quote from Campbell & Johnson. The County has 262 bridges that will be checked at a rate of \$76 a bridge.

On motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the re-appointment of Beth Stover to the Pawnee Mental Health Services Board of Directors. Stover has been on the Board since September of 2012 and the re-appointment is a three-year term ending December 2019.

On motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved signing the Professional Services Agreement Concerning Economic Development Services for the Calendar Year 2017 with CloudCorp at a rate of \$58,000. (This is the same amount as 2016.)

The Board approved the following payroll expense totaling \$144,315.93

General Fund – \$71,969.89	Road & Bridge – \$42,476.37
Appraisal - \$4,726.34	County Health - \$15,873.85
Noxious Weed - \$511.54	Election - \$1,369.94
Solid Waste - \$7,388.00	

Payroll Expenses & Deductions - \$62,945.66

Commissioner Engle reported he attended the North Central Regional Planning Commission on Thursday December 1<sup>st</sup> in Beloit.

The Board may participate in a KAC Webinar on Tuesday December 6<sup>th</sup> at 10:00 a.m. related to Redistricting of County Commission Districts.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved abatements 2016-374 through 382 and 384 through 386 totaling \$479.46.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved the minutes of the previous meeting as presented.

The Board adjourned at 11:37 a.m., until Monday, December 12, 2016.



COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
DECEMBER 12, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the December meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on December 12, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Jerry Collins, IT Director; Diana Gering, Health Department Administrator; Jana Roush, Register of Deeds; Barry Porter County Appraiser; Dawn Synder, JJA Assistant Director and JoDee LeDuc, County Treasurer.

Others attending were: Lea Throckmorton, District Court Clerk; Kim Larson, River Valley Extension; Doug McKinney, Regional Planning Commissioner; Jeff Jensen, B&V / ITC T-Line; Eric Ivey, ITC; Ashley Hutchinson; Cloud Corp Director and Bill Garrison.

Andy Asch, Highway Administrator reported he was reviewing the surfacing policy, that they received the funds from the Federal Funding Exchange, would be discussing truck lease options, repaired more spots on 190<sup>th</sup> and that working with ITC has been great. Both rock pits leases were resigned for 3 years.

Eric Ivey, ITC and Jeff Jensen, B&V / ITC Transmission Line Supervisor reported that they energized the afternoon of the 7<sup>th</sup>. They have a little bit of repairing of fences and gates to complete but the equipment is gone and the Miltonvale yard is shrinking. At the peak they had 65 people working a total of 135,000 hours. They had 2 1<sup>st</sup> Aids, but no accidents or lost time. They stated it had been a pleasure to work with Andy and his staff as well as Cloud County residents and landowners. The final payment to Cloud County is processing and March 9<sup>th</sup> there will be an appreciation lunch in Minneapolis. On motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved releasing ITC from any further road responsibilities.

On motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved a 10 minute executive session to discuss Confidential Business Matters for 10 minutes to include Ashley Hutchinson, Cloud Corp Director.

Diana Gering, Health Administrator reported that Republic County would not be doing Family Planning in 2017. The Board recognized the resignation of Loni Kindel, effective July 30<sup>th</sup>.

Mike Hake, Solid Waste Director presented a contract with Owen Trucking for the transportation of solid waste from the Transfer Station to Hamm Quarry for the year beginning January 1, 2017. On motion by Commissioner Czapanskiy, second by

Commissioner Caspers, unanimous vote the Board approved renewing Owen Trucking's contract for 2017 for \$434 a trip.

### **Department Head**

Dawn Snyder, JJA Assistant Director – Focusing on the juvenile side. Beginning a care portal connecting churches and family in need. Moving forward with intervention program – a diversion program keeping juveniles out of system. Program takes 4 – 6 months.

Mike Hake, Solid Waste Director – Shipped 42,312 lbs. of mixed paper. Notified Engineer we will be discontinuing our contract and will pay an hourly rate as needed.

Lea Throckmorton, District Court Clerk – Dora Johnson is retiring the 16<sup>th</sup>; a reception will be held. The new hire will start Monday. It's the first new hire in the office since 1999. Hoping to convert the Court Reporter position to a District wide IT position.

Jerry Collins, IT Director – Asked if pop money could be used to put a drinking water system in the breakroom. Nearly every department in the building is brining water from home. The Board was ok with this. Collins will make the arrangements.

Andy Asch, Highway Administrator – Working on road and drainage projects.

Barry Porter, County Appraiser – Finishing the year review. City of Concordia land bank was approved; removing land from the tax rolls. Ag values are out with an approximate 14% increase.

Diana Gering, Health Department Administrator – Working on New Home Health System. Vonda Pumarlo will retire December 28<sup>th</sup> and will not be replaced. Her duties along with the MCH position duties will be consumed by other employees. Lowest staff numbers for a long time.

JoDee Leduc, Treasurer – Slow on motor vehicle. \$3 million has been collected on real estate with approximately another \$10 million to be collected before the end of the day on the 20<sup>th</sup>.

Jana Roush, Register of Deeds – Sent 15 years of images to Salina Blueprint to micro film and will be sent to the Salt Mines.

