

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JANUARY 6, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the January meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on January 6, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Gary Caspers, Members Bill Czapanskiy and Bill Garrison, and Deputy County Clerk Cathy Davis present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator, and Henry Eilert, Maintenance Manager.

Others Attending: Wyatt Hoch, Foulston Siefkin – by telephone.

During Conference call with Wyatt Hoch, discussed on-going issues with the LEC building.

Andy Asch, Highway Administrator discussed the purchase of a trailer; tree work and is continuing dragging roads. The commissioners may attend the retirement reception for Larry Shuler on Friday.

Brandi Bray, Health Department Administrator discussed building changes; 3 new roof top units and the purchase of a car.

Henry Eilert, Maintenance manager discussed the snowblower motor repair and routine maintenance issues with courthouse floors.

JoDee LeDuc, Treasurer presented the 2019 Fund Status Report.

The Board approved the following expenses totaling \$320,240.09.

General Fund - \$145,790.39	Road & Bridge – \$5,535.14
Juvenile Reinvestment - \$90.25	Employee Benefits - \$72,127.00
Juvenile Justice - \$4,439.12	Community Correc - \$5,090.05
Appraisal - \$188.06	Clerk Tech Fund - \$58.00
Noxious Weed - \$1,455.53	Election - \$202.03
Solid Waste - \$626.35	Court Services - \$427.50
Auto Special - \$154.55	Co Tourism & Convention – \$288.12
Special Economic Dev - \$1,268.00	Spec Machinery & Equip – \$82,500.00

The above expense detail is available at the County Clerk's office.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board approved Abatement 2020-001 totaling \$39.52 and Abatement 2020-002 totaling \$264.38.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board approved the chairman sign proclamations naming the month of January 2020 National Slavery and Human Trafficking Prevention Month and National Stalking Awareness Month.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board approved the December 30, 2019 minutes with the correction, change 88,123 tons to pounds of cardboard.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board adjourned at 11:00 a.m., until Monday January 13, 2020.

Cloud County Board of Commissioners

Attested:

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Gary Caspers, Chairman

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Bill Czapanskiy, Member

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Cathy Davis, Deputy County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JANUARY 13, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the January meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on January 13, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Gary Caspers, Members Bill Czapanskiy and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Barry Porter, Appraiser; Brandi Bray, Health Department Administrator; Jana Roush, Register of Deeds; JoDee LeDuc, County Treasurer and Mike Hake Solid Waste Director.

Others attending: Kristi Benyshek, District Court Clerk.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board appointed Bill Czapanskiy as Chairman for 2020.

Andy Asch, Highway Administrator discussed cost for the Low Boy and reported sand trucks were sent out.

DEPARTMENT HEAD - 9:18 – 10:06 a.m.

Mike Hake, Solid Waste Director – Sold 43,221 lbs. of cardboard. Solid Waste meeting January 21<sup>st</sup>.

Kristi Benyshek, District Court Clerk – Routine Business

Andy Asch, Highway Administrator – Tree & ditch work. Sent spreaders out. Larry Shuler retired from the department after nearly 29 years of service to Cloud County. After rearrangement within the Department an Operators position is open. Offices will be closed for staff to attend the funeral of retired employee Richard Bergstrom.

Barry Porter, Appraiser – Having hearings and car shopping.

Brandi Bray, Health Department Administrator – Six units placed on the roof, flu shots available, State requested an additional Child Care Licensing position, more information is needed from the State before moving forward. LEPC Meeting on Tuesday January 21<sup>st</sup> at 11:00 a.m.

Jana Roush, Register of Deeds – Routine Business

JoDee LeDuc, Treasurer – Collected 60% of the tax roll, approximately \$12,440,000 to date. Tax distribution to the entities this week.

Shella Thoman, County Clerk – Routine Business.

Gary Caspers, Commissioner – Appreciated everyone's efforts on the 2019 budget.

Bill Czapanskiy, Commissioner – Discussed reducing the number of credit cards and purchase orders.

Barry Porter, Appraiser & Brandi Bray, Health Department Administrator presented bids and reviews for vehicles for their departments and recommended purchasing identical cars from Concordia Chevy and Buick. The Board approved their recommendation.

JoDee LeDuc, Treasurer presented new signature cards for Commissioner Czapanskiy and County Clerk Thoman to sign.

The Board reviewed the Budget status fund report through December 2019. The report is available to the public on the County's website.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved signing Resolutions 2020-1 designating all Cloud County banks as depositories for public money; Resolution 2020-2 concerning waiver of generally accepted accounting principles; and Resolution 2020-3 designating the Concordia Blade-Empire the Official County Newspaper.

Commissioner Czapanskiy attended the Cloud County Resource Council meeting on Wednesday January 8<sup>th</sup> and the Chemical Dependency Committee meeting on Friday January 10<sup>th</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved Abatements 2020-3 thru 2020-9 totaling \$136.95.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the January 6, 2020 minutes as presented.

The Board approved the following payroll expenses totaling \$165,127.72

General Fund – \$92,290.65	Road & Bridge – \$43,062.43
Appraisal - \$5,229.75	County Health - \$16,686.84
Noxious Weed - \$1,726.46	Election - \$1,499.42
Solid Waste - \$4,632.17	

Payroll Deductions & Benefits - \$66,431.50

The above expense detail is available at the County Clerk's office

The Board recessed at 11:10 a.m. until 1:30 p.m.

The Board interviewed 2 candidates for the Emergency Preparedness position. The Board will meet again on Friday January 17<sup>th</sup> at 3:00 p.m. for a 3<sup>rd</sup> interview.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 3:53 p.m., until Tuesday January 21, 2020.

Cloud County Board of Commissioners

Attested:

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Gary Caspers, Chairman

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Bill Czapanskiy, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JANUARY 21, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the January meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on January 21, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Rob Walsh, County Attorney; Henry Eilert, Maintenance Manager; and Brandi Bray, Health Department Administrator.

Others attending: Chris Landrum, INA alert

Andy Asch, Highway Administrator reported that sand and salt trucks were sent out last week and presented classification changes.

The Board recognized the retirement of Larry Shuler effective January 15, 2020.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the classification change for Ronald Bergstrom from mechanic to shop foreman at a rate of \$18.00 an hour for a 3-month probationary period beginning January 19, 2020.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the classification change for Larry Henderson from equipment operator to mechanic from \$14.50 to \$15.50 beginning January 19, 2020 for a 3-month probationary period.

Brandi Bray, Health Department Administrator reported she is working on 1<sup>st</sup> aid/ stop the bleed kits; discussed the cost for recalibration of sensors for the immunization coolers; 3 roof top units are operating and working great and 3 are on order. Discussed VaxCare and the childcare licensing position the state has requested be added.

Henry Eilert, Maintenance Manager and Chris Landrum, INA alert discussed a quote for new cameras for the Courthouse. The quote was for \$30,221.50 and could be paid for over multiple years. Eilert reported that the generator for the Emergency Preparedness office and meeting room is working and being tested monthly.

The Board discussed refinancing scenarios for the Law Enforcement Center provided by Piper Sandler & Co. The Board agreed to move forward with receiving proposed terms from banks and setting up a meeting with Piper Sandler & Co. for February 10<sup>th</sup> to review proposals. Savings are estimated at a minimum of \$278,000 after estimated expenses.

The Board approved the following expenses totaling \$504,898.60

General Fund – \$81,691.05	Road & Bridge – \$73,573.28
Juvenile Reinvestment - \$75.44	Auto Special - \$123.50
Juvenile Justice - \$2,694.03	Community Correc - \$608.86
Appraisal - \$16,802.73	County Health - \$36,487.28
Noxious Weed - \$1,304.57	Election - \$7,547.24
Solid Waste - \$20,235.68	Fair - \$25,752.54
Pawnee Mental Health- \$57,513.20	Court Services - \$
OCCCK - \$70,908.01	Co Tourism & Convention – \$3,733.12
Vending Machines - \$26.00	Soil Conversation - \$16,303.14
Historical Museum - \$25,041.98	Services for the Elderly - \$64,476.95

The above expense detail is available at the County Clerk's office.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the contract for audit services for the year end December 3, 2019 with Lindburg Vogel Pierce Faris, Chartered.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Abatements 2020-10 thru 2020-14 totaling \$36.50.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board adopted the State mileage rate for privately owned automobiles at a rate of \$.575

Commissioner Caspers attended the Juvenile/Community Corrections Advisory Board meeting on Wednesday January 15<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the January 13, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board adjourned at 10:58 a.m., to attend the LEPC meeting at the Courthouse, until Monday January 27, 2020.

Cloud County Board of Commissioners

Attested:

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Gary Caspers, Chairman

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Bill Czapanskiy, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JANUARY 27, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the January meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on January 27, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; and Henry Eilert, Maintenance Manager.

Others attending: Kim Reynolds, CloudCorp Director; Marlene Stamm, County Sanitarian; Toby Nosker, KNCK; Phil Gilliland, Dave Garnas, Robert Steimel, Janice Hattan, and Brandt & Ashley Hutchinson, Cloud County Health Center; Lloyd Wharton and Brayden Johnson, CES Systems and Charles Johnson, Public Building Commission.

Marlene Stamm, County Sanitarian presented the 2019 fee summary and gave a quarterly update.

Andy Asch, Highway Administrator reported that the new truck would be delivered today and they are working on patching holes on paved roads. Received a request for guardrail on 210<sup>th</sup> ½ mile south of Highway 9 on the west side. Discussed the 2019 Wind Farm award for crushing rock, the deadline was extended to use the funds until there is room to store more rock.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved hiring Anthony Smith as an equipment operator at a rate of \$15.00 an hour for a 3-month introductory wage effective February 2, 2020.

Kim Reynolds, CloudCorp Director invited the community to an Economic Development 101 presentation February 12<sup>th</sup> at 7:00 p.m. at the Cloud Co. Co-op Distribution Center Conference Room. Presenter Dan Steffen, Regional Project Manager with the Kansas Department of Commerce will cover what rural Economic Development means for our region and the role residents can play in Economic Development. The annual CloudCorp Luncheon will be February 4<sup>th</sup> from 11:30 – 1:00. The complete count committee for the 2020 census is working and doing presentations. A luncheon on March 11<sup>th</sup> at 11:45 is being scheduled with the presentation to begin at 12:00 noon.

Reynolds presented a Wind Farm application for project: Get in the Cloud Small Business Grants in the amount of \$150,000 to encourage economic development in Cloud County, while increasing the property value of existing structures or land. Reynolds reported that applicants will be required to get more than 1 quote from vendors. Reynolds stated that CloudCorp is passionately supporting and collaborating with the Cloud County Health Center and the building of a new facility. The Board of Directors understand Cloud County



Health Center may be applying for funds and CloudCorp is willing to adjust their request as an additional sign of support for the economic growth of the County. Applications for the Small Business grants will be changed to June 1<sup>st</sup>.

Phil Gilliland, Dave Garnas, Robert Steimel, Janice Hattan, and Brandt & Ashley Hutchinson, Cloud County Health Center presented a Wind Farm application for project: Building a New Hospital for Cloud County in the amount of \$200,000 in 2020 and best faith commitment for \$200,000 in 2021, 2022, 2023 and 2024 for a total contribution of \$1 million over 5 years.

Wind Farm applications for non-profits will be accepted by the Commission through March 30, 2020. Applications can be found on the County's website. Business applications will be accepted by CloudCorp until June 1, 2020.

Henry Eilert, Maintenance Manager and Lloyd Wharton and Brayden Johnson, CES Systems discussed a quote for a CCTV system for the interior and exterior of the Courthouse.

Charles Johnson, Public Building Commission stopped in for an update of the Law Enforcement Center repairs and refinancing.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved a 5-minute executive session to discuss non-elected personnel to end at 12:17 p.m.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved signing Resolution 2020-4 authorizing participation in the Rural Opportunity Zone Student Loan Repayment program. No new dollars were allocated to the program.

The Board approved the following payroll expenses totaling \$157,311.99

General Fund – \$84,091.57	Road & Bridge – \$43,762.69
Appraisal - \$5,257.40	County Health - \$16,461.38
Noxious Weed - \$1,726.46	Election - \$1,499.42
Solid Waste - \$4,513.07	

Payroll Deductions & Benefits - \$194,393.92

The above expense detail is available at the County Clerk's office.

The board was invited to the annual Agriculture Night at CCCC on Wednesday, January 29<sup>th</sup>.

Reviewed the 12<sup>th</sup> Judicial District Community Corrections/Juvenile Services FY20 2<sup>nd</sup> Quarter Financial Reports.

The Board recognized the termination of Amber Lindberg, Jail Administrator; Nick Clanin Corrections Officer; Torin Fellows, Corrections Officer / Food Service Director; and Alexandra Wilcox, part-time Corrections Officer effective January 22, 2020.

Commissioner Caspers attended the CloudCorp Board meeting. Commissioner Garrison & Czapanskiy attended the Solid Waste Annual meeting. Commissioners Czapanskiy and Casper's attended the LEPC meeting. All meetings were Tuesday January 21<sup>st</sup>.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Abatements 2020-16 thru 2020-31 totaling \$1,423.17.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the January 21, 2020 minutes with the correction to read Piper Jaffray & Co.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board adjourned at 12:22 p.m., until Monday February 3, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
FEBRUARY 3, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the February meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on February 3, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and Deputy County Clerk Cathy Davis present.

County staff attending was: Mike Hake, Solid Waste Director; Andy Asch, Highway Administrator; and Brandi Bray, Health Department Administrator.

Others attending: Dave Tangeman, File Safe and Kim Reynolds, CloudCorp Director.

Andy Asch, Highway Administrator reported the old Tahoe that the Emergency Preparedness Director used was sold on Purple Wave Auction for \$1760. Received a quote from Kirkham Michael Consulting Engineers to do a type size/location study on the UP Bridge, will also get other quotes. Doing routine road work, patching holes, tree work, and gravel work.

Mike Hake, Solid Waste Director discussed customer billing.

Brandi Bray, Health Department Administrator reported she is getting quotes for the exterior light fixtures and timers and is getting an efficiency evaluation done on the building. The Family Planning Nurse is doing a guest lecture at the Technical College in Beloit. Brandi is attending the NCKPHI meeting in Beloit Wednesday 12th.

Dave Tangeman from File Safe visited with the Commissioners concerning a proposal for visual security updates for the Courthouse.

The Commissioners received a proposal from Central Kansas Electric for visual security updates for the Courthouse.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a 10-minute executive session to discuss confidential business matters to end at 10:45. Included in the session was Kim Reynolds with CloudCorp. On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved to extend the executive session another 5-minutes to end at 10:47.

The Board approved the following expenses totaling \$101,386.50

General Fund – \$34,874.94	Road & Bridge – \$20,953.71
Special Law Enf Trust - \$2,384.34	Juvenile Reinvestment - \$41.55
Juvenile Justice - \$490.99	Community Correc - \$1,074.48
Appraisal - \$410.74	County Health - \$6,685.67
Noxious Weed - \$71.82	Election - \$2,143.42

Solid Waste - \$23,484.38  
Auto Special - \$144.50  
Employee Benefits - \$8,214.04

Court Services - \$140.08  
Co Tourism & Convention – \$257.50  
Field Services - \$14.34

The above expense detail is available at the County Clerk's office

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the January 27, 2020 minutes as presented.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Abatements 2020-32 thru 2020-37 totaling \$560.72.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the Chairman to sign the Computer Information Concepts Annual Peopleware Agreement for \$42,415.00.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution #2020-5 to cancel and void check #209221 in the amount of \$10.00 to Peggy Evans, as it was not received. The check will be reissued.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved hiring James Quillen as Emergency Preparedness / Safety Director at an annual salary of \$37,764.00 over 26 pay periods effective February 24, 2020.

Commissioner Caspers attended by teleconference the KWORCC Board of Trustees meeting on Thursday January 30. Commissioner Czapanskiy attended the Homeland Security meeting in Beloit on Tuesday January 28. Commissioner Garrison attended the NCRP meeting in Beloit on Thursday January 30th.

The Commissioners may attend the Soil Conservation Meeting Thursday February 6 at the Catholic Parish Hall in Concordia.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:48 a.m., until Monday February 10, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Cathy Davis, Deputy County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
FEBRUARY 10, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the February meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on February 10, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Gary Caspers, Members Bill Czapanskiy and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Rob Walsh, County Attorney; JoDee LeDuc, County Treasurer; Barry Porter, County Appraiser; Brandi Bray, Health Department Administrator; Henry Eilert, Maintenance Manager; Jerry Collins, IT Director; Mike Hake, Solid Waste Director; and Dawn Synder, JJA / Community Corrections Assistant Director.

Others attending: Kristi Benyshek, District Court Clerk; Brad Berk, Public Building Commission Committee; and Dustin Avey, Piper Jaffray & Co.

Rob Walsh, County Attorney requested to use diversion funds. \$1,500 would be used for the Cloud County Sheriff's deputies e-ticketing licensing software and \$1,500 to assist with the CASA / Hope's Place remodeling. Walsh reported that the KBI investigation is ongoing.

Mike Hake, Solid Waste Director requested a classification change.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the classification change for William W. Strait from Recycling Sorter at a rate of \$14.94 an hour to Equipment Operator at a rate of \$15.52 an hour effective February 3, 2020.

Department Head Meeting – 9:15 – 10:22 a.m.

Mike Hake, Solid Waste Director – Routine business at the Recycling Center and Transfer Station.

Dawn Synder, JJA / Community Corrections Assistant Director – Possible changes in the Department they work under from the state, submitting grant applications.

Kristi Benyshek, District Court Clerk – Trial scheduled for February 20 – 21<sup>st</sup>. Working on 1<sup>st</sup> appearances by video with the Law Enforcement Center, reducing the cost of transportation and staff to the Courthouse. April 7<sup>th</sup> and 8<sup>th</sup> the Supreme Court will hold session at the Concordia High School, the public is encouraged to observe. A robing ceremony and the swearing in of Regine Thompson as District Magistrate Judge in Republic County will be February 28<sup>th</sup>.

Jerry Collins, IT Director – Set up a new page for the District Sanitarian on the County website. Switching anti-virus.

Andy Asch, Highway Administrator – Tree work, filling potholes, snow removal, back to full staff. 1<sup>st</sup> of April work will begin on 260<sup>th</sup> Road (Ames/Miltonvale road). Looking for approximately 5 acres to use for storage of product.

Barry Porter, Appraiser – Grassland increased 9%, 10% previous year. Values for ag will be mailed about the end of the month.

Brandi Bray, Health Department Administrator – Last 3 of 6 new units (out of possible 11) have been installed and can tell a difference inside the building. Working on stop the bleed kits, discussed immunization cooler, flu shots are still available.

Brent Melton, River Valley Extension – Farm bill elections, meeting with producers, new Crop Agent Rebecca Zach has started.

Henry Eilert, Maintenance Manager – Fixed an air handler on the 1<sup>st</sup> floor, painting touch ups and painted the maintenance office, inventory complete, ice & snow removal, testing generator.

JoDee LeDuc, County Treasurer – Last month for heavy & commercial trucks and last names with the letter A.

Shella Thoman, County Clerk – Filing deadline for the 2020 election is June 1<sup>st</sup> at noon. All County offices are on the ballot, except for Commission District 1 (Bill Czapanskiy).

Gary Caspers, Commissioner – Discussed the quotes for security camera's in the Courthouse. Majority of the staff believes it is important and the monitor should be in an office that is staffed continuously.

Bill Czapanskiy, Commissioner – Discussed the rebonding of the Law Enforcement Center bonds. Rebonding is being discussed to reduce the interest paid and nothing to do with the ongoing KBI investigation

Brandi Bray, Health Department Administrator discussed lights and monitors of the immunization coolers and an upcoming tuberculosis class she'd be attending.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the contract of employment with Dr. Dorothy Breault as Cloud County Health Department Health Medical Director beginning January 1, 2020 and ending December 31, 2020 at a rate of \$126.00 per pay period.

Dustin Avey, Piper Jaffray & Co (by phone conference) discussed the Law Enforcement bonds. Avey reported that the rates came in more favorable than expected and the expenses were originally underestimated however the savings are \$225,000 over the original

estimate. Complete repayment will continue to be no earlier than October 2022. The current payment is \$370,000 with a 2042 mature date. Rebonding with no money down would result in a payment of \$435,000 with a 2035 mature date. Rebonding with a \$1,000,000 down would result in a payment of \$360,000 with a 2035 maturity date. (Amounts rounded.)

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved signing the Teen Dating Violence Awareness Month Proclamation designated February 2020 as the Teen Dating Violence Awareness Month and urging citizens to recognize and assist all those who serve the rights and needs of victims of teen dating violence.

Commissioner Caspers attended the CloudCorp Annual Luncheon on Tuesday February 4<sup>th</sup>. Commissioner Garrison and Czapanskiy attended the Soil Conservation District Annual meeting on Thursday February 6<sup>th</sup>.

The Board reviewed the Treasurer's Quarterly Publication report as of January 31, 2020 totaling \$12,522,544.83.

Sales tax received January 27, 2020 totaled \$61,099.80 compared to the prior year totaling \$63,448.31.

The Board approved the following payroll expenses totaling \$156,762.89

General Fund – \$81,615.78	Road & Bridge – \$46,073.87
Appraisal - \$5,220.53	County Health - \$16,038.76
Noxious Weed - \$1,726.46	Election - \$1,551.32
Solid Waste - \$4,536.17	

Payroll Deductions & Benefits - \$66,027.55

The above expense detail is available at the County Clerk's office.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Abatements 2020-39 thru 2020-45 totaling \$434.62.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the February 3, 2020 minutes with a correction to read: On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved to extend the executive session another 5-minutes to end at 10:52.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board adjourned at 12:33 p.m., until Tuesday February 18, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member



COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
FEBRUARY 18, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the January meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on February 18, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; and Rob Walsh, County Attorney.

Others attending: Wyatt Hoch, Foulston Siefken, LLP; Jason Wheeler, Central Kansas Electric; Jacob Thoman, Jason Martin and Jessica Presler, City of Jamestown; Jeremy Hacker, United Bank and Trust; Charles Johnson, Public Building Commission; Dustin Avey, Piper & Sandler Co.; Krista Mann and Cristian Hernandez, Invenergy

Rob Walsh, County Attorney and Wyatt Hoch, Foulston Siefken, LLP (by phone) discussed the steps moving forward on the Law Enforcement Center. Hoch would touch base with Tom Richard and Bill Czapanskiy this week.

Andy Asch, Highway Administrator reported that they were demoing a skid steer with a tree cutter option this week. The excavator needs work and considering purchasing a replacement. Asch is working on the engineer report for the state.

Jason Wheeler, Central Kansas Electric discussed his bid for the Courthouse camera upgrade. Wheeler pulled all the wire on the original system when it was installed as a contractor for File Safe.

Jason Martin, Jacob Thoman, and Jessica Presler, City of Jamestown presented a Wind Farm application for project: New City Hall in the amount of \$25,000. The total project is estimated at \$110,000. The original City Hall was destroyed by fire in 2000, the community renovated another building however the outer walls were intended to be interior walls and not meant to protect the building from the elements. After many years of water exposure, the building now has an abundance of mold. The City will build on the east side of Walnut in the same location as the original City Hall.

The Board recessed at 11:01 a.m. to attend the Local Emergency Preparedness Committee meeting, session resumed at 2:30 p.m.

Jeremy Hacker, United Bank and Trust discussed the Law Enforcement Center bond refinance. Hacker returned later in the meeting, after a discussion with Avey, and felt like it was in the best interest of the County to move forward with the refinance as planned but asked to be considered for future banking needs.

The Board made a call to Dustin Avey, Piper Sandler about the idea of local banks financing the project. Avey would contact Hacker and discuss the project.

Krista Mann and Cristian Hernandez, Invenergy discussed their company and the Grain Belt Express transmission line project that begins in Dodge City and ends in Chicago. Contact with landowners will be ongoing during 2020.

The Board received a refund check from Blue Cross Blue Shield of Kansas in the amount of \$197,595.45.

Commissioner Czapanskiy attended the Cloud County Resource Council meeting and Economic Development 101 workshop on Wednesday February 12th and the Chemical Dependency meeting on Friday February 14<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Abatements 2020-46 thru 2020-50 totaling \$118.28.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the Chairman to sign the liquor license for Rick Simpson that was approved by the Lincoln Township Board for the Cloud County Fairgrounds.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved Transfer No. 2020-0218-1 debiting Special Economic Development/Disbursement and crediting Rural Lakes (ROZ)/Reimbursed Expense \$4,254.40 to reimburse the fund for check #210019 to the Kansas Department of Commerce for the ROZ program.

On a motion by Commissioner Caspers second by Commissioner Garrison, unanimous vote the Board approved Resolution 2020-05 voiding 8 checks totaling \$570.82. Checks were dated October 2017 - January 2018.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the classification changes for Joel Anderson, Christopher Santos and Matthew Nevins for a wage change to \$15.93 effective February 16, 2020.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the classification change for Austin Howard from Corrections Officer to Jail Administrator with a wage change from \$15.32 to \$18.40 effective February 16, 2020.

The Board approved the following expenses totaling \$199,490.14.

General Fund – \$83,568.60	Road & Bridge – \$48,578.80
Juvenile Reinvestment - \$68.24	Special Building - \$17,451.00
Juvenile Justice - \$117.89	Community Correc - \$333.07

Appraisal - \$220.56	County Health - \$6,154.68
Noxious Weed - \$657.19	Election - \$2,645.51
Solid Waste - \$18,510.78	Co Tourism & Convention – \$20,157.82
Employee Benefits - \$1,000.00	Vending Machines - \$26.00

The above expense detail is available at the County Clerk's office

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the February 10, 2020 minutes with a correction to add Brett Melton, River Valley Extension District to those attending.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 4:28 p.m., until Monday February 24, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

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COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
FEBRUARY 24, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the February meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on February 24, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Barry Porter, County Appraiser; Brian Marks, Sheriff; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Kim Reynolds, CloudCorp Director; Garth Hermann, Gilmore Bell; Charles Johnson, Brad Berk and Josh Meyer, Public Building Commission; Jon Halbgewachs, Kirkham Michael; and Toby Nosker, KNCK.

Garth Hermann, Gilmore Bell answered questions on refinancing the Law Enforcement Center Series 2012 bonds. Refinancing of the Law Enforcement Center (LEC) bonds is not related to the ongoing KBI investigation at the LEC, but to reduce the over all cost of the Center. Bond payments will be approximately the same as currently being paid, a decrease of interest rates and a \$1,000,000 applied to the 2020 refinance the projected pay off decreased from the year of 2042 to 2035.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 2020-6 authorizing the County to enter into a supplemental lease with the Cloud County, Kansas, Public Building Commission; and authorized the execution thereof and certain related documents in connection with the issuance by the public building commission of its taxable refunding revenue bonds, Series 2020.

Bond documents were signed by the Board and attested by the Clerk.

Brian Marks, Sheriff discussed the 2018 resolution relating to burning in Cloud County.

Andy Asch, Highway Administrator and Jon Halbgewachs, Kirkham Michael discussed preparing options for replacement of the UP bridge and the Kansas Department of Transportation cost share program. This first step is estimated to cost \$13,500. Asch reported that the County would be receiving \$85,084.69 from the Federal Fund Share program and is still considering the purchase of the skid steer with the tree attachment and discussed the cost of a replacement Low Boy. Asch asked about the Counties policy relating to employees and volunteer firefighting.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the request and petition for Twin Valley Telephone, Miltonvale

Kansas with plans to place a fiber optic line for .2 of a mile going north from Bell on 120th, and going east of 120th .8 of a mile on Bell and from 679 N 65th Rd go south .3 of a mile on 65th Rd.

Kim Reynolds, CloudCorp Director and Barry Porter, County Appraiser discussed renewing the Neighborhood Revitalization Program that expires at the end of the year. The current program was renewed for 3 years when first set up it was a 5 year program. Reynolds asked if there was any objection to renew for 5 years if that was still an option. Reynolds reported that since 2010, 130 applications have been received for the program, 99 qualified, 21 were in progress or not yet valued and 10 did not qualify. Total increased value for the 99 qualifying projects is \$12,282,690. The program has a \$200 fee and the value must increase \$20,000 to qualify. If accepted the annual rebates of taxes paid on the incremental value of the new investment are 95%, 70%, 60%, 50%, & 20%, respectively from the participating taxing entities.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved moving forward with the renewal of the Neighborhood Revitalization Plan for 3 – 5 years to best suit the County.

Brandi Bray, Health Department Administrator discussed the replacement monitors for the Immunization coolers and the possible new Childcare Licensing position.

The Board discussed upcoming meetings with James Quillen, Emergency Preparedness Director.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved hiring Elsie K Feight as a part-time Corrections Officer at a intro wage of \$13.00 an hour effective February 29, 2020.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Transfer 2020-224-1 debiting County General/ General Expenses – Contract Services and crediting County General/District Court – Contract Services \$250.42 to fix fund on Check 210924.

The Board approved the following payroll expenses totaling \$154,255.75

General Fund – \$80,703.62	Road & Bridge – \$43,959.75
Appraisal - \$5,241.02	County Health - \$16,594.86
Noxious Weed - \$1,726.46	Election - \$1,499.42
Solid Waste - \$4,530.62	

Payroll Deductions & Benefits - \$183,497.71

The above expense detail is available at the County Clerk's office.

Commissioner Caspers attended the Juvenile Detention Committee on Wednesday February 20<sup>th</sup> in Junction City and KWORCC Board of Trustees meeting in Topeka on Thursday February 20<sup>th</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the February 18, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board adjourned at 1:12 p.m., until Monday March 2, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MARCH 2, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on March 2, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Henry Eilert, Maintenance Manager; and James Quillen, Emergency Preparedness Director.

Others attending: Casey Fraser, Foley Equipment; Bruce Graham & Florence Girard, Cloud County Museum; and Jason Bathon, JAB IT PC.

James Quillen, Emergency Preparedness Director reported that this was National Severe Weather Awareness week and there would be a state wide tornado test at 10:00 a.m. on Tuesday. A Storm Spotting training was scheduled for March 19<sup>th</sup>, location to be determined.

Andy Asch, Highway Administrator and Casey Fraser reviewed quotes for a 2016 excavator at a cost, after trade, of \$124,600; and a 2017 compact track loader and tree attachment for \$92,500.

Asch presented the Annual Noxious Weed Eradication progress report for 2019 and the 2021 annual Noxious Weed Management plan for approval.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the Annual Noxious Weed Eradication progress report for 2019.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the 2021 annual Noxious Weed Management plan.

The Board recognized the termination of Paul Shepard, Equipment Operator effective February 28, 2020.

Bruce Graham & Florence Girard, Cloud County Museum presented a Wind Farm request for project: Solar Panels in the amount of \$40,000. The total project is estimated at \$45,000. The biggest expense for the museum is for the curator salary and electricity. The electrical bill runs \$600 - \$1,000 a month depending on the season. Solar panels would ease the burden of the electrical expense and on average would save around \$500.00 per month. The museum would use the Cloud County Community College solar program to design, purchase and install the solar panels.

Henry Eilert, Maintenance Manager and Jason Bathon, JAB IT PC discussed a quote for Courthouse cameras. No decision was made.

Eilert discussed a request to purchase 2 new utility carts, the Board asked that Eilert research wheel replacement.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 2020-07 voiding check #210125 on September 30, 2019 in the amount of \$73.92 to Kyle Krier, Check #210353 on September 12, 2019 in the amount of \$38.72 to Armand Naillieux and check #210511 on September 25, 2019 in the amount of \$138.62 to Joann Freeborn as the checks were not received by the vendors.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved hiring Eric B. Denham as a part-time Corrections Officer at a rate of \$13.00 an hour effective February 22, 2020 to fill an open position.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the Capital Outlay Request for the Sheriff's office in the amount of \$14,239.00 to purchase 2 new copiers.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the Real Property Tax Relief application for the 2019 tax year for John and Valerie Griffin at 207 N Railroad Ave, Glasco due to a fire with no abatement or credit granted as taxes are not current.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 2018-11 (2020) amending the 2018-11 agriculture open burning changing verbiage to read: Violation of this resolution, upon conviction, punishable by a fine of \$250.00 per day of violation per location. In addition, violators will be required to pay restitution for all damages done by a fire set in violation of this resolution and will be required to reimburse the fire departments at the FEMA reimbursement rates.

The Board recognized the resignation of Shawn Sprayberry as part-time corrections officer effective February 25, 2020.

The Board received the annual gift from the Cloud County Wind Farm LLC for \$300,000. Sales tax received February 24, 2020 totaled \$66,227.92 compared to the prior year totaling \$71,275.40.

The Board approved the following expenses totaling \$1,194,287.09.

General Fund – \$42,436.96	Road & Bridge – \$11,285.06
Special Bridge - \$650.00	Special Machinery & Equip - \$8,500.00
Juvenile Reinvestment - \$109.97	Special Alcohol & Drug - \$800.00
Juvenile Justice - \$3,198.25	Community Correc - \$636.29



Appraisal - \$233.94  
Noxious Weed - \$515.86  
Solid Waste - \$17,367.37  
Employee Benefits - \$233.64

County Health - \$4,814.00  
Election - \$199.78  
Co Tourism & Convention – \$330.97  
Law Enforcement Center - \$1,102,975.00

The above expense detail is available at the County Clerk's office

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Abatements 2020-51 thru 2020-55 totaling \$110.27.

Commissioner Garrison attended the North Central Regional Planning Commission meeting on February 27<sup>th</sup> in Beloit. Commissioner Czapanskiy attended the LEOP meeting in Minneapolis on Wednesday February 26<sup>th</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the February 24, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:29 p.m., until Monday March 9, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

\_\_\_\_\_  
Gary Caspers, Member

\_\_\_\_\_  
Shella Thoman, County Clerk

\_\_\_\_\_  
Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MARCH 9, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on March 9, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Barry Porter, County Appraiser; Brandi Bray, Health Department Administrator; Henry Eilert, Maintenance Manager; Jerry Collins, IT Director; Mike Hake, Solid Waste Director; and James Quillen, Emergency Preparedness Director.

Others attending: Jody Stout, Globe Life – Family Heritage Division; Kristi Benyshek, District Court Clerk; Niki Henderson, Kim Springer, and Tony Miller, CASA.

Department Head – 9:18 – 10:31 a.m.

Jody Stout, Globe Life – Family Heritage Division discussed products her company offers that can be made available by payroll deduction or direct pay. No decision was made on payroll deduction, employees can request information from their Department head for direct pay.

Mike Hake, Solid Waste Director – Started on the 120-day cover. KDHE inspection last week with no deficiencies. Recycling prices are still low, but increasing, storing recyclables until the price comes up.

Kristi Benyshek, District Court Clerk – Preparing for the special evening of the Kansas Supreme Court on April 7<sup>th</sup>.

Brandi Bray, Health Department Administrator – Working on grants. Received KDHE approval for a new childcare/licensing position beginning July 1<sup>st</sup>. Discussed the Coronavirus.

Jerry Collins, IT Director – All computers will be changed out in the next month, anti-virus up and running.

Andy Asch, Highway Administrator – Signing project starting next week. Attended the Noxious Weed conference last week.

Barry Porter, County Appraiser – Mailed out value notices.

James Quillen, Emergency Preparedness Director – Attending meetings and working on emergency plans.

Henry Eilert, Maintenance Manager – Floor machine has been repaired and will be getting ready to wax the floors. Tested the generators.

Shella Thoman, County Clerk – Attended the 2020 Sanborn Master Academy last week where they heard from Steve Dickie, Character Coach for the WSU Men's basketball team about working together. Watched All the Queens Horses a documentary about a city Clerk who embezzled \$53 million. Discussed communication and transparency and how social media can come in play. Deadline to file for office is at noon on June 1<sup>st</sup>.

Andy Asch, Highway Administrator discussed trading in an excavator and purchasing a replacement for a trade price of \$124,600. The Board approved moving forward with the purchase.

Brandi Bray, Health Department Administrator reported that the roof was being replaced and discussed the approval of the new childcare/licensing position.

The Board recognized the resignation of Misty Ratliff, Breast Feeding Pure Counselor effective March 5, 2020.

Kim Springer, Niki Henderson, and Tony Miller, CASA presented a proclamation for Child Abuse Prevention Month and the need for additional CASA volunteers. Anyone willing to volunteer to have a voice for a child should contact the CASA office.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board proclaimed April 2020 as Child Abuse Prevention month and recognized the important role CASA volunteers have in advocating for the best interests of abused and neglected children in Cloud County, Kansas.

Jerry Collins, IT Director discussed the camera system quotes. The Board will not move forward on a replacement system at this time.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Abatements 2020-56 thru 2020-57 totaling \$3.23.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 2020-08 appointing James Quillen as Emergency Management Coordinator for Cloud County effective February 24, 2020.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 2020-9 appointing Jennifer O'Hare acting Cloud County Attorney for the purpose of the investigation of possible criminal acts arising out of criminal inquisition, because of a potential conflict of the County Attorney.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved hiring Jaden Whitesell as a part-time corrections Officer at a rate of \$13.00 effective March 2, 2020 to fill an open position.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Transfer 2020-224-1 debiting Vehicle Sales tax – Tax Revenue and crediting County General – County Wide Sales tax \$66,227.92 to fix fund on receipt #19018.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved a request for Capital Outlay funds from the IT Department in the amount of \$3,735.56 to purchase 1 Microsoft Surface book, 1 HP Mini Computer System and 1 Epson DS-320 scanner.

The Board reviewed the Fund Status report as of February 29, 2020 totaling \$12,599,548.50.

The Board approved the following payroll expenses totaling \$158,467.97

General Fund – \$85,385.62	Road & Bridge – \$43,618.14
Appraisal - \$5,216.77	County Health - \$16,392.74
Noxious Weed - \$1,726.46	Election - \$1,508.07
Solid Waste - \$4,620.17	

Payroll Deductions & Benefits - \$67,180.80

The above expense detail is available at the County Clerk's office.

Commissioner Czapanskiy attended the Homeland Security special meeting in Clay Center on Tuesday March 3<sup>rd</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the March 2, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:30 p.m., until Monday March 16, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

\_\_\_\_\_  
Gary Caspers, Member

\_\_\_\_\_  
Shella Thoman, County Clerk

\_\_\_\_\_  
Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MARCH 16, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on March 16, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Barry Porter, County Appraiser; Brian Marks, Sheriff; Brandi Bray, Health Department Administrator; Henry Eilert, Maintenance Manager; JoDee LeDuc, Treasurer; Jerry Collins, IT Director; Jana Roush, Register of Deeds, Mike Hake, Solid Waste Director; and James Quillen, Emergency Preparedness Director.

Others attending: Kristi Benyshek, District Court Clerk; Toby Nosker, KNCK; Dawn Synder, Chemical Dependency Committee; Wyatt Hoch, Foulston Siefken (by conference call).

Brandi Bray, Health Department Administrator discussed the COVID-19.

Dawn Synder, Chemical Dependency Committee presented the 2020 funding agreement.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the funding agreement for 2020 for the Cloud County Chemical Dependency Committee not to exceed \$27,155.

Andy Asch, Highway Administrator reported that the Coughlin Company will start milling on 260<sup>th</sup> Road on March 24<sup>th</sup>. Discussed widening a bridge on Camp Road between Hwy 81 and 150<sup>th</sup> that is currently closed.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved hiring Zakary Romo as an equipment Operator at a rate of \$15.00 an hour for 3-month introductory period effective March 30, 2020.

Wyatt Hoch, Foulston Siefken (by conference call) discussed the Owner's Representative agreement with Tom Richard.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved presenting an Owner's Representative Agreement to Tom Richard to oversee the repairs at the Law Enforcement Center (LEC).

James Quillen, Emergency Preparedness Director discussed the Counties Mitigation Plan and the Coronavirus. If needed the Board will meet mid-week.

The Board recessed from 11:22 a.m. – 1:15 p.m. to attend the Local Emergency Planning Committee (LEPC) meeting.

The Board and Department heads met to discuss the Coronavirus. The Board encourages all citizens to do Courthouse business by mail or online and approved a Notice to the Public.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 2020-10 voiding check #208852 on April 1, 2019 in the amount of \$20.00 to Dennis Brian Reedy as the check was returned by the vendor.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved adopting an updated paid sick leave policy due to the Corona virus.