Shella Thoman, County Clerk – As of this morning 1,091 items had been collected for the Food Drive. Office employees will receive Martin Luther King Day off in January. More items are expected to be collected.

Bill Czapanskiy – Thanked everyone for their budget restraints.

Gary Caspers, Commissioner – Asked about employee's response to the insurance and thanked everyone for trying to keep their spending down.

Kim Larson, River Valley Extension – Busy with winter planting.

Gail Engle, Commissioner – Enjoyed being a Commissioner and working with everyone and appreciates the efforts that have been put in.

Also discussed was the timing of longevity being paid out and county wages and staying on track with the cost of living.

On motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the Chairman to sign the agreement between BNSF Railway Company, Cloud County and the Secretary of Transportation of the State of Kansas for a project providing for the installation of railway-highway crossing signals, flashing light signals and gates at a grade crossing on Rock Road.

On motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the service agreement with Pawnee Mental Health to provide services required of a license community mental health center from January through December 2017.

On motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved continuing membership with the National Association of Counties for 2017.

On motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved signing a proclamation making Cloud County School Choice Week January 22 – 28.

On motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Resolution 2016-23 establishing the employee wage scale for the pay dates in the year of 2017; including a \$.25 an hour raise.

The Board approved the following expenses totaling \$141,843.70

General Fund – \$42,443.73	Road & Bridge – \$60,679.11
Special Bridge - \$436.23	Juvenile Justice - \$195.73
Community Corrections - \$219.67	Appraisal - \$ 379.08
County Health - \$14,121.90	Noxious Weed - \$245.35
Election - \$4,896.01	Solid Waste - \$17,101.16
Co. Tourism & Convention – \$119.76	Field Services - \$ 5.97
Employee Benefits - \$1,000	

Commissioner Czapanskiy reported he attended the Chemical Dependency Committee Meeting on Friday December 9<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes of the previous meeting as presented.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Abatements 2016-387 through 2016-395 totaling \$2,752.36.

The Board adjourned at 12:12 p.m., until Monday, December 19, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
DECEMBER 19, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the December meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on December 19, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Brian Marks, Sheriff; Robert Walsh, County Attorney; Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; and Diana Gering, Health Department Administrator.

Others attending were: Bill Garrison; and Ken Johnson, Campbell & Johnson Engineers PA.

Robert Walsh, County, Attorney and Brian Marks, Sheriff discussed the continued condensation problem at the Law Enforcement Center. A call was made to Tom Richards who would have someone out to look at it within 2 hours. Discussed transferring money from the Law Enforcement Fund to the Jail budget within County General. Thoman will call the Auditors for approval. Discussed the presentation at Clifton-Clyde High School last week. Marks asked if it would be possible for the Departments employees to be paid holiday pay for hours worked on December 25<sup>th</sup> and December 26<sup>th</sup>. As the handbook currently reads hours worked on the observed holiday will be paid at a rate of time and a half. The Board discussed it later in the meeting; Thoman will rewrite the policy for approval to include time worked on the holiday and county observed holiday will be paid at a rate of time and half. Employees that work both days will be paid at the rate for only 1 day. Employees that work a portion of each day will not be paid more than their regular daily hours. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved hiring Keith Moeskau as at fulltime Corrections Officer at a rate of \$13.37 to fill an open position effective December 8, 2016. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the classification change for Roger Garrett from full time Corrections Officer to part time Corrections Officer with a wage change from \$15.87 to \$10.00 effective November 18, 2016. On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved hiring Christopher Santos as full-time Corrections Officer at a rate of \$13.37 effective December 19, 2016.

Diana Gering, Health Department Administrator discussed longevity pay for Vonda Pumarlo who was reclassified to part-time earlier in the year; the Board agreed to pay Pumarlo and Roger Garrett longevity pay for the current year. The Board recognized the retirement of Vonda Pumarlo effective December 31, 2016. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the classification change for Michelle Kindel to Family Planning LPN &

Emergency Preparedness Coordinator effective January 1, 2017 changing her rate from \$16.30 to \$17.05

Mike Hake, Solid Waste Director discussed the possibility of a grant for the Recycling Center or Transfer Station from KDHE related to household hazardous waste storage. Hake will get more information about the grant and report back. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the 2017 Solid Waste disposal inter-local agreement with Republic County for depositing and hauling fees at \$63.92 per ton, plus fuel compensation cost.

Andy Asch, Highway Administrator reported they had equipment trouble with the cold weather and had discussed truck lease possibilities. Asch presented 3 retirements and additional possible changes in staff. The Board recognized the retirements of Gary Letourneau, Michael Bates and Terry Racette effective December 31, 2016. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the classification change for Richard Kindel from Equipment Operator to Truck Foreman with a rate change from \$13.69 to \$14.17 effective December 25, 2016. Asch reported they still had an opening in the Shop. Ken Johnson, Campbell & Johnson thanked the Board and Asch for their continued business.

Shella Thoman, County Clerk reported that the employees collected 1,568 items that were delivered to the Cloud County Resource Center following the adjournment of today's meeting.

On motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved resolution 2016-24 voiding checks 201331 to Salina Regional Health Center for \$150.00 as the incorrect vendor was used and 138645 to David Lanoue for \$27.00 as the vendor did not receive the check.

Commissioner Czapanskiy reported he attended the Cloud County Resource Council meeting Wednesday December 14<sup>th</sup> and the Chemical Dependency Committee Drug Program at Clifton-Clyde High School on Thursday December 15<sup>th</sup>. Commissioner Caspers attended the KWORCC Board of Trustees meeting on Thursday December 15<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes of the previous meeting as presented.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved abatements 2016-400 through 404 totaling \$2,574.38.

The Board approved the following payroll totaling \$183,257.96

General Fund – \$84,926.52	Road & Bridge – \$56,629.35
Appraisal - \$7,264.47	County Health - \$18,373.17
Noxious Weed - \$511.54	Election - \$6,292.10
Solid Waste - \$9,260.81	

Payroll expenses and deductions totaling \$200,038.17.

Commissioners Engle and Czapanskiy will travel together Wednesday to the Juvenile Detention Committee meeting.

The Board adjourned at 10:55 a.m., until Friday, December 30, 2016.

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
DECEMBER 30, 2016  
UNOFFICIAL PROCEEDINGS

Regular session of the December meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on December 30, 2016 in the Commissioners' room at the Courthouse with Chairman Gail Engle, Members Gary Caspers and Bill Czapanskiy, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator.

Andy Asch, Highway Administrator reported he would be talking with Summit Truck to discuss lease options for trucks, presented a resignation and new hire. The Board recognized the resignation of Travis Taylor effective January 17, 2017. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the hire of Jeff Burchfiel as Mechanic at an introductory rate of \$13.25 effective January 3, 2017. On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Resolution 2016-26 to transfer from the Road & Bridge Fund to the Special Machinery Fund an amount not to exceed 25% of the budget to be determined by the Audit.

Sales tax received December 23, 2016 totaled \$79,501.54 compared to the prior year totaling \$62,973.20.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a \$64,299.62 transfer from the Law Enforcement Center Fund to General Fund – Jail Reimbursement due to a salary posting error.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved Resolution 2016-25 voiding check #201293 to Farm and Home Publishers LTD in the amount of \$640.00 as the vendor declined payment.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the request to encumber \$2,700 in the Appraisers Fund to replace the Map Room computer.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved adopting the state standard for mileage reimbursement effective January 1, 2017 at a rate of \$.535 a mile.

Thoman discussed the purchase of new election equipment from ES&S. The cost of the equipment will be \$69,015.30 and will include 9 Model DS200 Precinct Scanners and ExpressVote Ballot Marking Devices, reporting software, training, installation, 1 year warranty and shipping and a trade-in and customer discounts. Annual warranty and



license / support fees will be \$6,982.50. ES&S is currently closed for the holidays but will prepare a contract when they return.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved adopting a new policy for holidays. The new policy adds the actual holiday when a holiday falls on a weekday and includes part-time employees. The policy will read: “Full-time and part-time “non-exempt” employees that work on a holiday (or observed holiday) recognized by Cloud County as a paid holiday will be paid time and a half for hours worked (see page 28 for a list of recognized days). Employees may be paid time and half for hours worked January 1st, November 11th, July 4th or December 25th when they fall on Saturday or Sunday. Employees will not be paid time and half for the actual and observed days; with the exception of partial days. Employees that work a portion of an observed Cloud County Holiday and the actual holiday shall not be paid more than a total of 7 ½ hours (for 37 ½ hour work week employees) or 8 hours (for 40 hour work week employees) at time and a half. Your supervisor must approve all time worked on a Holiday in advance of working.”

The Board invites everyone to a reception for Gail Engle thanking him for his service to Cloud County on January 6<sup>th</sup> from 2:00 – 4:00 p.m. in the Courthouse Meeting Room.

The Board approved the following expenses totaling \$170,865.79.

General Fund – \$53,609.27 *	Road & Bridge – \$40,349.91
Special Bridge - \$143.86	Juvenile Justice - \$2,361.49
Community Correc. - \$1,406.26	Appraisal - \$871.01
County Health - \$6,260.21 *	Noxious Weed - \$1,721.47
Election - \$558.60	Solid Waste - \$16,852.31
Co Tourism & Conv. - \$36,157.12	Reg of Deeds Tech - \$5,990
Employee Benefits - \$246.62	Spec Alcohol & Drug - \$4,310.66
Payroll Clearing - \$27.00	

Payroll Deductions & Benefits - \$168.72

\*includes payroll

Commissioner Czapanskiy and Engle attended the Juvenile Detention Committee meeting in Junction City on Wednesday December 28<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented. The Board will attend a reception for Gail Engle on January 6<sup>th</sup>. The next meeting will be January 9, 2017 at 9:00 a.m.. County officials elected in the November 2016 election will be sworn in on the 9<sup>th</sup> at 8:30 a.m. in the Commissioner office.

The Board adjourned at 10:53 a.m.