The Corona virus sick leave will provide 80 hours of paid sick leave for full-time employee's (or pro-rata for part-time employees) to self-isolate due to a diagnosis, comply with a recommendation or order by public health or to assist a family member for the previous reasons.

The Board recognized the Wind Farm application from St. Michael Council 2114 for project: Aurora Opera House Preservation Project in the amount of \$15,000. The total project is estimated at \$15,000 and hopes to replace the main level west windows as well as the 6 windows on the second level. Replacement will help to lower the heating and cooling costs for the building

The Board reviewed the budget status reports through February 2020 and the 13<sup>th</sup> month of March. Reports can be found on the County website on the Public Record page.

The Board approved the following expenses totaling \$164,047.46.

General Fund – \$63,356.99	Road & Bridge – \$32,133.57
Juvenile Reinvestment - \$23.01	Court Services - \$36.00
Juvenile Justice - \$712.60	Community Correc - \$448.37
Appraisal - \$779.80	County Health - \$34,271.57
Noxious Weed - \$680.93	Election - \$68.02
Solid Waste - \$18,715.40	Co Tourism & Convention – \$3,698.73
Employee Benefits - \$9,097.00	Auto Special - \$25.47

The above expense detail is available at the County Clerk's office

Commissioner Czapanskiy attended at the CRMS Training in Minneapolis on Wednesday March 11<sup>th</sup> and the G0402 Training in Clay Center on Thursday March 12<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved abatements 2020-58 thru 2020-61 totaling \$13.02

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the March 9, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 4:29 p.m., until Monday March 30, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

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Gary Caspers, Member

\_\_\_\_\_  
Shella Thoman, County Clerk

\_\_\_\_\_  
Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MARCH 23, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on March 23, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Melissa Swenson, Brown Grand Opera House, Inc. Toby Nosker, Eric Voss, Penny May, Wanda Backstrom; and Kathy Coleman (through Zoom).

The meeting was open to the public through a Zoom meeting 109-805-034.

Mike Hake, Solid Waste Director discussed closing the Recycling Center and employees working in different departments. Employee's will continue the cardboard routes.

Andy Asch, Highway Administrator discussed the work to be started on the Miltonvale/Ames blacktop next week and the need for a new broom part. Asch reported that the doors were locked to the public, if residents need something to call the office.

JoDee LeDuc, Treasurer discussed installing a drop box for residents to drop off tax and vehicle renewal payments, ballots or any other needed documents after hours or while the Courthouse is closed to the public. Thoman included that advanced voting will be encouraged and a drop box would be convenient for residents. No decision was made.

Melissa Swenson, Brown Grand Opera House Board Member presented a Wind Farm application for project: Seating the Next Generation in the amount of \$20,000. The total project is estimated at \$237,234.03. Swenson reported that they are at 81% to the goal with just \$45,628.95 left to raise. The project will upgrade the seats to include 473 news seats with a 1907 look and today's comfort.

The Board will receive Wind farm applications through March 30, 2020. Applications can be mailed to the Courthouse or emailed to [clerk@cloudcountyks.org](mailto:clerk@cloudcountyks.org) but must be received March 30<sup>th</sup> or prior.

Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director discussed the Coronavirus. All Cloud County tests have returned with negative results, new testing guidelines will come out today and Quillen picked up additional PPE's.



On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 2020-11 voiding check #208881 on April 1, 2019 in the amount of \$80.00 to Jordan Renea Champlin as the check was not received by the vendor and check #211245 on March 16, 2020 in the amount of \$450 to KACSO as the 2020 Spring Conference was cancelled.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved an executive session to discuss non-elected personnel for 10-minutes including Thoman.

Sales tax received March 20, 2020 totaled \$64,327.28 compared to the prior year totaling \$52,095.28.

The Board approved the following payroll expenses totaling \$156,225.01

General Fund – \$83,878.56	Road & Bridge – \$42,844.45
Appraisal - \$5,216.78	County Health - \$16,436.74
Noxious Weed - \$1,726.46	Election - \$1,572.95
Solid Waste - \$4,549.07	

Payroll Deductions & Benefits - \$192,248.71

The above expense detail is available at the County Clerk's office.

Commissioner Caspers attended the Juvenile Detention Committee Meeting in Lincoln on Wednesday, March 18<sup>th</sup>. Commissioner Czapanskiy participated in the Community Roundtable at KNCK on Friday March 20<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the March 16, 2020 minutes as presented.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board adjourned at 1:00 p.m., until Monday March 30, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

\_\_\_\_\_  
Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MARCH 30, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on March 30, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator (by phone); Nancy Owen, Deputy Appraiser; Mike Hake, Solid Waste Director; Barry Porter, County Appraiser; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

The meeting was open to the public through a Zoom meeting 114-324-496.

Nancy Owen, Deputy Appraiser explained the abatements were personal property that is no longer owned.

Mike Hake, Solid Waste Director reported that they are picking up cardboard 2 – 3 times a week and they shipped out 2 loads weighing 43,280 lbs. and 42,861 lbs. Discussed asking trash trucks to arrive at the Transfer station prior to 3:00 p.m. allowing enough time to move the waste into the trailer so it is not sitting on the floor overnight. The Transfer Station will not be open on Wednesday evenings in April as they have been in the past.

Brandi Bray, Health Department Administrator and James Quillen, Emergency Preparedness Director discussed the Governor's stay at home order and essential and non-essential businesses. Businesses can visit <https://governor.kansas.gov/keff/> for additional information or to apply to be essential. Law enforcement will not stop anyone to determine a reason for travel and paperwork to justify being in the community is not necessary. Bray, Thoman and Porter discussed rotating staff to help keep employees healthy, the Board agreed Department heads should consider taking precautions that best suit their Department until the Stay at Home order is lifted.

Local Emergency Planning Committee meetings will be by Zoom Monday and Thursday at 11:00 a.m. and ESF8 meetings will be by Zoom Monday and Thursday at 9:30 a.m.

The Board recognized the Wind Farm application for project: Clyde Area Foundation Grant Program 2020 in the amount of \$7,500. The total project varies annually but is approximately \$7,500. The project will award grants annually to organizations in Clyde and the surrounding area will help keep Clyde functioning as a viable community with employment opportunities for citizens.

Andy Asch, Highway Administrator called in and discussed sending employees home in the event of rain, the Board okayed this and rotating staff.

The Board recognized the resignations of Sheriff / Law Enforcement Center employees: Kyle Marks, Alan Garcia, Derick Nordell, Robert Westgate, and Roger Garrett effective March 25, 2020 to clean up employees from payroll records that have not worked.

The Board recognized the termination of Jaden Whitesell, Corrections Officer effective March 24, 2020.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved abatements 2020-62 thru 2020-78 totaling \$231.28.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved Resolution 2020-12 voiding check #211246 on March 16, 2020 in the amount of \$150.00 to KADCCA as the conference was cancelled.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved increasing the credit card issued to Wanda Backstrom \$1,200 for the next cycle to pay for insurance coverage.

April 2020 will be a premium free month for employee's health insurance deductions, funds will be used from the Blue Cross Blue Shield refund to cover the cost.

The Board approved the following expenses totaling \$178,918.79.

General Fund – \$49,750.43	Road & Bridge – \$67,324.38
Juvenile Reinvestment - \$99.72	Special Building - \$33,939.36
Juvenile Justice - \$2,576.08	Community Correc - \$347.25
Appraisal - \$36.83	County Health - \$8,673.40
Noxious Weed - \$434.76	Solid Waste - \$15,441.94
Employee Benefits - \$233.64	Vending Machines - \$61.00

The above expense detail is available at the County Clerk's office

Commissioner Caspers participated in the KWORCC Board of Trustees teleconference on Thursday March 26<sup>th</sup>. Commissioner Garrison participated in the North Central Regional Planning Commission meeting Thursday March 26<sup>th</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the March 23, 2020 minutes as presented.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board adjourned at 11:10 a.m., until Monday April 6, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
APRIL 6, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on April 6, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Jerry Collins, IT Director; Mike Hake, Solid Waste Director; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending by conference call / Zoom: Eric Voss, City Fire Chief; Al Alfieri & Robert Wager, Granite Government Solutions; Toby Nosker; Wanda Backstrom; Henry Eilert; Kathy Coleman; Dawn Synder.

Al Alfieri & Robert Wager, Granite Government Solutions were joined by conference call for a potential cost savings; they are unable to assist with any savings.

Mike Hake, Solid Waste Director requested an executive session. No action was taken.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved a 10-minute executive session to discuss non-elected personnel.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved an additional 5-minute executive session to discuss non-elected personnel.

The Board made a call to Eric Voss, City Fire Chief regarding burning in town, requirements include a burn permit. Spoke to Kathy Coleman through Zoom regarding burning and needed assistance.

Brandi Bray, Health Department Administrator & James Quillen, Emergency Preparedness Director reported the 3<sup>rd</sup> positive case in Cloud County. The cases in Cloud County includes a female in her 30's and a male in his 40's who travel out of the county for work and a minor who has traveled to Clay and Saline County in recent weeks. All close contacts of these individuals have been contacted and are in quarantine. Two cases did not point to COVID-19 at the beginning and none can be tied back to any contact. Residents should wear masks if they are going to a store or other public locations, but do not need to when in their house or yards. Cloud County has received the last shipment of PPE from the National Stock pile, organizations should contact Quillen if they are in need. If employers send an employee home for illness or travel, they should contact the Health Department. Bray asks you to do your part in preventing the spread by limiting your exposure. Close contact is someone closer than 6 feet for more than 10 minutes.

The board reviewed the Composition of Cash Balances and Investments report as of March 31, 2020 totaling \$11,268,351.71.

The Board approved the following payroll expenses totaling \$152,982.89

General Fund – \$80,556.18	Road & Bridge – \$42,996.37
Appraisal - \$5,214.45	County Health - \$16,281.90
Noxious Weed - \$1,726.46	Election - \$1,564.30
Solid Waste - \$4,643.23	

Payroll Deductions & Benefits - \$67,573.58

The above expense detail is available at the County Clerk's office.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the March 30, 2020 minutes as presented.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board adjourned at 11:05 a.m., until Monday April 13, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

\_\_\_\_\_  
Gary Caspers, Member

\_\_\_\_\_  
Shella Thoman, County Clerk

\_\_\_\_\_  
Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
APRIL 13, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the April meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on April 13, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Barry Porter, County Appraiser; Brandi Bray, Health Department Administrator; Henry Eilert, Maintenance Manager; JoDee LeDuc, County Treasurer; Kathy Hajny, Solid Waste Office Clerk; and Mike Hake, Solid Waste Director.

Others attending by conference call/ Zoom: Amy Lange; Dawn Snyder; Kathy Coleman; Toby Nosker; Wanda Backstrom; and Casey Fraser, Foley Equipment.

Brandi Bray, Health Department Administrator reported that Cloud County has had 29 negative tests, 3 positives (2 have recovered) and no pending tests. All supplies have been transferred to the Emergency Manager and she feels like the peak will be at the end of the month. The next LEPC meeting will be Thursday April 16<sup>th</sup> at 11:00 a.m. on Zoom.

Henry Eilert, Maintenance Manager discussed using rock to fill the beds on the south side of the Courthouse. It's estimated to cost \$972.00 for 14 ton of rock. Eilert also discussed elevator repairs, parts of the east elevator are nearly impossible to find. The elevator can only be used between the basement and 1<sup>st</sup> floors unless the rider has a key to unlock access to the top floor and is used primarily for building staff. Estimated cost for replacement is \$100,000. No decision was made on the elevator.

Mike Hake, Solid Waste Director and Kathy Hajny, Solid Waste Office Clerk discussed repairs to the backhoe are estimated to be \$46,726 but could be more when the machine is dissembled. A rental unit is being used at a cost of \$3,100 a month and is being paid for by insurance. Building repairs are estimated to be \$7,000. Hake is in communication with KCAMP.

Shella Thoman, County Clerk reported that an insurance reimbursement was received for the bond money missing at the Law Enforcement Center in the amount of \$2,000 and the Courthouse would be purchasing the Smart Board from the Law Enforcement Center that was not being used. The Board will be installed in the meeting room.

JoDee LeDuc, County Treasurer reported she was waiting on a quote for a drop box to be installed at the Courthouse to drop off tax payments, ballots, district court payments or any other necessity for Courthouse business after hours. Money for the purchase could be used from the Auto Special fund.

Andy Asch, Highway Administrator reported that work on the Ames/Miltonvale blacktop is shut down for a couple days due to weather. A call was made to Casey Fraser, Foley

Equipment regarding a disagreement in the number of buckets included in the last purchase. A \$600 credit will be applied to the Highway Departments account.

The Board reviewed the 1<sup>st</sup> quarter budget summary.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved hiring Tyler K Reed as a part-time Corrections Officer at the Law Enforcement Center at an introductory rate of \$13.00 an hour effective April 1, 2020.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved hiring Brandon Ramburger as a part-time Deputy at an introductory wage of \$14.50 effective April 2, 2020.

The Board approved the following expenses totaling \$244,612.31.

General Fund – \$33,733.48	Road & Bridge – \$36,213.66
Special Bridge - \$450.41	Special Machinery & Equip - \$140,200.00
Juvenile Reinvestment - \$67.31	Court Services - \$1,299.00
Juvenile Justice - \$246.54	Community Correc - \$401.14
Appraisal - \$191.67	County Health - \$3,817.42
Noxious Weed - \$6,048.70	Election - \$205.68
Solid Waste - \$19,506.63	Co Tourism & Convention – \$264.75
Employee Benefits - \$1,000.00	Auto Special - \$32.50
Special Alcohol & Drug - \$933.42	

The above expense detail is available at the County Clerk's office

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved abatements 2020-79 and 2020-80 totaling \$0.00.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the April 6, 2020 minutes as presented.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board adjourned at 11:52 p.m., until Monday April 20, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member



COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
APRIL 20, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the April meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on April 20, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending in person/by Zoom/conference call: Casey Fraser, Foley Equipment; Dawn Snyder; Kathy Coleman; Toby Nosker; & Wanda Backstrom.

Andy Asch, Highway Administrator reported that they are still working on the Ames/Miltonvale black top but should put the first seal on this week and bridge work is nearly complete.

The Board recognized the termination of Anthony Smith, Equipment Operator effective April 20, 2020.

Brandi Bray, Health Department Administrator reported that Cloud County has been selected by the State to offer additional COVID-19 testing for the county and surrounding areas. The State will be providing up to 50 test a day for 5 days a week for the next four to six weeks. Bray worked with Cloud County Health Center and Family Care Center to conduct phone interviews to provide drive thru appointments. Testing will be free to participants and give a better idea of the COVID-19 presence and assist in reopening Cloud County. Cloud County has had 3 positives, 2 have recovered while the 3<sup>rd</sup> is recovering well.

Mike Hake, Solid Waste Director and Casey Fraser, Foley Equipment discussed repairs, lease and purchase options for a backhoe. Hake will get a price comparison and report back.

James Quillen, Emergency Preparedness Director reported that \$3,300 in expenses were needed to qualify for FEMA reimbursement and Department Heads should continue to track any expenses related to COVID-19. A donation of hand sanitizer was received from Praireland Electric.

The Board recognized Windfarm grants received from USD 334 Southern Cloud and the Cloud County Fair Board but did not take them into consideration when working on disbursing funds do to receiving them after the March 30 deadline. No decision on disbursement was finalized.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the request for Capital Outlay Funds for the IT Department in the amount of \$3,473.96 to purchase 1 Microsoft Surface book, 1 HP mini computer system and 1 Epson DS-320 scanner.

The Board approved the following payroll expenses totaling \$159,119.91

General Fund – \$80,305.44	Road & Bridge – \$49,405.11
Appraisal - \$5,216.78	County Health - \$16,308.58
Noxious Weed - \$1,726.46	Election - \$1,499.43
Solid Waste - \$4,658.11	

Payroll Deductions & Benefits - \$194,875.86

The above expense detail is available at the County Clerk's office.

Commissioner Caspers participated in the Local Emergency Planning Committee (LEPC) meeting on Thursday April 16<sup>th</sup> and Senator Moran's Cloud County Leaders meeting on Saturday April 18<sup>th</sup> by Zoom.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the April 13, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 1:14 p.m., until Monday April 27, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
APRIL 27, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the April meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on April 27, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; JoDee LeDuc, County Treasurer; Mike Hake, Solid Waste Director; Wanda Backstrom, JJA/Community Corrections Director; Dawn Snyder, JJA/Community Corrections Assistant Director; and James Quillen, Emergency Preparedness Director.

Others attending by conference call or Zoom: Amy Lange; Concordia City Manager; Toby Nosker, KNCK; Jim Lowell, Lance Jones; and Vanessa Tutos, EDP Renewables.

Brandi Bray, Health Department Administrator reported that she was helping other Counties with contacts for positive cases; only 2 symptoms are necessary for testing and may include: chills, fever, headache, muscle pain, fatigue, sore throat, diarrhea or taste disorders. Approximately 18 – 20 tests were administered last week, not all Cloud County residents. Wearing a mask in public is strongly encouraged as well as washing hands.

Wanda Backstrom, JJA/Community Corrections Director and Dawn Snyder, JJA/Community Corrections Assistant Director discussed the Community Corrections FY21 Behavioral Health Programming Grant, Community Corrections Comprehensive Plan Grant Application for FY2, FY2021 KDOC – Juvenile Services Comprehensive Plan and FY2021 KDOC Reinvestment Grant Budget Summary & Budget Narrative.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the Chairman to sign the grant applications for the Adult and Youth programming for the fiscal year 2021.

JoDee LeDuc, County Treasurer shared quotes for a drop box to be located at the Courthouse. The total cost for a Model 810 from American Security Cabinets is \$3,346.00 and includes rush delivery. The box will be located at the Courthouse as a drive thru drop off. LeDuc will talk to maintenance about pouring a cement slab before the cabinet arrives.

Mike Hake, Solid Waste Director discussed building repairs and a quote from John Deere for a Backhoe Loader. No decision was made.

Vanessa Tutos, EDP Renewables and the Board discussed the possibility of using Wind Farm funds for the sales tax shortfall in the County's budget and using funds to assist local

business due to a drop in business. Tutos believed that both were acceptable options due to the circumstances.

Andy Asch, Highway Administrator reported that they started sealing on the Miltonvale/Ames road and chemical sales are lower than this time a year ago.

James Quillen, Emergency Preparedness Director reported that the ESF-8 committee is working on a recovery plan and increased members to include additional city representatives throughout the County. The spread needs to show a decrease, contact tracing needs to be in place, healthcare needs to be prepared for a surge and the county needs to have a supply of PPE to move forward. The next step, when the Stay at Home order is lifted, would revert back to the Order put in place prior to the Stay at Home order to include no more than 10 persons and no dine in services for 2 weeks.

Shella Thoman, County Clerk reported that because of low volume over the past year the County would not receive commission on the pop machine.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 2020-13 voiding check #211015 on February 3, 2020 in the amount of 4249.00 to Street Cop Training as the check was not received by the vendor.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved proclaiming May as Motorcycle Awareness month. Motorcycle riding has become a popular form of recreation and transportation and all motor vehicle operators are asked to unite in the effort to keep our streets and highways safe as motorists and motorcyclists share the roadways in Cloud County.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the wage change for Ronald Bergstrom, Shop Foreman, from \$18.00 to \$19.26 an hour effective April 13, 2020 due to the end of the introductory period.

The Board recognized the termination of Erica Denham, Corrections Officer effective April 22, 2020 and resignations of Tyler Stupka, Corrections Officer effective April 23, 2020 and David Empson, Equipment Operator effective April 6, 2020.

The Board approved the following expenses totaling \$261,356.56.

General Fund – \$42,452.83	Road & Bridge – \$176,200.99
Special Bridge - \$167.76	Juvenile Reinvestment - \$28.46
Juvenile Justice - \$2,317.65	Community Correc - \$660.87
Appraisal - \$445.79	County Health - \$3,111.36
Noxious Weed - \$8,950.47	Election - \$4.00
Solid Waste - \$21,403.90	Co Tourism & Convention – \$3,528.84
Employee Benefits - \$233.64	Special Alcohol & Drug - \$1,850.00

The above expense detail is available at the County Clerk's office

Sales tax received April 24, 2020 totaled \$55,838.63 compared to the prior year totaling \$60,529.33. Sales tax is from March sales.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved abatements 2020-83 and 2020-85 totaling \$76.21.

Commissioner Caspers participated in the Juvenile/Community Corrections Advisory Board meeting on Wednesday April 22<sup>nd</sup> and the KWORCC Board of Trustees meeting on Thursday April 23<sup>rd</sup>. Commissioner Garrison participated in the North Central Kansas Regional Planning Commission meeting on Wednesday April 22<sup>nd</sup>. All meetings were by Zoom.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the April 27, 2020 minutes with a correction to read: On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the request for Capital Outlay Funds for the IT Department in the amount of \$3,473.96 to purchase 2 Lenovo ThinkCentre M720Q Dual Screen Computer Systems.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:57 p.m., until Monday May 4, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

\_\_\_\_\_  
Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MAY 4, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the May meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on May 4, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Brandi Bray, Health Department Administrator; Wanda Backstrom, JJA / Community Corrections Director (by Zoom); and James Quillen, Emergency Preparedness Director

Others attending:

Brandi Bray, Health Department Administrator discussed the Health Order restricting public gatherings and closing of dine-in operations. The order requires dine-in facilities to place tables six feet apart, limits table patrons to 10 or under, and does not allow any self-service food or beverages in any business. Residents should wear a mask, should not go out with people outside their family unit and practice hand sanitizing. 76 individuals have been tested with no new positives (4 positives to date). With proper PPE the Recycling Center is okay to reopen.

Mike Hake, Solid Waste Director presented the delinquent Solid Waste report for approval, delinquent property fees will be added to tax statements in the fall, the recommendation of the Board was to purchase the new loader from who could get it here the soonest to limit the cost of a rental. Hake will contact Foley Equipment. The Recycling Center will open beginning Tuesday, May 5<sup>th</sup> but will not be open Saturdays.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the Solid Waste Delinquent Report totaling \$24,084.00 including fees.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved an executive session to discuss acquisition of property including Hake and Thoman to end at 9:37 a.m.

Wanda Backstrom, JJA / Community Corrections Director (by Zoom) discussed installing plexiglass in her reception areas. She will get cost quotes.

Andy Asch, Highway Administrator reported that work reinforcing the east end of the U.P. Bridge would begin this week and take approximately 2 weeks. The 1<sup>st</sup> round of sealing was completed on the Ames/Miltonvale Road, another round will be done later, while some repairs are needed the road is open. Cold mix production will start later in the week.

Chemical sales are picking up; residents are calling in what they need, and it is ready for them when they arrive for pick up.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved a 10-minute executive session to discuss non-elected personnel including Asch, to end at 10:30 a.m.

The Board discussed preparation of opening the Courthouse. A Courthouse Departmental meeting would be planned for some time this week.

The Board discussed distribution of Windfarm funds. Primary discussions included ways to help area businesses due to the COVID-19 pandemic, aside from In the Cloud Grants, and assistance for the Cloud County Health Center project.

James Quillen, Emergency Preparedness Director reported that the County would not be receiving the Emergency Management Performance Grant (EMPG) as the State is not allowing any new Counties in the program (Cloud County has not applied for several years) as they are too busy with the pandemic. Quillen and Thoman discussed using the new Ver-Mac Message Board to get out a variety of messages and congratulations to Cloud County Seniors in the next few weeks and possibly using it for a birthday greeting in exchange for a donation to the Food Bank, Museum, Tourism, etc.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved hiring Garrett A. Kimminau as a full-time Corrections Officer at an hourly rate of \$15.12 effective April 20, 2020.

The Board reviewed a proclamation presented by Pawnee Mental Health to proclaim May as Mental Health Month. Mental Health Month calls upon the businesses, schools, government agencies, healthcare providers, organizations and citizens of Cloud County to recommit our community to increasing awareness and understanding of mental health, its relationship to a strong, vibrant community, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board proclaimed May 2020 as Mental Health Month.

The Board reviewed and approved Gary Caspers, Cloud County Commissioners; Brandi Hake, Judiciary; Chuck Lambertz, City of Concordia; Jennifer O'Hare, Lincoln County; Jenny Parker, County Commissioners; Anthony Perez, Sheriff; Keith Roe, Jewell Commissioners; and Katie Schroeder, Juvenile Defense Attorney as representatives for the Community Corrections /Juvenile Services Board for the term July 1, 2020 through June 20, 2022.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved Resolution 2020-14 confirming the members of the 12<sup>th</sup> Judicial District Juvenile / Community Corrections Advisory Board.

The Board received a request for \$4,000 for the 2021 budget from the Concordia Senior Center to supplement the wages of the Centers nutrition staff. The request will be considered when preparing the 2021 budget. Budget requests should be submitted before the end of May.

The Board recognized the resignation of Ralphael Williams effective May 1, 2020.

The Board approved the following payroll expenses totaling \$152,471.74

General Fund – \$79,632.35	Road & Bridge – \$43,570.53
Appraisal - \$5,216.77	County Health - \$16,349.04
Noxious Weed - \$1,726.46	Election - \$1,499.42
Solid Waste - \$4,477.17	

Payroll Deductions & Benefits - \$64,665.43

The above expense detail is available at the County Clerk's office.

Commissioner Caspers & Czapanskiy participated in the Local Emergency Planning Committee (LEPC) meeting by Zoom.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the April 27, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:15 p.m., until Monday May 11, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member



COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MAY 11, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the May meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on May 11, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; James Quillen, Emergency Preparedness Director; and JoDee LeDuc, County Treasurer.

Others attending by Zoom: Kathy Coleman; Wanda Backstrom; Dawn Snyder, Toby Nosker; and Jim Lowell.

Brandi Bray, Health Department Administrator and James Quillen, Emergency Preparedness Director reported that 870 masks were donated by the Patterson Family Foundation from the KC area. Touchless foaming hand sanitizers and refills were received and will be placed in office buildings and be used at polling locations, grants are being finalized and plan to begin submission for FEMA reimbursement this week. The County remains at 4 positives (recovered), has 88 negatives and 4 pending cases.

Andy Asch, Highway Administrator reported that mowers will start Monday and discussed traveling together. Employee's not comfortable traveling together can use their personal vehicle and be reimbursed mileage if a County vehicle is not available. Coughlin started cold mix. The repairs are completed on the U.P. Bridge and weather permitting will do asphalt work on it this week. Road work is being done 3-miles south of Hwy 9 on 40<sup>th</sup> Rd.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved entering into agreement No 130-20 with the Secretary of Transportation for Local Road Safety Plan for Project 106 C-4790-04 with a 10% match from Cloud County.

Shella Thoman, County Clerk reported that June 1<sup>st</sup> at noon is the deadline to file for office. All County offices, except Commissioner District 1, are open as well as two positions on the City of Concordia Commission, three positions on the City of Miltonvale Council, all Township Treasurer and Trustees positions and Republican and Democrat Precinct positions. Candidates interested in holding an office are encouraged to file. Filing significantly reduces the number of individuals that must be recorded and hand counted.

JoDee LeDuc, County Treasurer reported that the Courthouse Dropbox has arrived and will be installed for use today. The drop box can be used for tax payments, voter registration forms, ballots, ticket and fine payments or other purposes to get documents intended for

Courthouse departments. Users should put their documents in an envelope with the name of the Department on the outside and should not pay by cash.

The Board discussed distribution of Wind Farm funds.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, unanimous vote the Board approved finalizing Windfarm funds to be distributed to: Get In the Cloud - \$125,000; City of Jamestown - \$20,000; Cloud County Museum - \$32,500; Brown Grand Opera House - \$10,000; Clyde Community Ambulance Service - \$30,000; Cloud County Emergency Management - \$22,500; Cloud County Recycling - \$22,500; Cloud County Sales Tax Shortfall or for later use - \$37,500.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved abatements 2020-86 through 2020-88 totaling \$378.22.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved hiring Christopher J Santos as a part-time Deputy at an introductory rate of \$14.50 an hour effective April 9, 2020.

The Board received a 2021 Budget request from the County Appraisers Office and North Central Flint Hills Area Agency on Aging. The Appraisers request was equal to the 2020 budget in the amount of \$172,238.00. Area Agency on Aging Inc. requested \$3,459 for Administrative Funding and \$2,936.00 for the Senior Care Act Funding. Budget requests for 2021 should be submitted by June 1<sup>st</sup>.

The Board reviewed the Treasurer's Quarterly Report with an ending cash balance of \$12,439,926.44.

The Board reviewed the May 11,2020 Budget Status Report. The report can be found on the County's website on the Clerk's public record page.

The Board approved the following expenses totaling \$924,964.62

General Fund – \$24,035.14	Road & Bridge – \$663,513.12
Special Bridge - \$8,387.00	Special Machinery & Equip - \$80,329.25
Juvenile Reinvestment - \$31.53	Auto Special - \$248.61
Juvenile Justice - \$124.42	Community Correc - \$415.21
Appraisal - \$208.56	County Health - \$5,644.53
Noxious Weed - \$6,372.39	Election - \$4,972.95
Solid Waste - \$125,604.27	Co Tourism & Convention – \$145.98
Employee Benefits - \$1,000.00	Clerk Tech Fund - \$2,050.78
Vending Machines - \$30.88	Special Alcohol & Drug - \$1,850.00

The above expense detail is available at the County Clerk's office.

Commissioner Caspers participated in the Local Emergency Planning Committee meeting on Thursday May 7<sup>th</sup> and the Courthouse Department Head meeting on Tuesday May 5<sup>th</sup>. Both meetings were by Zoom.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the May 4, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:02 a.m., until Monday May 18, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

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Gary Caspers, Member

\_\_\_\_\_  
Shella Thoman, County Clerk

\_\_\_\_\_  
Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MAY 18, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the March meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on May 18, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Kim Reynolds, CloudCorp; Toby Nosker; Wanda Backstrom; Kathy Coleman; and Amy Lange.

James Quillen, Emergency Preparedness Director reported that it's now recommended to make a declaration. Tuesday he and Thoman would be meeting with a FEMA official. ESF-8 meetings are continuing with officials from each city invited to participate. Masks were ordered and received for District Court; other PPE is getting to those in need.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 20-15 declaring a state of local public health emergency in Cloud County.

Brandi Bray, Health Department Administrator reported that 132 tests have been administered, 126 were negative, 2 pending and 4 are recovered positives. The Health Department is encouraging residents to make an appointment for childhood immunizations. Home Health is taking appointments and referrals. Hand sanitizer stands are being made and working with the city to find sanitizer refills for their pumps. Bray encourages wearing masks only when in public, not at home or in a vehicle when traveling alone or with family.

Kim Reynolds, CloudCorp discussed the Community Development Block Grant (CDBG) and asked approval to move forward with the application process. If received Cloud County employers could apply for financial assistance, it is a grant not a loan. Employers would have to fall in the Low to moderate income level and it is to retain employees, not create new positions. North Central Kansas Regional Planning has offered assistance and will not cost the County anything other than the publication cost. The Board gave permission to proceed. Reynolds will return next week with a resolution.

Andy Asch, Highway Administrator reported that the U.P. bridge is open, and the weight limit still applies. Planning on opening old 24 this week. Renting a broom from Foley's and is hiring on the Asphalt crew.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the classification change for Richard Stromberg from Equipment Operator to Asphalt Foreman at an introductory wage of \$16.52 an hour for 3 months effective May 24, 2020.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the classification change for Corey Huff from Asphalt Foreman to Equipment Operator at an hour rate of \$15.52 effective May 24, 2020.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved hiring Mark S. Ferron as temporary part-time employee at the Recycling Center at an hourly rate of \$11.50 effective May 11.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Transfer 2020-0518-1 debiting County General /Recycling/ Reimbursed Expense and crediting Solid Waste/Misc. Revenue \$83.29 to fix correct receipt #19406.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the classification change for Tyler K Reed from part-time to full-time corrections officer going from \$13.00 to \$15.12 an hour effective April 26, 2020.

The Board received a budget request from the Maintenance Department totaling \$131,908.00 with an additional request of \$28,000 for Capital Outlay. The total for the 2020 budget was \$145,808.00 included \$10,000 for Capital Outlay.

Received a Wind Farm request from the Concordia Senior Center. Thoman notified the Center that Windfarm dollars were distributed last week.

Recognized the resignation of Raphael D. Williams as Corrections Officer effective May 1, 2020.

The Board approved the following payroll expenses totaling \$151,144.79

General Fund – \$78,201.07	Road & Bridge – \$43,654.33
Appraisal - \$5,216.77	County Health - \$16,216.27
Noxious Weed - \$1,726.46	Election - \$1,499.42
Solid Waste - \$4,630.47	

Payroll Deductions & Benefits - \$183,625.85

The above expense detail is available at the County Clerk's office.

Commissioner Caspers participated in the Courthouse Department head Zoom meeting on Tuesday May 12<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the May 11, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 10:28 a.m., until Tuesday May 26, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
MAY 26, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the May meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on May 26, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Kim Reynolds, CloudCorp; Sheila Nelson-Stout, Susan Sprague and Kendra Krier, OCCK, Inc. By Zoom: Toby Nosker; Jim Lowell; Dawn Snyder; Wanda Backstrom.

James Quillen, Emergency Preparedness Director and Brandi Bray, Health Department Administrator reported that 1,065 N-95 masks, 2,660 protective masks and 20 gowns have been distributed. All Kansas counties have emergency declarations. Cloud County has 5 Positives, 133 negative, and 9 pending tests. Individuals that have tested in locations other than the Cloud County Health Center are asked to contact the Cloud County Health Department. 14 touchless hand sanitizing stations have been built for \$75; 7 will be used for polling locations. A grant for \$1,500 was received from the Sunflower Foundation.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved a 5-minute executive session to discuss non-elected personnel including Brandi Bray and James Quillen.

Kim Reynolds, CloudCorp presented a Statement of Assurances and Certifications, Resolution 2020-16 Certifying legal authority and authorization to apply for the CDBG-CV from the Kansas Department of Commerce; Residential Anti-displacement and Relocation Assistance Plan, Application/Disclosure Report and a project budget for the Community Development Block Grant (CDBG).

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved allowing the Chairman to sign application for the Community Development Block Grant on behalf of the County.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved allowing the Chairman to sign Resolution 2020-16 and remaining paperwork to complete the grant procedure.

Andy Asch, Highway Administrator turned in 2021 budgets for Road & Bridge, Special Machinery & Equipment; and Special Bridge. Road and Bridge: \$3,557,844; 2020 \$3,536,244. Special Machinery & Equipment: \$120,109.00; 2020 – \$393,389.00. Special Bridge: \$120,109; 2020 - \$195,500. Opened tire bids from Budreau Muffler and Kansasland, Asch will review the bids and report back.

Sheila Nelson-Stout, Susan Sprague and Kendra Krier, OCK, Inc presented a budget request for the 2021 budget with no change from 2020 in the amount of \$107,686. This is their 50<sup>th</sup> anniversary. In 2019 they served 4,047 people nearly 600 more people than in 2018. New services include Alzheimer's/Dementia, Autism, Transitional Care and KANcycle.

Shella Thoman, County Clerk reported that the Election Office would be sending out a mailer to all active registered Cloud County voters regarding voting by mail in the next week. Voting by mail is an option and not required, polling locations will be open on election day. The last day to file for office or change party affiliation is Monday, June 1st at noon.

Received a 2021 Budget request for the Sanitarian Department in the amount of \$11,540.00; 2020 budget was \$11,541.00.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Transfer 2020-0526-1 debiting Co General/Recycling Dept/Payroll and crediting Road & Bridge/Payroll to fix fund on payroll \$124.16.

The Board approved the following expenses totaling \$249,784.93.

General Fund – \$35,790.40	Road & Bridge – \$156,609.39
Special Bridge - \$6,908.92	Court Services - \$601.50
Juvenile Reinvestment - \$28.46	Juvenile Justice - \$2,282.35
Community Correc - \$86.03	Appraisal - \$284.86
County Health - \$1,780.02	Noxious Weed - \$1,853.90
Election - \$1,281.29	Solid Waste - \$39,572.21
Vending Machines - \$27.00	Co Tourism & Convention – \$1,327.58
Employee Benefits - \$233.64	Clerk Tech Fund - \$1,117.38

The above expense detail is available at the County Clerk's office

Commissioner Caspers attended the Juvenile Detention Committee meeting in Junction City on Wednesday May 20<sup>th</sup>; participated by Zoom in the Courthouse Department Head meeting and KWORCC Board of Trustees meeting on Tuesday May 19<sup>th</sup> and Local Emergency Planning Committee (LEPC) meeting on Friday May 22<sup>nd</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the May 18, 2020 minutes as presented.



On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:41 a.m., until Monday June 1, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JUNE 1, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the June meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on June 1, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Robert Walsh, County Attorney; Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Kim Reynolds, CloudCorp; Marlene Stamm, County Sanitarian; and Jeff Reece, Lindburg Vogel Pierce Faris Chartered. By Zoom: Henry Eilert; Wanda Backstrom; Toby Nosker; Amy Lange; Jana Roush; and Mark Matthew.

James Quillen, Emergency Preparedness Director and Brandi Bray, Health Department Administrator reported that the Local Emergency Planning Committee (LEPC) meetings have been moved back to once monthly, are reviewing ESF Functions and ESF-8 meetings are now once weekly and moved from recover to response mode. Waiting on confirmation of a \$5,000 grant due to having a 5<sup>th</sup> positive from Blue Cross Blue Shield, discussed the current Health order and changes to be made. As of Monday morning, Cloud County has 1 pending, 153 negatives and 5 recovered positives.

Marlene Stamm, County Sanitarian gave a quarterly report including 4 final inspections, 4 initial inspections and 7 real estate inspections and discussed increasing fees. If Clay, Marshall and Washington Counties are in agreement fees will increase from \$100.00 to \$150.00 for private wastewater permits for modification or major repairs; Real Estate inspection - Wastewater Lagoons from \$100.00 to \$200.00; Real Estate Inspections – Holding Tanks – from \$50.00 to \$200.00 and Private Water supply (well) from \$75.00 to \$85.00.

Andy Asch, Highway Administrator reported that Coughlin will be in next week for repairs on the Miltonvale/Ames road, work would be done on 260<sup>th</sup> through Ames today. Tire bids reported: Budreau Muffler - \$21,398.93 and Kansasland Tire - \$9,594.32 for a total of \$30,993.25. Bids that were the same were awarded to Budreau Muffler for grader tires and Kansasland for truck tires.

Jeff Reece, Lindburg Vogel Pierce Faris Chartered visited with the Board regarding information they needed to report for the annual audit.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved hiring Spencer J Edwards as full-time Corrections Officer at a rate of \$15.12 an hour effective May 26, 2020 to fill an open position.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved hiring Claudia M Laverde as full-time Corrections Officer at a rate of \$15.12 an hour effective May 26, 2020 to fill an open position.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the Capital Outlay request from IT for \$2,395.99 for 1 MS Surface book 3 for the added position at the Health Department.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved a 5-minute executive session to discuss non-elected personnel for 5-minutes including Robert Walsh, County Attorney to end at 10:47 a.m.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 2020-17 appointing Jennifer O'Hare as Acting County Attorney for the purpose of the investigation of possible criminal acts because of a potential conflict of the interest.

Received budgets from the following:

Weed	2021 - \$ 212,104	2020 - \$ 211,504
Attorney	2021 - \$ 195,000	2020 - \$ 198,142
Clerk	2021 - \$ 112,712	2020 - \$ 111,876
Election	2021 - \$ 117,956	2020 - \$ 129,136
Solid Waste	2021 - \$1,554,764	2020 - \$1,554,764
Recycling	2021 - \$ 115,809	2020 - \$ 110,809
Treasurer	2021 - \$ 119,382	2020 - \$ 117,145
Mental Health	2021 - \$ 87,290	2020 - \$ 87,290

The Board approved the following payroll expenses totaling \$153,555.52

General Fund – \$79,097.46	Road & Bridge – \$44,927.98
Appraisal - \$5,216.77	County Health - \$16,093.05
Noxious Weed - \$1,726.46	Election - \$1,499.43
Solid Waste - \$4,994.37	

Payroll Deductions & Benefits - \$64,750.93

The above expense detail is available at the County Clerk's office.

Commissioner Caspers participated in the Local Emergency Planning Committee (LEPC) meeting, KWORCC Board of Trustees meeting and the Courthouse department head meeting all by Zoom on Thursday May 28, 2020. Commissioner Garrison participated by Zoom in the North Central Regional Planning Commission meeting on Thursday May 28, 2020. Commissioner Czapanskiy participated in the ESF-8 meeting on Thursday May 28, 2020 by Zoom.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the May 26, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:01 a.m., until Monday June 8, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JUNE 8, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the June meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on June 8, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Barry Porter, County Appraiser; Henry Eilert, Maintenance Manager; JoDee LeDuc, County Treasurer; Jerry Collins, IT Director; Jana Roush, Register of Deeds; Mike Hake, Solid Waste Director; Wanda Backstrom, Community Corrections / Juvenile Services Director; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Kristi Benyshek, District Court Clerk; Toby Nosker, KNCK; Quentin Smith, Cloud County Museum Board; Lisa Mosher and Danny McReynolds, Cloud County Fair Board; Kim Reynolds, CloudCorp; Barb Henry and Nancy Reynolds, Commission on Aging; Eric Voss, Concordia Fire Chief; and Robbin Cole, Executive Director Pawnee Mental Health.

Andy Asch, Highway Administrator reported that the seal was failing on the work that was completed on 11<sup>th</sup> Street, Union Road and the Ames/Miltonvale blacktop, similar problems have been reported by other counties and he would be meeting with the supplier today. Requested that a stop sign be erected at 150<sup>th</sup> and Hawk.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved Resolution 2020-18 acknowledging the installation of a Stop sign in the NW corner of 150<sup>th</sup> and Hawk Roads.

Department Head –

Mike Hake, Solid Waste Director – Recycling Center will be closed Saturday's. Summer hours will begin Monday June 15<sup>th</sup> and will be from 6:30 a.m. – 3:00 p.m.

Jerry Collins, IT Director – Smart Board installed in the Meeting room.

Kristi Benyshek, District Court Clerk – Employee's are back to work but as equipment is issued, they will begin to go home and only 1 person will be in the office each day. Appearances are being done online.

James Quillen, Emergency Management Director – KDEM has extended the date for the Emergency plan to be completed. ESF-8 meets today. Applying for a grant for a drone.

Andy Asch, Highway Administrator – Chemical Sales are picking up, seal is failing on multiple roads.

JoDee LeDuc, County Treasurer – Dropbox was installed May 11<sup>th</sup>; from May 12<sup>th</sup> through June 5<sup>th</sup> 351 people used it for 12 different offices. Outstanding tax payments total \$965,828.65, a paid to date percentage of 95.13% compared to the 95.38% in 2019. Delinquent letters were sent for personal property and will be sent for real estate in July. Real Estate tax sale is scheduled from June 16<sup>th</sup>, pictures of properties can be found in the west hallway on the main floor of the Courthouse.

Barry Porter, Appraiser – Participating in Conference calls each week, will be sending letters out to properties that will be inspected. Certified values to the County Clerk's office.

Brandi Bray, Health Department Administrator – 2 pending cases, 169 negatives. Will be receiving 50 hygiene packs from Independent Connections. Receiving an Aetna grant and will set up a mobile food pantry. Have fans available for those in need. The state approved a 2<sup>nd</sup> Childcare licensing position, the position requires a bachelors degree and will be posted in the paper. Office is back to full staff. Fountain drinks could open today with plexiglass installed as a guard, discussing using grant money to assist with the cost of installation.

Henry Eilert, Maintenance Manager – Installed the Dropbox, mowing and will be cleaning out the boiler and planting grass on the south side of the building.

Jana Roush, Register of Deeds – Routine Business

Shella Thoman, County Clerk – August 4<sup>th</sup> is the primary election. Letters were sent out to all active registered voters in Cloud County regarding voting by mail. Voting by mail is not required, polls will be open. Applications for voting by mail must be received by July 28<sup>th</sup>. Ballots will begin to be mailed and advanced voting will start on July 15<sup>th</sup>. Letters were also mailed to Board workers; Board workers will be needed at every location. Discussed how to move forward with COVID pay if employees choose to go to a state that requires quarantine, no decision was made.

Bill Czapanskiy, Commissioner – Asked departments to reduce the number of credit cards in each office. A generic card is available in the Clerk's office if a Department needs one.

Robbin Cole, Executive Director Pawnee Mental Health, reported that offices were closed to the public April 4<sup>th</sup> and continue to be closed with an opening planned for July 1<sup>st</sup>. Patient meetings continued using Zoom. 535 Cloud County residents were served in 2019. Cloud County is in need of a Board member, meetings are in Clay Center the 4<sup>th</sup> Tuesday of the month at 4:00 p.m. Interested individuals should contact the County Clerk's office. A 2021 Budget request was for \$87,290, the same as 2020.

Barb Henry and Nancy Reynolds, Commission on Aging reported that the Commission on Aging is a coalition of all 5 Senior Centers in Cloud County and funds are distributed throughout the County: Clyde - \$13%; Concordia - 68%, Glasco – 9%, Jamestown - \$3% and Miltonvale – 7%. Each city has representation on the Board. Current members are: Clyde – Roxanna Marcotte & Don Ramsey; Concordia – Nancy Reynolds, Althea Sicard & Mike Saunders; Glasco – Donna Shamburg; Miltonvale – Alice Copple and Doma Revell; and Jamestown – Roger Barrett and Katherine Paul. The 2021 budget request was for one-mill, no change from 2020. They received \$97,300 in 2020.

Kim Reynolds, CloudCorp presented a Development Agreement for Nextlink Internet. The agreement will require Nextlink to employ 10 people with an hourly wage of \$15.00 or above, require an annual report to be evaluated. CloudCorp, City of Concordia and the County's obligation is \$50,000. \$10,000 will be forgiven each year the obligations are met. The County's responsibility is \$24,000 in aid to purchase the site that will be west of the Law Enforcement Center in the North Development. It is a \$500,000 investment.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved allowing the Chairman to sign the development agreement with Nextlink Internet.

Quentin Smith, Cloud County Museum Board requested \$38,000 for the 2021 budget year, no change from 2020. The Museum received a PPP loan/grant of \$4,400 and a Dane G. Hansen COVID grant for \$5,000. The museum is currently closed to the public.

Lisa Mosher and Danny McReynolds, Cloud County Fair Board requested \$47,000 for the 2021 budget year, 2020's budget was \$40,000. Cloud County will host a fair but it will look different in 2020. There will be no carnival. Final details will be determined at the June 8<sup>th</sup> meeting.

Kristi Benyshek, District Court Clerk, Eric Voss, Concordia Fire Chief; Wanda Backstrom, Community Corrections / Juvenile Services Director James Quillen, Emergency Preparedness Director reported the doorways that have been prepared are not to code and discussed installing plexiglass in the doors to their offices. Voss indicated that the doors are not labeled as fire doors. The Board recommended getting quotes to install plexiglass in 2 – 4 doors for the District Court and Community Corrections / Juvenile Services offices.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved allowing the Chairman to sign a letter of application to the Wal-Mart Foundation.

Received budgets from the following:

Cloud County Conservation District	2021 - \$25,000	2020 - \$25,000
Emergency Preparedness	2021 - \$45,220	2020 - \$43,296
Register of Deeds	2021 - \$91,456	2020 - \$88,456
Information Technologies	2021 - \$190,465.40	2020 - \$187,385
(2021 includes \$37,400 in Capital Outlay)		
District Court	2021 - \$197,869.33	2020 - \$197,869.00

The Board approved the following expenses totaling \$106,907.40.

General Fund – \$27,766.35	Road & Bridge – \$41,718.07
Special Bridge - \$3,045.66	Employee Benefits - \$1,000.00
Juvenile Reinvestment - \$331.12	Auto Special - \$832.61
Juvenile Justice - \$1,038.34	Community Correc - \$1,940.37
Appraisal - \$1,313.92	County Health - \$19,132.07
Noxious Weed - \$2,486.31	Election - \$173.37
Solid Waste - \$2,375.55	Co Tourism & Convention – \$3,753.66

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage on the County website.

Sales tax received May 26, 2020 totaled \$71,766.83 compared to the prior year totaling \$79,139.39. Sales tax is from April sales.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the June 1, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:30 p.m., until Monday June 15, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Sheila Thoman, County Clerk

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Bill Garrison, Member



COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JUNE 15, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the June meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on June 15, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; JoDee LeDuc, County Treasurer; Mike Hake, Solid Waste Director; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK; Emily Benedick, North Central Regional Planning Commission; and Nathan Gentry, Nebraska / Kansas Radio Club.

Emily Benedick, North Central Regional Planning Commission presented documents for Board approval.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote to allow the Chairman to sign the Grant Agreement no. 20-CV-012 with the Department of Commerce for the Community Development Block Grants (CDBG) totaling \$132,000 for the Community Development Coronavirus Response Program.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote to allow the Chairman to sign the supporting CDBG documents.

Nathan Gentry, Nebraska / Kansas Radio Club presented a proclamation to the Board and invited the community to join in amateur radio field day at the Glasco VFW post Saturday beginning at 10:00 a.m.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote to proclaim June 21 – 27, 2020 as Amateur Radio Week in Cloud County.

Brandi Bray, Health Department Administrator reported that there was 1 pending, 5 positive (recovered) and 183 negative tests to date for COVID-19. Bray reported that she is working on her budget and expenditures are decreased due to the savings of advertising, taxes on the building and leave payments.

James Quillen, Emergency Management Director reported that there will be an online meeting at 1:00 p.m. with a Representative from the Strengthening People and Revitalizing Kansas (SPARK) Taskforce. The County is expected to receive \$194 per resident; additional dollars based on COVID-19 case rates and unemployment is also possible. Received a \$1,000 grant from the Wal-Mart Foundation for Community Betterment and

hope to use the funds to purchase a drone. Homeland Security Council's new project is to get technologies to smaller communities.

Andy Asch, Highway Administrator reported they were waiting on more answers regarding the seal failure, signing project is complete and presented a wage change.

On a motion by Commissioner Garrison Caspers, second by Commissioner Caspers, unanimous vote to approve the wage change for Zakary Romo to \$15.52 effective June 21, 2020 due to the end of his introductory period.

Tax sale will be Tuesday, June 16<sup>th</sup> at 10:00 a.m. in the east foyer of the Courthouse.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote to approve 3 joint road-waterway use permits (location) for Joe Detrixhe (SE4 13-6-2), Carol LaGasse (NE4 10-6-1) and Pat Letourneau (NE4 13-7-4).

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote to approve a joint-road-terraces use permit for Elric Moore at the location of SE4 9-5-1.

The Board approved the following payroll expenses totaling \$161,690.34

General Fund – \$86,471.89	Road & Bridge – \$45,822.89
Appraisal - \$5,244.77	County Health - \$16,078.52
Noxious Weed - \$1,726.46	Election - \$1,650.87
Solid Waste - \$4,694.94	

Payroll Deductions & Benefits - \$188,395.34

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

The Board joined the ESF-8 and LEPC meetings by Zoom.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Abatements 2020-89 thru 2020-92 totaling \$7,191.90.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the June 8, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:30 p.m., until Monday June 22, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JUNE 22, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the June meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on June 22, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK; Amy Lange, Concordia City Manager; Gail Engle; and Kim Reynolds, CloudCorp.

Andy Asch, Highway Administrator reported they would be restocking bridge material; Hall Bros are sealing on the Agenda road in Republic County and will consider for Cloud County. Possible cost difference is \$7,000 a mile doing ourselves; with an additional 2 years of life. Coring the Ames/Miltonvale Road on Tuesday.

James Quillen, Emergency Management Director reported that Cloud County would be receiving \$1.748 million from the CARES Act and will be distributed to taxing entities in Cloud County. 50% will be direct aid, the remaining 50% will be reimbursable. Additional guidance from the State is expected this week. Two additional phases for additional funds is expected. A shipment of 500 cloth masks are expected. Beginning today there are no restrictions but encourage practicing social distancing. Resurgence is happening in other states and a different age range.

Brandi Bray, Health Department Administrator reported that Cloud County has 9 positive cases. The bicycle rodeo is scheduled for July 25<sup>th</sup>. Community baby shower is going virtual likely in August. Health Department income is down approximately \$25,000. CARES money should assist with self-serve shields.

Kim Reynolds, CloudCorp discussed the Rural Opportunity Zone (ROZ) and recommended considering an increase by 1 position for 2022. CloudCorp presented the 2021 funding agreement with no change for 2021 totaling \$55,000 for general and \$3,000 for small business.

NCK Kansas CASA & Hope's Place Child Advocacy Center requested \$13,000 in funding for the fiscal year 2021; no change from 2020.

On a motion by Commissioner Caspers, second by Commissioner Garrison, approved the City of Concordia's resolution 2020-2099 providing annexation, per K.S.A. 12-520c, for the property described.

Recognized the termination of Roger Hamilton effective June 9, 2020.

The Board reviewed the Treasurer's Quarterly Report with an ending cash balance of \$12,439,926.44.

The Board reviewed the May 11, 2020 Budget Status Report.

The Board approved the following expenses totaling \$413,481.08.

General Fund – \$137,504.19	Road & Bridge – \$82,636.06
Special Bridge - \$96.00	Employee Benefits - \$233.64
Juvenile Reinvestment - \$1,510.57	Auto Special - \$181.00
Juvenile Justice - \$3,842.39	Community Correc - \$2,788.40
Appraisal - \$63.96	County Health - \$6,436.03
Noxious Weed - \$14,202.13	Election - \$422.02
Solid Waste - \$19,378.20	Co Tourism & Convention – \$7,359.28
Court Services - \$1,072.85	Field Services - \$798.00
Fair - \$13,797.00	Pawnee Mental Health - \$29,256.04
Soil Conservation - \$8,346.53	OCCK - \$35,659.32
Historical Museum - \$12,617.53	Services for the Elderly - \$32,155.94
VIN Inspection - \$2,900.00	Foreclosure Sale - \$224.00

The above report and expense detail is available at the County Clerk's Public Records webpage and at the office.

Commissioner Caspers attended the Juvenile Detention committee meeting in Belleville on Wednesday June 17<sup>th</sup>. Commissioner Czapanskiy participated in the KNCK Roundtable on Friday June 19<sup>th</sup>.

The Board reviewed the Fund Status report as of May 31, 2020 totaling \$11,997,478.36.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the June 15, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:59 a.m., until Monday June 29, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

\_\_\_\_\_  
Gary Caspers, Member

\_\_\_\_\_  
Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JUNE 29, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the June meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on June 29, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Henry Eilert, Maintenance Manager; Wanda Backstrom, Community Corrections / Juvenile Services Director; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK; Kim Reynolds, CloudCorp; Amy Lange, Concordia City Manager; and Amber Knoettgen, Interim President, Cloud County Community College.

James Quillen, Emergency Management Director discussed the County Coronavirus Relief Fund (CRF) Resolution that the County is required to submit to the State to receive funding. A toolkit will be available through the Kansas Association of Counties (KAC). KAC and the National Association of Counties (NACO) provided additional guidance through webinars last week. Strong storms late Friday early Saturday resulted in flooding in Glasco and tree limbs down across the County. The threshold to declare a disaster is \$25,000.

Brandi Bray, Health Department Administrator reported that there were 23 positives, 410 negatives, 12 pending COVID-19 cases and 200 residents in quarantine. The immunization nurse position will be opening and discussed hiring a full-time disease investigator that would be covered by a grant through 2022.

Andy Asch, Highway Administrator reported that core testing was complete with a high moisture level, waiting until after harvest to fix the bad areas. Seal testing this week. Old 24 is closed.

Amy Lange, Concordia City Manager discussed TIF Redevelopment projects they'd like to move forward on including downtown sewer and 6<sup>th</sup> street parking lot. A hearing will be set for August 5<sup>th</sup>.

Wanda Backstrom, Community Corrections / Juvenile Services Director presented a revised Behavioral Health Grant for approval.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote approved the revised budget request totaling \$88,459.67 for the FY2021 Behavioral Health Grant.

Mike Hake, Solid Waste Director reported they are finishing the 120-day cover, building repairs are scheduled for mid-August and discussed repairs on the entry road at the Transfer Station.

The Board asked Henry Eilert, Maintenance Manager to take additional precautions in cleaning due to the increase of positive cases in the County.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote to approve a Joint Road-Waterway use permit with James Tobald.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote approved the classification change for Scott Demars from part-time to full-time Corrections Officer at an hourly rate of \$15.25 effective July 5, 2020.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote approved the agreement with Lindburg Vogel Pierce Faris Chartered to assist with the preparation of the 2021 budget.

The Board approved the following payroll expenses totaling \$153,825.44

General Fund – \$78,731.21	Road & Bridge – \$45,800.06
Appraisal - \$5,263.25	County Health - \$16,156.25
Noxious Weed - \$1,726.46	Election - \$1,642.65
Solid Waste - \$4,505.56	

Payroll Deductions & Benefits - \$65,196.94

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

Commissioner Caspers participated in the KWORCC Board of Trustee's meeting by Zoom on Thursday. Commissioner Czapanskiy participated in the Corona Relief Funding meeting on Thursday June 25<sup>th</sup>.

Sales tax received June 24, 2020 totaled \$67,103.81 compared to the prior year totaling \$57,287.86.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the June 22, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:30 p.m., until Monday July 6, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

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COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JULY 6, 2020  
OFFICIAL PROCEEDINGS

Regular session of the July meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on July 6, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK; Kim Reynolds, CloudCorp; Amy Lange, Concordia City Manager; and Amber Knottgen, Interim Cloud County Community College President. Carl Larson, by phone.

James Quillen, Emergency Management Director reported that the Coronavirus Relief Fund (CRF) resolution is due today. The approval of the Resolution will release \$1,748,586 to Cloud County. The CRF will be distributed to Cloud County taxing entities. Entities will be required to complete additional paperwork to receive funds for reimbursement and direct aid. Additional guidance will be released by the State this week. A committee has been formed to review receipts for approval that include Quillen, County Clerk Shella Thoman, County Treasurer JoDee LeDuc, Eric Voss, Kathy Coleman and Commissioner Caspers. Quillen will be Cloud County's point of contact. Business, churches or other organizations in need of masks should contact Quillen. Discussed extending the Emergency Declaration until rescinded, the current declaration ends July 7<sup>th</sup>,

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 2020-23 extending the COVID-19 Public Health Emergency Resolution. The resolution will be in effect until rescinded.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote approved Resolution 2020-22 implementing the County Coronavirus Relief Fund.

Brandi Bray, Health Department Administrator reported that she is meeting with area schools and the college in preparation of the Kansas Associations of School Boards recommendations for the 2020/2021 school year. Will be receiving bids for rearrangement of offices at the Health Department. Discussed advertising and hiring a Disease Investigator. The position and related payroll benefits will be covered by a grant. Presented a change in Dr. Breault's agreement to include an hourly rate not to exceed 60 hours a month that would be retroactive to March 30<sup>th</sup>, funds could be used from the CRF or grants directly to the Health Department to cover cost. Childcare licensing position wages and benefits will be covered by the State and will be reimbursed quarterly. Is looking for a part-time receptionist. Four additional positives since Friday.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the classification change for Erica Hodges from Receptionist/Clerk to Childcare Licensing with a wage change to \$17.30 effective July 5, 2020.

Andy Asch, Highway Administrator reported they are working of road repairs from last week storms in the southwest section of the County and discussed repairs to the Ames/Miltonvale road.

Kim Reynolds, CloudCorp presented Get In the Cloud grants for approval. All grant funds must be matched by the awardees. Following approval of the recommendations there will be \$50,000 in funds for the remaining of 2020. Recommended were:

Mavericks Steakhouse - Steven and Brittany Salgado. The sit-down casual dining restaurant will offer quality steaks, traditional cuisine and a full bar, will be located at 7<sup>th</sup> & Broadway (previously used for Heavy's Steakhouse) and will employ 23 people. The Get in the Cloud Grant committee recommends awarding \$50,000.

Mikesell Automotive dba Budreau Muffler Automotive & Tow. Funds will be used to expand on the current services offered, the expansion will include widening the driveway and pouring a concrete approach to accommodate semi tractors and agriculture vehicles; a heavy-duty lift and drive on rack to lift larger vehicles more efficiently. The expansion will add an additional 1 ½ positions. The Get in the Cloud Grant committee recommends awarding \$25,000.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote approved Get in the Cloud funding for Maverick's Steakhouse for \$50,000 and for Mikesell Automotive for \$25,000

Carl Larson, by phone, discussed the Cloud County Health Department Facebook page. His comment was deleted and is not able to comment any longer. He will send a copy of the post to be discussed with the Administrator.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved Resolution 2020-20 voiding and reissuing the following checks as they were not received by the vendor.

#210064 on September 30, 2019 to Abbi Garman for \$20.00

#210861 on January 21, 2020 to CloudCorp for \$14,500.00

#139293 on January 27, 2020 to Legal Shield for \$6.98

#13930 on February 10, 2020 to Legal Shield for \$6.98

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved new Board members to the Commission on aging for Clyde Gary Sorell replacing Don Ramseyer, for Concordia Rosella Hubert replacing Mike

Saunders, for Miltonvale Richard Kill replacing Alice Copple and for Glasco Marlene Gritman replacing Patricia Jones.

Received budgets from the following:

Law Enforcement Center	2021 - \$1,142,091	2020 - \$1,236,384
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The Board approved the following expenses totaling \$129,645.67.

General Fund – \$36,376.42	Road & Bridge – \$25,282.93
Employee Benefits - \$1,000	Juvenile Reinvestment - \$1,263.53
Juvenile Justice - \$11,517.56	Community Correc - \$12,948.15
Appraisal - \$226.38	County Health - \$10,253.57
Noxious Weed - \$393.32	Election - \$1,948.49
Solid Waste - \$23,484.62	Co Tourism & Convention – \$197.26
Court Services - \$3,955.44	Field Services - \$798.00

The above expense detail is available at the County Clerk's office and the Clerk's Public Records page of the County's website.

The Board reviewed the Treasurer's Quarterly Report with an ending cash balance of \$11,683,656.57.

Commissioner Caspers, Commissioner Garrison, and Commissioner Czapanskiy participated in the special meeting on Friday July 3, 2020 regarding the Governor's Executive order requiring masks.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the minutes or June 29,2020 as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:19 p.m., until Monday July 13, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JULY 13, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the July meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on July 13, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Henry Eilert, Maintenance Manager; JoDee LeDuc, County Treasurer; Jerry Collins, IT Director; Jana Roush, Register of Deeds; Mike Hake, Solid Waste Director; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK; Kim Reynolds, CloudCorp; Amber Knoettgen, Interim CCCC President; and Kristi Benyshek, District Court Clerk.

James Quillen, Emergency Preparedness Director reported that LEPC would be meeting on Monday July 20<sup>th</sup>, discussed the COVID budget to be approved, is identifying debris management sites throughout the County and discussed open meetings related to direct aid for the Corona Relief Funds (CRF).

Department head 9:15

Mike Hake, Solid Waste Director – Recycling Center closed on Saturdays, open summer hours Monday through Friday 6:30 a.m. to 3:00 p.m.

Kristi Benyshek, District Court Clerk – 1 person is working in the office at all times, remaining staff are working from home.

Jerry Collins, IT Director – Setting up computers for employees to work from home.

James Quillen, Emergency Management Director – LEPC next Monday, ESF-8 and Cares Committee will meet on Wednesday.

Andy Asch, Highway Administrator – Working on roads from storm damage, having discussions with Coughlin on repairs to the Ames/Miltonvale Road.

JoDee LeDuc, County Treasurer – 862 Delinquent real estate letters sent totaling approximately \$773,000. Payments need to be made by the end of the month or will be listed in the publication.

Brandi Bray, Health Department Administrator – Hiring a full-time clerk and disease investigator position. Rearranging the office to accommodate new positions and make the office more accessible. 32 positive, 14 pending COVID-19 cases. Received results

over the weekend and pushing out to appropriate counties. Grant reports due on the 15<sup>th</sup>. Meeting with educational institutions this week.

Henry Eilert, Maintenance Manager – Receiving quotes on sidewalk repairs and lighting changes.

Jana Roush, Register of Deeds – Routine business.

Shella Thoman, County Clerk – Primary election August 4<sup>th</sup>, last day to register to vote Tuesday, 1<sup>st</sup> day to vote is Wednesday this week. Will be providing some after hour and weekend voting options. Budget is being sent back to the auditor for a review before changes are made by the Commissioners.

Kim Reynolds, CloudCorp presented the Neighborhood Revitalization plan. The plan excludes the Jamestown Wildlife area and is a 5-year plan rather than a 3-year plan. Since the beginning of the original plan 98 projects with a value increase for participants totals \$12,057,950.

Residential – 44 projects - \$6,374,460 (52%)

Farm – 25 projects - \$3,002,590 (24%)

Commercial – 10 projects - \$1,335,700 (11%)

Agriculture – 19 projects - \$1,345,200 (11%)

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved signing the Interlocal agreement for the Neighborhood Revitalization plan (NRP) for five years.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved Resolution 2020-19 adopting the Neighborhood Revitalization Plan for Cloud County.

Brandi Bray, Health Department Administrator reported that she was getting quotes on sliding doors, thermometers and a drive through to be paid for with the CRF. Received quotes on resealing and replacing window panes. Discussed Dr. Breault's contract for services beyond the normal work provided. Reported that she would receive \$21,543 that could be used for a variety of COVID-19 related expenses. Stated she would not allow bullying on the Cloud County Health Department webpage and that she (nor does she believe anyone in her department) intentionally blocked anyone from the page and will reverse the block if it happened.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the revised contract for Dr. Dorothy Breault as Cloud County Health Officer effective March 1, 2020 at a rate of \$75.00 an hour not to exceed 60 hours a month, to be covered by Corona Relief funds.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved classification change for Meghan Dieckmann from Home

Health RN to Home Health Director at an introduction rate of \$20.36 an hour effective July 19, 2020.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the classification change for Kelsey Tatro from Home Health RN to Home Health / Child Health at a wage of \$19.86 effective July 19, 2020.

County Clerk Shella Thoman reported that Tom Richard had a good meeting with OSE last week regarding the Law Enforcement Center and they will be contacting an architect/engineer to move forward with repairs.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the Corona Relief Funding budget allowance for the County taxing entities.

Each entity will receive a base amount of \$10,000, .35% of their budget authority, and \$50.00 per resident / student. The remaining \$437,093.59 will be distributed later.

Aurora - \$13,388.21	Clyde - \$45,321.29
Concordia - \$293,065.74	Glasco - \$37,207.65
Jamestown - \$24,563.15	Miltonvale - \$37,436.61
Cloud County - \$509,046.42	USD 333 - \$154,528.03
USD 334 - \$34,238.34	USD 224 - \$48,769.13
CCCC - \$113,926.84	

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 2020-24 for abatement of real property and special assessment taxes on property sold at the judicial tax foreclosure sale totaling \$8,475.88.

Received budgets from the following:

Sheriff	2021 - \$700,040.00	2020 - \$686,004.00
Tourism	2021 - \$140,075.00	2020 - \$140,075.00

The Board approved the following payroll expenses totaling \$164,902.25

General Fund – \$87,966.66	Road & Bridge – \$45,486.54
Appraisal - \$5,243.02	County Health - \$18,682.54
Noxious Weed - \$1,726.46	Election - \$1,690.08
Solid Waste - \$4,106.95	

Payroll Deductions & Benefits - \$69,487.03

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

Recognized the resignation of Elsie Kay Feight effective July 2, 2020.

Recognized the wage change for Erin Garman from \$24.51 to \$26.38 effective July 5, 2020.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Abatements 2020-93 thru 2020-44 totaling \$25.94.

Commissioner Czapanskiy attended the Cloud County Resource Council meeting on Wednesday July 8, 2020.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the July 6, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:38 p.m., until Monday July 20, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

\_\_\_\_\_  
Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JULY 20, 2020  
OFFICIAL PROCEEDINGS

Regular session of the July meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on July 20, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Dawn Snyder, Community Corrections / Juvenile Services Assistant Director; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK; Charlotte Lawrence (by phone); and Darren Coughlin, Coughlin Company (by phone).

Andy Asch, Highway Administrator reported that he'd be meeting with Hall Bros to discuss a new roadway on the southside of the Health Department building to accommodate drive through immunizations and/or testing. (Money to complete the project would come from the Coronavirus Relief Funds). The repeater was hit by lightning and will cost approximately \$4,000 to replace, insurance will cover the expense. Reported that they would be overlaying the black top from 11<sup>th</sup> street to the brick plant corner. Commissioners Czapanskiy and Garrison met with Coughlin Company to discuss repairs needed on the Miltonvale/Ames road prior to the opening of the meeting. The Board and Asch called Darren Coughlin and discussed repairs; Coughlin was not up-to-date on the project and would need to get back with Asch.

Brandi Bray, Health Department Administrator presented classification changes, reported no new positives and masks are mandatory at the Health Department.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the classification change for Kelsey Tatro from Home Health RN to Home Health RN / Child Health with a wage change from \$19.86 to \$20.36 effective July 19, 2020.

Recognized the resignation of Sarah Kolman effective June 25, 2020.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved hiring Melissa Miller as Immunization Director effective July 21, 2020 at an introductory rate of \$19.86 an hour.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved a 5-minute executive session to discuss non-elected personnel including Brandi Bray ending at 9:33 a.m.



On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved an additional 5-minute executive session to discuss non-elected personnel including Brandi Bray ending at 9:39 a.m.

Mike Hake, Solid Waste Director reported that the CD pit was muddy from the rain, discussed the roadway into the station; Recycling Center will be opening Saturday's from 8:00 a.m. – 12:00 p.m. beginning Saturday July 25<sup>th</sup>. Discussed hiring an additional full-time employee at the Transfer Station.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the classification change for Mark Ferron from part-time Recycling Operator to full-time operator at an introductory rate of \$14.00 an hour for 6 months effective July 27, 2020.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the classification change for Dave Walker from the Recycling Center to the Transfer Station effect July 27, 2020 with no wage change.

Dawn Snyder, Community Corrections / Juvenile Services Assistant Director presented fiscal year end June 30, 2020 reports.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board acknowledged and approved the Kansas Department of Corrections Community Corrections Comprehensive Plan.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the Kansas Community Corrections FY 2020 quarterly budget adjustments totaling \$16,490.68

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the Kansas Department of Corrections – Division of Juvenile Services FY 2020 Quarterly budget adjustment report totaling \$17,864.68.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the carryover reimbursement budget summary in the amount of \$14,544.35.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the FY21 carryover reimbursement budget summary totaling \$3,959.00.

James Quillen, Emergency Preparedness Director discussed the recommendation of requiring Memorandum's of Understanding for entities receiving Corona Relief Funds (CRF). Cloud County funds have been received.

Charlotte Lawrence talked to the Board, by phone, asking for assistance for a building in Clyde.

The Board recessed from 11:30 a.m. – 1:30 p.m.

The Board attended the LEPC meeting.

The Board worked on the 2021 budget.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 2020-25 voiding check #210890 on January 21, 2020 in the amount of \$100.00 to the Kansas District Judges Association and check #211980 on July 20, 2020 in the amount of \$203.80 to Travis Mills.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved Resolution 2020-26 appointing Starla Nelson as the acting Cloud County Attorney for the purpose of handling any matters that may arise July 24 – 30, 2020 at a rate of \$60.00 per hour for her time.

The Board approved the following expenses totaling \$224,048.64.

General Fund – \$50,413.94	Road & Bridge – \$103,765.14
Special Bridge - \$125.00	Employee Benefits - \$233.64
Juvenile Reinvestment - \$38.95	Auto Special - \$32.50
Juvenile Justice - \$8,841.55	Community Correc - \$889.11
Appraisal - \$4,368.15	County Health - \$6,524.96
Noxious Weed - \$1,847.83	Election - \$6,784.87
Solid Waste - \$21,291.95	Co Tourism & Convention – \$2,786.52
Court Services - \$16,104.53	

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the July 13, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 4:48 p.m., until Monday July 27, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
JULY 27, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the July meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on July 27, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK.

Andy Asch, Highway Administrator reported that they started spraying last week and discussed the Ames/Miltonvale Road project.

James Quillen, Emergency Management Director presented a proclamation for a State of Disaster due to the storms over the weekend. Discussed the entity deadline and process of the Corona Relief Funds (CRF). Has posted a survey related to the CRF funds asking for input on what to do with funds not distributed directly to other taxing entities. Reported the sub-committee will be reviewing receipts Tuesday from taxing entities for the CRF Funds.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 2020-27 proclaiming a state of Local Disaster for Cloud County from recent storms.

Brandi Bray, Health Department Administrator reported that there are 32 positive cases and discussed the 2021 budget and additional pay for 2020 due to COVID-19.

The Board continued to work on the 2021 budget.

Received a nuisance Abatement notice from the City of Concordia for property located at 319 West 5<sup>th</sup>.

The Board approved the following payroll expenses totaling \$155,472.21

General Fund – \$80,857.53	Road & Bridge – \$45,207.85
Appraisal - \$5,207.55	County Health - \$16,043.46
Noxious Weed - \$1,726.46	Election - \$1,977.27
Solid Waste - \$4,452.09	

Payroll Deductions & Benefits - \$184,172.59.

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

Commissioner Caspers attended the CloudCorp Board meeting on Tuesday July 21<sup>st</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the July 20, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:59 p.m., until Monday August 3, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
AUGUST 3, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the August meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on August 3, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Henry Eilert, Maintenance Manager; Jerry Collins, IT Director; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK.

Andy Asch, Highway Administrator presented a new hire, discussed storm funding and reported that 60<sup>th</sup> Road between Quail and Plum and Quail between 60<sup>th</sup> and 70<sup>th</sup> is closed due to flooding.

On a motion by Commissioner Garrison second by Commissioner Caspers, unanimous vote the Board approved hiring Mandy Jensen as Heavy Equipment Operator at an introductory wage of \$15.00 an hour beginning August 2, 2020 to fill an open position.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the appointment of Donna Shamburg from Glasco to the Commission on Aging Board.

Acknowledged the wage change for Jennifer Warkentin, Juvenile Intake Assess Coordinator from \$22.79 to \$24.51 effective August 1, 2020.

Henry Eilert, Maintenance Manager and Jerry Collins, IT Director discussed changes needed on the key card system for entry to the Courthouse through the employee only entrance and cement bids for the front entrance of the Courthouse.

James Quillen, Emergency Preparedness Director reported 166 responses on a recent survey related to Cares Relief Funding; business support and daycare provider grants were the 2 most wanted selections. Direct Aid plans are due August 15<sup>th</sup>. Glasco ordered a new pump and will be going to Glasco's city meeting to discuss the Direct Aid plan. Emergency Declaration expires today.

Brandi Bray, Health Department Administrator reported 33 positives cases. Is eligible for up to \$750,000 from a State grant related to Coronavirus that must be used before December 30<sup>th</sup>. Looking at apply for funding to cover: electronic health record system, upgrading laptops for work from home capabilities and a new telephone system that would include call forwarding.

On a motion by Commissioner Garrison second by Commissioner Caspers, unanimous vote the Board approved a 5-minute executive session to discuss non-elected personnel including Brandi Bray and Shella Thoman at 11:25 a.m.

The Board approved the following expenses totaling \$145,899.19.

General Fund – \$38,136.74	Road & Bridge – \$49,018.33
Employee Benefits - \$1,000.00	Juvenile Reinvestment - \$30.00
Juvenile Justice - \$2,912.75	Community Correc - \$89.97
Appraisal - \$109.05	County Health - \$9,398.28
Noxious Weed - \$5,292.41	Election - \$17,641.22
Solid Waste - \$16,370.03	Co Tourism & Convention – \$5,427.87
Court Services - \$96.90	Field Services - \$375.64

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Abatements 2020-173 thru 2020-179.

Commissioner Caspers participated in the KWORCC Board of Trustees meeting by Zoom on Thursday July 30<sup>th</sup>. Commissioner Garrison attended the North Central Regional Planning Commission meeting on Thursday July 30<sup>th</sup>.

Sales tax received July 27, 2020 totaled \$71,085.62 compared to the prior year totaling \$66,124.11.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the July 27, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:49 p.m., until Monday August 10, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
AUGUST 10, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the August meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on August 10, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Barry Porter, County Appraiser; Jerry Collins, IT Director; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Kristi Benyshek, District Court Clerk; Toby Nosker, KNCK; Chris Morris and Rorik Peterson, EDP Renewables; Amy Lange, Concordia City Manager.

Department Head – 9:15 – 10:02 a.m.

Jerry Collins, IT Director – Setting up new computers.

James Quillen, Emergency Management Director – Reimbursement from the 6/26 storms is unlikely, water damage to homes in Glasco, direct aid and reimbursements for Corona Relief Funds (CRF) are due this week. Setting up grants for businesses and non-profits. Courthouse breakroom will be locked.

Andy Asch, Highway Administrator – Working on flood repairs, repairs are complete on the Ames/Miltonvale road, sealing this week.

Barry Porter, Appraiser – Working on annual reinspection of 1/6 of the County, every 2 years photos are completed for ag use, and irrigation view. Mailing worked better than door hangers for data collection, will plan on continuing this procedure.

JoDee LeDuc, County Treasurer – Reviewing CRF spreadsheets. Delinquent real estate will be published 3 times in August. Received positive feedback on security measures taken in their office.

Kristi Benyshek, District Court Clerk – Working on a 2<sup>nd</sup> grant for working on home costs. One person is in the office while others work from home. When hiring freeze lifts there will be an open position in the department. The State judicial branch is looking at a new email system. Virtual hearings and the new door (with plexiglass) are both working well. Task force is working on jury trial procedures.

Brandi Bray, Health Department Administrator – 1<sup>st</sup> COVID -19 related death was Saturday for Cloud County. Drive thru testing for specified people will be Tuesday, not open to the public. Mass testing today. 37 positives, 717 negatives and 7 pending today



are in the system (110 testing today and tomorrow). Turned in grant for awning for drive up testing area, removed bushes on the west side of the drive and working on interviews to fill an open receptionist position.

Shella Thoman, County Clerk – Mailed out over 900 ballots for Tuesday’s primary. Audit Board will meet Wednesday to audit 3 races. Canvass will be Monday August 17<sup>th</sup>. Look into decreasing the 2020 budget numbers. Leave time sheets should be submitted to Departments prior to the leave being taken when possible.

Gary Caspers, Commissioner reported a complaint from a resident regarding sorting at the Recycling Center.

Chris Morris and Rorik Peterson, EDP Renewables discussed the Plum Nellie Wind Farm project. All the land needed has been secured under long term lease or agreements. Studies are ongoing or completed. The Wind Farm will be a 200-megawatt farm and likely have 45-50 turbines. Working on potential electricity customers. The project may start as early as 2022. Preliminary property tax estimates from year 12 and beyond are estimate at over \$1,700,000. EDP would enter into a PILOT/gift agreement with Cloud County for the first 10 years.

Andy Asch, Highway Administrator presented a utility permit and reported Coughlin will pay for the sealing of the repairs.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the request and petition for Black Hills Energy to install gas line on 210<sup>th</sup> north of Oat Road.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote to allow the Chairman to sign the Coronavirus Relief Fund Memorandum of Understanding between Cloud County and the City of Concordia.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Abatements 2020-81 thru 2020-83 totaling \$822.30.

The Board approved the following payroll expenses totaling \$159,004.74

General Fund – \$81,854.07	Road & Bridge – \$45,105.72
Appraisal - \$5,216.77	County Health - \$17,633.98
Noxious Weed - \$1,726.46	Election - \$2,155.09
Solid Waste - \$5,312.65	

Payroll Deductions & Benefits - \$66,851.41

The above expense detail is available at the County Clerk’s office and the Clerk’s Public Records webpage.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the August 3, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 1:45 p.m., until Monday August 17, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
AUGUST 17, 2020  
OFFICIAL PROCEEDINGS

Regular session of the August meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on August 17, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Henry Eilert, Maintenance Manager; Mike Hake, Solid Waste Director; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK; Amy Lange & Ron Copple, City of Concordia; and Darin Coughlin (by conference call).

The Board met at 8:00 for the 2020 Primary election canvass. Fifty-three provisional ballots were reviewed for consideration, twenty-eight counted.

Andy Asch, Highway Administrator and Darin Coughlin (by phone) discussed the repairs on 260<sup>th</sup> Road. Coughlin stated they were making efforts to make things right spending an additional \$84,000 to date. Coughlin will look into paying for the chips for a chip seal but would not provide a 3-year warranty as requested. 60<sup>th</sup> road between Quail and Plum is opening. Working on flood repairs, thru August 7<sup>th</sup> the total cost is \$16,718.53. Spraying for Johnson grass. Discussed the 2021 budget, making reductions to the 2020 expenditures.

Amy Lange & Ron Copple, City of Concordia discussed the Runway 18/36 airport project. Oat and 150<sup>th</sup> Road will be used for the project to move dirt. A road agreement will be prepared and the road will be videoed prior to work beginning.

Henry Eilert, Maintenance Manager discussed concrete bids.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the contract with Stupka Construction for \$5,962 to replace 420 sq ft of concrete at the Courthouse.

Mike Hake, Solid Waste Director reported that repairs to the Transfer Station would be next month and the oil contract is increasing to \$500 a trip (current charges \$100). Currently dumping oil is no cost to residents, discussed charging. No decision was made, Hake will check if anyone local is interested in using the oil. Sold 42,151 pounds of tin cans and 42,588 pounds of newsprint, 2 loads of cardboard are scheduled to be shipped this week.

James Quillen, Emergency Preparedness Director reported that the Corona Relief Funds (CRF) was submitted and received. Grants for profit and non-profits were set up, there will be a \$10,000 maximum and will be provided through CloudCorp.

The Board reviewed the Corona Relief Funding reimbursement and direct aid plans for Cloud County entities.

The Board recessed for the Local Emergency Preparedness Committee (LEPC) meeting at 11:25 through 12:45.

The Board worked on the 2021 budget.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved abatements 2020-184 and 2020-185 totaling \$32.10.

The Board approved the following expenses totaling \$190,227.60.

General Fund – \$35,741.95	Road & Bridge – \$50,579.56
Special Bridge - \$17,985.00	Employee Benefits - \$233.64
Juvenile Reinvestment - \$311.24	Vending Machine - \$4.40
Juvenile Justice - \$15,475.22	Community Correc - \$1,331.92
Appraisal - \$134.38	County Health - \$9,071.21
Noxious Weed - \$599.95	Election - \$21,702.84
Solid Waste - \$22,485.34	Co Tourism & Convention – \$7,012.24
Court Services - \$2,705.71	VIN Inspection - \$4,853.00

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

The Board reviewed the Treasurer's Quarterly Report with an ending cash balance of \$13,695,403.98.

The Board reviewed the Budget Status Report through July 31, 2020. The report can be found on the County's website on the Clerk's public record page.

Commissioner Caspers and Commissioner Czapanskiy met Friday August 14<sup>th</sup> at the Law Enforcement Center with Tom Richard to discuss repairs.

Commissioner Czapanskiy attended the Cloud County Resource Council meeting on Wednesday August 12<sup>th</sup> and by Zoom the Chemical Dependency Committee meeting.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the August 10, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 2:38 p.m., until Monday August 24, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Sheila Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
AUGUST 24, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the August meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on August 24, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Henry Eilert, Maintenance Manager; Mike Hake, Solid Waste Director; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK.

Mike Hake, Solid Waste Director reported 2 loads of cardboard was shipped out last week weighing 44,521 lbs. and 42,570 lbs.

Brandi Bray, Health Department Administrator presented 2 new hires, reported they were retesting approximately 60 employees at a local facility. Prior to retesting Cloud County had 1 pending test and 44 positives. Grants have been submitted and expect to know by the end of the month what is approved.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved hiring Leann Cook as Public Health Nurse – Disease Investigator effective August 24, 2020 at an introductory wage of \$19.86 for 90-days.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved hiring Robyn Brooks as Receptionist at an introductory wage of \$12.00 an hour for 90-days effective August 26, 2020.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a 10-minute executive session to discuss non-elected personnel including Bray and ending at 9:25 a.m.

Henry Eilert, Maintenance Manager presented the approved quote from Stupka Construction for signature and is getting quotes on moving the phone lines to be powered by the generator for a backup.

On a motion by Commissioner Czapanskiy, second by Commissioner Caspers, unanimous vote the Board approved a 10-minute executive session to discuss non-elected personnel ending at 9:50 a.m.

Andy Asch, Highway Administrator reported Coughlin would be paying for the chips to seal the Ames/Miltonvale repairs and presented utility permits and a wage change.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved a utility permit for ONEOK North System, LLC for maintenance on existing lines.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a utility permit for Northern Natural Gas Company to do maintenance on existing lines.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a wage change for Richard Stromberg from \$16.52 to \$17.54 effective August 30, 2020 due to introductory wage period ending.

James Quillen, Emergency Management Director reported there is not enough damage from the July 26<sup>th</sup> storms for FEMA reimbursement, individual assistance is still being evaluated. Glasco residents should contact the City Clerk immediately if they had damage and haven't been contacted. The Office of Recovery has hired a staff of consultants to review the Corona Relief Funding applications; approval will be prior to September 15<sup>th</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the 2020 election results report.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Transfer 2020-0824-1 debiting County General-Sheriff Jail-sheriff Juvenile Detention and crediting County General-Sheriff Jail-Contractual Expenses \$7,734.73 to correct quarterly funding checks #210921, #211338, #211962.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved a 10-minute executive session to discuss non-elected personnel including Thoman ending at 11:29 a.m.

The Board approved the following payroll expenses totaling \$171,797.40

General Fund – \$80,982.67	Road & Bridge – \$47,395.51
Appraisal - \$5,216.78	County Health - \$28,962.16
Noxious Weed - \$1,726.46	Election - \$1,912.05
Solid Waste - \$5,601.77	

Payroll Deductions & Benefits - \$5,257.52

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved Abatements 2020-186 totaling \$69.40.

Commissioner Caspers attended the Juvenile Detention Committee meeting in Junction City on Wednesday August 19<sup>th</sup>. A 10% reduction in fees for 2021 is a possibility.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the August 17, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:30 p.m., until Monday August 31, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member



COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
AUGUST 31, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the August meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on August 31, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK; Kim Reynolds, CloudCorp; Charles Johnson, Public Building Committee and Tom Tuggle.

Brandi Bray, Health Department Administrator reported 59 positive cases of COVID-19. Twenty-one of the 59 positives have been in the age range of 18-24 and the college has been doing an excellent job assisting with quarantine.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a 10-minute executive session to discuss non-elected personnel including Bray ending at 10:05 a.m.

Andy Asch, Highway Administrator reported that chip sealing was started on 260<sup>th</sup> road on Friday, they are working on wash outs and hauling rock, and 60<sup>th</sup> road is open between Quail and Plum.

Kim Reynolds, CloudCorp presented Community Development Block Grant Funding recommendations. Businesses needing assistance should call CloudCorp to discuss funding possibilities.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the Community Development Block Grant Funding (CDBG) Covid-1 dollars to: B's Place, Clyde - \$24,883.57; Kountry Kafe Miltonvale - \$11,921.10 and Broken Arrow Saloon, Aurora - \$7,394.10.

Charles Johnson, Public Building Committee stopped in for an update on the Law Enforcement Center. Insulation that had been looked at looked good, they'd be looking at an area that was leaking next.

James Quillen, Emergency Management Director reported that we should hear from the Office of Recovery this week to move forward with Reimbursements and Direct Aid plans for taxing Entities. Glasco's information for individual damage has been sent to KDEM for review.

Tom Tuggle stopped in to discuss the lack of cleaning that appears to be happening at the Courthouse and asked about a plan to replace the inefficient windows.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved publishing the 2021 budget totaling 67.832 mills and setting a hearing date for September 14, 2020 at 9:00 a.m.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board proclaimed September 2020 as Recovery Month and calls upon the citizens, government agencies, public and private institutions, businesses and schools to recognize the importance of recovery, and to commit our community to increasing awareness and understanding of substance use and mental disorders and the need for appropriate and accessible services for all people.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the wage change for Sara Johnson from \$14.00 an hour to \$16.00 an hour effective August 30, 2020.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the classification change for Mark Ferron from full-time to part-time effective August 26, 2020.

Sales tax received August 25, 2020 totaled \$76,879.17 compared to the prior year totaling \$65,282.41. Sales tax is from July sales.

The Board approved the following expenses totaling \$144,839.26.

General Fund – \$32,796.75	Road & Bridge – \$73,005.50
Special Bridge - \$358.03	Employee Benefits - \$1,233.64
Juvenile Reinvestment - \$85.02	Special Alcohol & Drug - \$1,850.00
Juvenile Justice - \$2,963.46	Community Correc - \$197.20
Appraisal - \$693.56	County Health - \$12,021.77
Noxious Weed - \$1,596.17	Election - \$636.77
Solid Waste - \$17,182.36	Co Tourism & Convention – \$133.35
Court Services - \$85.68	

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

Commissioner Caspers participated in the KWORCC Board of Trustees meeting by Zoom on Thursday August 27<sup>th</sup>. Commissioner Garrison attended in the North Central Regional Planning Commission meeting in Beloit on August 22<sup>nd</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:44 a.m., until Tuesday September 8, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
SEPTEMBER 8, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the September meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on September 8, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Henry Eilert, Maintenance Manager; JoDee LeDuc, County Treasurer; Mike Hake, Solid Waste Director; Brandi Bray, Health Department Administrator; Kody Halfhide and Cynthia Dew, Maintenance staff; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK; and Russell Gannon, Blade Empire.

Brandi Bray, Health Department Administrator reported that Cloud County to date has 61 positive COVID-19 cases, none pending and that without a vaccine, herd immunity is unlikely.

Mike Hake, Solid Waste Director reported that he had 3 applications for an open position at the Recycling Center and would be running the ad for another work before starting interviews. Discussed an offer to sell cardboard for \$5.00 over market value. We'd be required to sell each month no matter the cost.

Henry Eilert, Maintenance Manager, Kody Halfhide and Cynthia Dew, Maintenance staff reported an incident of a resident slipping in the parking lot that has been turned into the insurance company.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved a 10-minute executive session to discuss non-elected personnel ending at 10:27 a.m. including Henry Eilert, Kody Halfhide and Cynthia Dew.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved a 5-minute executive session to discuss non-elected personnel ending at 10:33 a.m. including Henry Eilert, Kody Halfhide and Cynthia Dew.

James Quillen, Emergency Management Director reported we received feedback on the Corona Relief funding. There were 4 identified considerations;

1. Payroll expense as a reminder the County should ensure that all payroll is documented and compliant to the OIG Guidance.
2. Cloud County Back to Business & Not for Profit Grant Programs (\$312,500) requesting additional information including a description of how applicants will apply and be selected.

3. Disinfection of Schools During Closures (\$23,466.55) requesting additional information as it was unclear why purchases of disinfectant during the period of school closures was a necessity and how these items were used.
4. Public Health Expense & Security Equipment Relevance (\$26,636.00) requesting additional information on how these expenses are needed to respond to the pandemic.
5. Outdoor Collection Dropbox use (\$3,71.00) requesting additional information on how it responds to the pandemic.

Two modifications are required including a signature to the summary pages and resolving a \$23,481.54 discrepancy between the total reimbursement figures.

The report concluded by saying that it appears Cloud County has a good understanding of the eligibility requirements relative to the CARES Act funding and have appropriately followed the process. Subject to review of the additional documentation requested Cloud County may proceed with implementation of the CARES Act funding allocation as outlined in the provided reimbursement and direct aid plans.

This approval from the Office of Recovery allows for funds from the reimbursement portion of the program to be issued; however, a new Memorandum of Agreement (MOA) will be required from the entities receiving funds prior to funds being disbursed to include requirements of equipment retention. The MOA has been given to the County Attorney for review prior to being disbursed. Working on a KDEM grant for the Community Emergency Operations Center and will be attending the KEMA virtual conference on Thursday.

Shella Thoman, County Clerk requested permission to allow a County employee pumpkin decorating contest with rules to follow last years contest including funds raised to be matched with Windfarm funds and donated to the Resource Center.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved hiring Nathaniel J Powers as a full-time Corrections Officer at a rate of \$15.12 an hour effective August 27, 2020.

Recognized the resignation of Timothy D Wogomon Jr. effective September 4, 2020.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Transfer 2020-0908-1 debiting County General/Sheriff/Contractual Services and crediting County General/Sheriff/Commodities \$238.68 to fix the fund on check #212066 to Central Office Supply.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Transfer 2020-0908-2 debiting Road & Bridge/Payroll Clearing and crediting County General/Payroll Clearing \$13.96 to fix the fund on check #211877 to Legal Shield.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board voted to allow the Chairman to sign the Management Representation letter with Lindburg Vogel Pierce Faris, chartered for period ending December 21, 2019.

The Board approved the following payroll expenses totaling \$161,264.38

General Fund – \$83,047.41	Road & Bridge – \$46,255.09
Appraisal - \$5,216.77	County Health - \$18,032.50
Noxious Weed - \$1,726.46	Election - \$1,499.42
Solid Waste - \$5,486.73	

Payroll Deductions & Benefits - \$68,014.62

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the minutes with a correction to read: Commissioner Garrison attended the North Central Regional Planning Commission meeting in Beloit on August 27<sup>th</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:32 a.m., until Monday September 14, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
SEPTEMBER 14, 2020  
OFFICIAL PROCEEDINGS

Regular session of the September meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on September 14, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Barry Porter, County Appraiser; Henry Eilert, Maintenance Manager; JoDee LeDuc, County Treasurer; Jerry Collins, IT Director; Mike Hake, Solid Waste Director; Brandi Bray, Health Department Administrator; Brian Marks, Sheriff; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the 2021 budget setting the mill levy at 67.832 mills.

Department Head Meeting 9:18 – 10:22 a.m.

Mike Hake, Solid Waste Director – Received a call in regards to starting a large animal compost. Highway Department will do the annual trailer inspection and will be looking at the entrance road to the Transfer Station. Recycling Center shipped out 44,382 lbs. of mixed paper and filled the open position with a transfer from the Highway Department.

Brandi Bray – Was denied a grant request, there was \$14 million in requests for \$4 million to distribute. Waiting on confirmation for Disease investigator grant. Working on getting bids to move the check in window.

Jerry Collins, IT Director – Has a work study student in the afternoon; a lot of phishing is going on, lost the Health Department server that is under maintenance, they had it up and running in a day and half.

James Quillen, Emergency Management Director – Meeting with the Technical Specialist regarding the Corona relief funds on Tuesday, working with KDEM on EOC Enhancements, meeting with the interim mayor in Glasco, and the State of Emergency declaration was extended until October 15, 2020.

Barry Porter, Appraiser – Discussed false unemployment claims being filed throughout the state, had a lot of transfers and splits and data collection is complete.

JoDee LeDuc, County Treasurer – Tax distribution this month, one more in October.

Henry Eilert, Maintenance Manager – Mowing and cleaning out the “north 40”, fixed water leak in main floor bathroom, cutting trees at the Health Department and cleaning at the Law Enforcement Center (LEC) twice a week now that drug testing is performed there. Chemical guy checked the water and received a good report.

Shella Thoman, County Clerk – Election November 3<sup>rd</sup>, advance voting will begin in the office on October 14<sup>th</sup>, ballots will also be mailed out on the 14<sup>th</sup>. To date there are over 1,000 ballots being mailed out. Ballots do not have to be mailed back to the office, they can be brought in or dropped in the drop box. Pumpkin contest will be held in October with voting done by monetary donations that will go to the Resource Center. Discussed a food challenge day for Columbus Day October 12<sup>th</sup>; food will be donated to the Health Department. Will be receiving a new payroll equipment for clocking in, some employees will have access to clock in from an app, on the computer and on time clocks.

Brian Marks, Sheriff – Inquired about the progress at the LEC, the roof panels were removed and looked good, will be doing more exploring over the control area.

Mike Hake, Solid Waste Director reported that he’d been asked about a large animal refuse, after discussion of the 7-month process for 1 animal and the possible cost it was decided not to move forward. Having overhead door problems and ordered new tarps for the trailers.

Brandi Bray, Health Department Administrator reported that we were at 63 positive cases. The State put outbreak regulations in place, reported the roof leaked last week and the flashing was tacked down in several places. Asked to move forward with doors using Corona Relief funding.

James Quillen, Emergency Preparedness Director reported that he was working on a KDEM grant and working with a consultant hired by them. Looking into 3-4 monitoring stations that are mobile for the Emergency Operation Center (EOC) as well as a conference table for the meeting room, copier/scanner and upgrades to the phone lines. Discussed a command trailer and whether it should be a drivable trailer or pull type, no decision was made.

The Board challenged employees to collect 1,930 items for the Cloud County Health Department Resource cupboard in exchange for Columbus Day off. A list of recommended items will be provided and items should be turned into the Clerk’s office.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the classification change for Edward Jaeger transferring from Road & Bridge to the Recycling Center effective September 14, 2020 with no wage change.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved using Windfarm funds for the 2020 ROZ payment in the amount of \$4,500.



On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the Coronavirus Relief Fund Memorandum of Agreement to be sent to entities to sign prior to disbursement of Funds.

The Board encourages all residents to complete the 2020 Census. The Census is important for the distribution of federal fund, grants, and state funds and for fair representation. For every uncounted Kansan the state could miss out on approximately \$2,082 in federal funding. The Census is only once every 10 years and is crucial to get the county right.

The Board approved the following expenses totaling \$165,303.46.

General Fund – \$33,186.06	Road & Bridge – \$99,783.20
Juvenile Reinvestment - \$53.23	Vending Machines - \$26.00
Juvenile Justice - \$216.20	Community Correc - \$735.97
Appraisal - \$225.75	County Health - \$7,195.87
Noxious Weed - \$1,762.72	Election - \$46.47
Solid Waste - \$20,021.86	Co Tourism & Convention – \$188.33
Court Services - \$1,861.80	

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

The Board reviewed the August 31, 2020 Budget Status Report. The report can be found on the County's website on the Clerk's public record page.

Commissioner Czapanskiy participated in the Chemical Dependency Committee meeting on Friday September 11<sup>th</sup> by Zoom and attended the Cloud County Resource Council meeting on Wednesday September 9<sup>th</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the September 8, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:56 a.m., until Monday September 21, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
SEPTEMBER 21, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the September meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on September 21, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK.

Andy Asch, Highway Administrator reported they are patching and overlaying from 11<sup>th</sup> Street to the brick plant corner.

Brandi Bray, Health Department Administrator reported they have received a \$131,619.96 grant for a Care Resource Coordinator (the Disease Investigator falls under this). The grant is for salary and benefits and must be used by November 30, 2022. Also received was \$21,53.29 in ELC Funding for extra hours resulted from COVID-19. The funds will be split between 2 quarters. A flu clinic will be held at the Courthouse on October 6<sup>th</sup> from 9:00 – 12:00. Discussed purchasing software that would replace multiple subscriptions, Bray will research the cost difference and report back. An advantage to using 1 program is that everyone would be familiar with how the program works, the way it is now the opportunity to assist is limited due to not everyone being familiar with every system.

James Quillen, Emergency Management Director reported that he had applied for a \$55,163 grant to be used for the Emergency Operations Center, expect to hear if the request is approved at the end of the week. At the LEPC meeting today we'll discuss a plan for 3-years of training exercises. CRF team and entities will meet today, the new spreadsheet is available and will start reimbursements for entities that have returned the MOA. Will attend the Homeland Security meeting Tuesday. Wednesday will be talking to the Republic County director about the EMPG grant. School outbreaks are starting to happen in other Counties.

County Clerk Shella Thoman presented a contract with Computer Information Concepts (CIC) for payroll software. The software interfaces with the accounting system and is intended to decrease processing time on the department level and in the Clerk's office. Employees will use their computer, time clocks or an app to clock in and out eliminating the need to enter time on spreadsheets and then again into the payroll system. Corona Relief Funds were designated for the purchase. Clerk Tech funds will be used for the annual maintenance; in the event the Clerk's Tech fund cannot cover the cost the Register of Deeds Tech funds will be used.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the contract with Computer Information Concepts (CIC) for payroll software totaling \$29,054.00 to be paid with Corona Relief funds.

Acknowledged the refund check from Blue Cross Blue Shield for April 2020 dental premiums (\$4,042.35). The refund was in response to the COVID-19 pandemic that caused significant disruptions to dental care.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board designated Gary Caspers as voting delegate and Bill Czapanskiy as alternate for the KCAMP annual meeting held by Zoom on October 14<sup>th</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board designated Gary Caspers as voting delegate and Bill Czapanskiy as alternate for the KWORCC annual meeting held by Zoom on October 14<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board nominated Linda Buttron, Jefferson County Clerk for the Northeast District and Sandy Barton, Stanton County Clerk for the Southwest District for the KWORCC Board of Trustees.

The Board approved the following payroll expenses totaling \$164,838.33

General Fund – \$85,143.48	Road & Bridge – \$46,724.05
Appraisal - \$5,225.42	County Health - \$18,805.47
Noxious Weed - \$1,726.46	Election - \$1,499.42
Solid Waste - \$5,714.03	

Payroll Deductions & Benefits - \$197,033.34

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

Commissioner Caspers attended the CloudCorp Board meeting on Tuesday, September 15<sup>th</sup> and the Juvenile Detention Committee meeting on Wednesday, September 16<sup>th</sup> in Marion. The Juvenile Detention committee lowered the budget 10% for 2021.

Commissioner Czapanskiy attended the KNCK Roundtable on Friday September 18<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the minutes with a spelling correction from serve to server.

The Board attended the LEPC meeting from 11:30 a.m. – 12:49 p.m.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:49 p.m., until Monday September 28, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Sheila Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
SEPTEMBER 28, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the September meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on September 28, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brian Marks, Sheriff; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK; Tom Richard; Brad Berk & Charles Johnson, Public Building Committee (PBC); Kim Reynolds, CloudCorp Director; Amy Lange, Concordia City Manager; Melissa Swenson, Brown Grand Theatre; and Wyatt Hoch, Foulston Siefken (by conference call).

Tom Richard; Brad Berk & Charles Johnson, Public Building Committee (PBC); and Brian Marks, Sheriff discussed the Law Enforcement Center (LEC) findings. Richard reported that they discovered gaps and drooping in insulation when the side wall was removed and needs to be replaced. The roof will need to come off to do the replacement. Richard will be making an appointment with Campbell & Johnson; Campbell & Johnson will write a letter of recommendation that will need to be forwarded to Wyatt Hoch, Foulston Siefken to make notice to the surety. Roof installation, insulation and mechanical (HVAC) will likely cost \$600,000 - \$700,000. Inmates will be shifted around inside the LEC while work is being done and only as much that can be completed in one day will be removed.

Andy Asch, Highway Administrator reported the overlay has been started on 11<sup>th</sup> Street to the brick plant corner, work on entrance fields, starting to spray Sericea and will start working on the driveway at the Health department.

Melissa Swenson, Brown Grand Theatre thanked the Board for the support on the Seating the next Generation project. The project is complete and the public is invited to an open house Sunday October 4<sup>th</sup> from 2:00 – 4:00 p.m.

James Quillen, Emergency Preparedness Director reported that he is working on the EMPG grant that is due October 15<sup>th</sup> and received a \$55,163 grant from the Kansas Division of Emergency Management (KDEM) for enhancements to the EOC. Items that will be purchased included (but not limited to): 4 sit stand desks and chairs, 75" interactive monitor, printer/scanner/copier and conference table. Discussed the agreement with the lift company and entities will be turning in the August/September worksheets by the end of the week for CARES funding.

Brandi Bray, Health Department Administrator reported new nursing home reopening guidance has been issued and she'll be meeting with physicians regarding the guidance. The guidance is related to the County positivity rate and rapid tests do not count in the

positive number for the County. Out of county testing is not being reported to the Health Department timely.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a 5-minute executive session to discuss non-elected personnel including Bray and resuming session at 10:36 a.m.

Kim Reynolds, CloudCorp Director discussed a potential \$100,000 in grants from the Patterson Family Foundation. Harper and Miami County were pilot Counties for the program. Cloud County was chosen as 1 of 10 more counties to receive the money based on the size and the work they'd done with Health Department Administrator Brandi Bray. The grant would allow up to \$5,000 to businesses for future pandemic needs (i.e., computers, PPE gear, auto toilet flushers or sinks, sanitizing equipment.) Businesses must have been in business on January 1, 2019. The application is on the Foundation website and open until Tuesday October 6<sup>th</sup>. The county would be the pass through for the funds.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved accepting the Patterson Family Foundation offer to help Cloud County businesses up to \$10,000 and not to exceed a \$5,000 grant per business.

Amy Lange, Concordia City Manager presented her Coronavirus Relief Fund Memorandum of Agreement between the County and the City.

The Board called Wyatt Hoch, Foulston Siefken to update him on the meeting early in the day.

Shella Thoman, North Central Kanas Down Syndrome Society presented a proclamation and invited the Board and public to celebrate Down syndrome awareness month Sunday October 4<sup>th</sup> at multiple events in Concordia to include Crunch for a Cause, The Incredible Scavenger Hut and Cruising for Acceptance Car parade.

The Board recognized the termination of Jason Mitchell, Corrections Officer effective September 21<sup>st</sup>.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Transfer 2020-0928-01 debiting KPERS-payroll and crediting KPERS Life-Payroll clearing \$201.58 to leave \$11.40 in KPERS Life fund for payment of premiums in January 2020.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Transfer 2020-0928-02 debiting Employee Benefits-Disbursement and crediting KPERS Life \$11.40 to reverse adjustment for 2019 to zero out balances of clearing accounts.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Abatements 2020-187 and 2020-188.

The Board approved the following expenses totaling \$173,317.66.

General Fund – \$67,799.46	Road & Bridge – \$69,348.73
Employee Benefits - \$233.64	Juvenile Reinvestment - \$39.99
Juvenile Justice - \$2,309.78	Community Correc. - \$120.84
Appraisal - \$211.14	County Health - \$2,986.70
Noxious Weed - \$1,558.09	Election - \$196.27
Solid Waste - \$17,852.17	Co Tourism & Convention – \$3,094.59
Court Services - \$5,202.25	Spec Alcohol & Drug - \$2,364.01

The Board approved the following CARES expenses totaling \$316,589.36

Cloud County – \$3,107.00	City of Aurora – \$169.57
City of Clyde - \$5,643.53	City of Concordia - \$9,252.24
City of Jamestown - \$4,023.00	City of Milton vale - \$14,055.82
CCCC - \$82,392.33	USD #224 - \$23,481.54
USD #333 - \$146,278.80	USD #334 - \$28,185.53

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

Commissioner Caspers participated in the KWORCC Board of Trustee meeting on Thursday September 24<sup>th</sup> by Zoom. Commissioner Garrison participated in the North Central Regional Planning Commission meeting on Thursday September 24<sup>th</sup> by Zoom.

Sales tax received September 25, 2020 totaled \$62,187.36 compared to the prior year totaling \$73,193.13. Collections to date are \$8,142.20 above 2019.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the September 21, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:12 a.m., until Monday October 5, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
OCTOBER 5, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the October meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on October 5, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Kristi Benyshek, District Court Clerk; Toby Nosker, KNCK; Kim Reynolds, CloudCorp; Melissa Swenson, 4-H Program Manager; K'lynn Barr and Levi Cool, 4-H Ambassadors.

James Quillen, Emergency Preparedness Director reported that the CARES funding report is due to the State this week, the KDEM grant funds should be received this week, will turn in the EMPG grant this week, joined KEMA, and presented to the Rotary Club last week about Emergency Preparedness. A discussion on the best location of the Emergency Operations Center was discussed with options of switching the current office with the meeting room, moving the wall that separates those 2 offices making the EOC larger but keeping the kitchen in the meeting room, or creating a room in the "north forty". Quillen will get some quotes on options.

Brandi Bray, Health Department Administrator reported that flu clinics will be this week and there were no new positives over the weekend.

Kristi Benyshek, District Court Clerk reported that they will need to put plexiglass up in the Courtroom for jury trials.

Melissa Swenson, 4-H Program Manager, K'lynn Barr and Levi Cool, 4-H Ambassadors presented a Declaration declaring this week 4-H week in Cloud County.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board declared October 4-10, 2020 National 4-H week throughout Cloud County, and encourage all of our citizens to recognize 4-H for the significant impact it has made and continues to make by empowering youth with the skills they need for a lifetime.

Andy Asch, Highway Administrator reported they would be doing striping on Agenda and Noble road and doing bridge work.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a 5-minute executive session to discuss non-elected personnel resuming the open meeting at 10:18 a.m. including Asch & Thoman.



Kim Reynolds, CloudCorp presented 2 CDBG-CV grants for approval.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved grants for Starr Avenue Salon, Miltonvale for \$14,556.42 and Biery's Tree Service, Clyde for \$17,352.19 from the CDBG-GV funds.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved appointing Bill Czapanskiy as voting, Gary Caspers as 1<sup>st</sup> alternate and Bill Garrison as 2<sup>nd</sup> alternate delegate for the 2020 KAC Virtual Conference.

Received Coronavirus Relief Fund Memorandum of Agreements from the City of Jamestown, Cloud County Community College, and USD 333.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved Abatements 2020-189 thru 2020-191 totaling \$580.22

County employees donated 140 items and \$1,825 in cash to the Cloud County Health Departments Crisis Food Pantry. County offices will be closed on Monday, October 12<sup>th</sup>.

The Board approved the following expenses totaling \$48,198.77

CDBG-CV Grants:

Kountry Kafe - \$11,921.10

B's Place - \$24,883.57

Broken Arrow Saloon - \$7,394.10

North Central Regional Planning - \$4,000.00

The Board approved the following payroll expenses totaling \$161,324.37

General Fund – \$83,033.82

Road & Bridge – \$45,645.21

Appraisal - \$5,195.15

County Health - \$19,371.97

Noxious Weed - \$1,726.46

Election - \$1,499.43

Solid Waste - \$4,852.33

Payroll Deductions & Benefits - \$67,976.94

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:26 a.m., until Tuesday October 13, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
OCTOBER 13, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the October meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on October 13, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Member Bill Garrison, and County Clerk Shella Thoman present. Member Gary Caspers was absent.

County staff attending was: Andy Asch, Highway Administrator; Barry Porter, County Appraiser; Henry Eilert, Maintenance Manager; Jerry Collins, IT Director; Mike Hake, Solid Waste Director; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK; Alisha Bond, HUB International; Kelly Leister, Blue Cross Blue Shield (BCBS); Darren Coughlin, Coughlin Company (by conference call).

Department Head – 9:15 – 10:05 a.m.

Alisha Bond, HUB International and Kelly Leister, Blue Cross Blue Shield presented the 2021 BCBS renewal rates with an estimated 8% increase and a \$350,000 reserve. If \$60,000 was used for renewal the increase would be approximately 4%. Reviewed changes to the plan. The vision and AUL plans have no rate changes. Discussed the Mobile Benefit Spot and options for emergency transportation costs.

Barry Porter, Appraiser – Routine business.

Jerry Collins, IT Director – October is Cyber Security Awareness month and demonstrated how easy it is to click on a link you didn't know was there. Reminded Department heads to review the website for changes.

Mike Hake, Solid Waste Director – Sold 44,380 lbs. of cardboard, filled open position and presented an agreement for the rental of farm ground.

James Quillen, Emergency Management Director – Discussed classes for NIMS and PIO training. Submitted the EMPG grant documents and getting items ordered this week for the EOC (funds will be used from grants).

Henry Eilert, Maintenance Manager – Routine maintenance, removed benches to be replaced with new from CARES funding and working with District Court to prepare for jury trials.

Andy Asch, Highway Administrator – Completing rock jobs for residents, patching and done with sealing for the year.

Shella Thoman, County Clerk – Last day to register to vote for the 2020 General election is today. Advanced voting at the Courthouse will begin on Wednesday, October 14<sup>th</sup> and will end Monday November 2<sup>nd</sup> at noon. Over 1,100 ballots will be mailed out on October 14<sup>th</sup> to voters.

Bill Czapanskiy, Commissioner – Asked opinions on using funds to buy down the BCBS renewal.

The Board participated in the Kansas Association of Counties (KAC) 2021 Legislative policy statement review as part of the 2020 virtual conference event.

Andy Asch, Highway Administrator and the Board called Darren Coughlin, Coughlin Company regarding the condition of the Ames/Miltonvale road. Czapanskiy stated that as a tax payer and a Commissioner he is not happy with the work and asked about the long-term plan. Cloud County will not reduce the billing to Coughlin for work and equipment usage that we incurred. The Board recommended that Coughlin look at the road himself and he intends to but will wait until fall harvest is completed. Coughlin asked for a list of items that were not acceptable and a breakdown of the billing.

The Board approved the following expenses totaling \$164,176.66.

General Fund – \$26,309.13	Road & Bridge – \$53,799.76
Special Bridge - \$36,650.00	Employee Benefits - \$1,000.00
Juvenile Reinvestment - \$87.56	Auto Special - \$34.00
Juvenile Justice - \$227.00	Community Correc - \$612.01
Appraisal - \$389.89	County Health - \$18,636.32
Special Building - \$1,750.00	Election - \$812.07
Solid Waste - \$20,741.23	Co Tourism & Convention – \$269.02
Court Services - \$2,755.98	Vending Machines - \$26.00
Noxious Weed - \$76.69	

The board approved the following CARES expenses totaling \$312,626.38

Cloud County - \$155,330.04	City of Concordia - \$111,459.79
CCCC - \$31,534.51	USD #333 - \$8,249.23
USD #334 - \$6,052.81	

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

The Board reviewed the Treasurer's Quarterly Report with an ending cash balance of \$11,851,020.84.

The Board reviewed the September 30, 2020 Budget Status Report. The report can be found on the County's website on the Clerk's public record page.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board approved the minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Czapanskiy, unanimous vote the Board adjourned at 12:05 p.m., until Monday October 19, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
OCTOBER 19, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the October meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on October 19, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK; Tom Richard; Wyatt Hoch, Foulston Siefken (by conference call); and Arlene Clayton.

Andy Asch, Highway Administrator reported that Blaze Road is closed between 50<sup>th</sup> and 60<sup>th</sup> for bridge work. Billing detail was sent to Coughlin Company, will be sending notices to the paper for vehicles and hay bales in right ways, patching holes, spraying and looking for a low hour loader.

Mike Hake, Solid Waste Director discussed the cash farm lease between Cloud County and Karl Jacobsen for 57 acres of hay land and 54 acres of cropland for the period beginning March 1, 2021 and ending March 1, 2023.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved allowing the Chairman to sign the Farm lease agreement with Karl Jacobson starting March 1, 2021 through March 1, 2023.

Wyatt Hoch, Foulston Siefken (by conference call) and Tom Richard discussed the Technical Services Agreement with Campbell & Johnson, Engineers.

James Quillen, Emergency Preparedness Director reported he was receiving bids to move a wall between his current office and meeting room and build a wall in the "north 40." Furniture is ordered for the EOC using grant funds, receiving a quote for temperature scanners and key access for the Courthouse. The next report for CARES is November 16<sup>th</sup>.

Arlene Clayton thanked the Board for the work on 11<sup>th</sup> street.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the request for Capital Outlay funds in the amount of \$1,504.00 for the IT Department for 1 Lenovo Think station for the Appraisers office.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the request for Capital Outlay funds for the Sheriff's Department in the amount of \$20,330.00 to purchase a 2020 Dodge Durango.

The Board approved the following expenses totaling \$17,352.19  
CDGB-CV Grants: Biery Tree Service - \$17,352.19

The Board approved the following payroll expenses totaling \$160,372.05

General Fund – \$81,711.57	Road & Bridge – \$46,130.29
Appraisal - \$5,143.02	County Health - \$19,008.61
Noxious Weed - \$1,726.46	Election - \$1,755.51
Solid Waste - \$4,896.59	

Payroll Deductions & Benefits - \$189,152.04

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

Commissioner Czapanskiy participated in the Kansas Association of Counties Annual meeting by Zoom and attended the Cloud County Resource Council meeting on Wednesday.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the October 13, 2020 minutes as presented.

The Board recessed at 10:55 a.m. to attend the LEPC meeting and resumed session at 12:17 p.m.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:17 p.m., until Monday October 26, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
OCTOBER 26, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the October meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on October 26, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; Brandi Bray, Health Department Administrator; James Quillen, Emergency Preparedness Director; and Robert Walsh, County Attorney (by conference call).

Others attending: Marleen Stamm, County Sanitarian; and Toby Nosker, KNCK (by Zoom).

County Clerk Shella Thoman reported that 403 people had voted in person at the Courthouse since October 14<sup>th</sup>; 1,250 ballots were mailed and 699 of those mailed had been returned as of Friday. Advanced voting will continue in the office until Monday November 2<sup>nd</sup> at noon. In addition to normal hours voters can vote Monday, October 26<sup>th</sup> and Thursday October 29<sup>th</sup> until 6:30 p.m. and Saturday October 31<sup>st</sup> and Sunday November 1<sup>st</sup> from 10:00 a.m. to 1:00 p.m. Advance voting is for all registered Cloud County voters.

Andy Asch, Highway Administrator reported that spreaders went out this morning, reported damage to a pick-up from an accident and that Hall Bros. produced cold mix. The Board made a phone call to Robert Walsh, County Attorney.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved a 10-minute executive session to discuss attorney-client privilege with Robert Walsh and Andy Asch.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved signing the project programming request for the 2022 off system road for 270<sup>th</sup> Road 1.1 miles east and 5.2 miles north of Miltonvale.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved hiring Eric Wilson as Equipment Operator at an introductory rate of \$15.00 effective November 8, 2020.

Marleen Stamm, County Sanitarian presented the quarterly report.

Mike Hake, Solid Waste Director reported damage to a vehicle not owned by the County.

Brandi Bray, Health Department Administrator requested an executive session.



On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a 15-minute executive session for non-elected personnel including Brandi Bray and Shella Thoman.

James Quillen, Emergency Management Director reported that the lift was ordered, 5 businesses and 1 non-profit have applied for the Back to Business and non-profit grants set up with Corona Relief Funds (CRF), some dollars may need to be reallocated due to the low number of applications. Everything but the TV and printer are ordered to complete the KDEM grant funds. Presented a quote from All Systems to provide 1 InVid Tech Thermal Body Camera, 2 InVid Thermal Solutions Tablets, 2 Portable Stands and 1 InVid 4TB NVR to detect abnormal temperatures. Equipment will be used at the Courthouse.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the All Systems InVid Technology thermal body camera in the amount of \$28,985 to be installed prior to December 31, 2020 using CARES funding.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a contract for audit services with Lindburg Vogel Pierce Faris, Chartered for the period ending December 31, 2020.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved signing the renewal of the Kansas Workforce ONE for the calendar year of 2021.

The Board approved the following expenses totaling \$218,979.64.

General Fund – \$80,325.28	Road & Bridge – \$57,932.26
Special Bridge - \$687.33	Employee Benefits - \$233.64
Juvenile Reinvestment - \$150.31	Court Services - \$16,747.04
Juvenile Justice - \$17,421.83	Community Correc - \$350.71
Appraisal - \$258.50	County Health - \$16,729.89
Noxious Weed - \$378.29	Election - \$1,772.08
Solid Waste - \$18,432.81	Co Tourism & Convention – \$7,559.67

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

Commissioner Caspers participated virtually in the Juvenile /Community Corrections Advisory Board meeting on Wednesday October 21<sup>st</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the October 19, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:12 a.m., until Monday November 2, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
NOVEMBER 2, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the November meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on November 2, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Henry Eilert, Maintenance Manager Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending by Zoom: Toby Nosker, KNCK; and Jim Lowell, Blade Empire.

Andy Asch, Highway Administrator reported that he met with Ted with Coughlin Company regarding the Ames/Miltonvale road and will meet again next week. The department is working on pipe repairs, patching and rock jobs. Waiting on Kirkham Michael for Glasco bridge plans. GPS is running on equipment and has 1 proposal back for a loader.

Henry Eilert, Maintenance Manager reported that he has put an ad in the paper for an open position in the department.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a 10-minute executive session to discuss non-elected personnel including Henry Eilert, Maintenance manager.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved a 5-minute executive session to discuss non-elected personnel.

Brandi Bray, Health Department Administrator reported that 14 of 22 tests were positive and they were helping with drive thru testing today.

James Quillen, Emergency Management Director gave an update of CARES funding including: the doors for the Courthouse have been order through Jackson Glass, soap and paper towel dispensers have been ordered, received quotes on a camera monitoring system, should receive quotes on auto flushers today, and the incident command trailer would be ordered this week. He would be meeting with the College, Chief Fredrickson and Chief Voss to discuss drones that will be funded through CARES. A supply of masks was delivered and received a quote to create a meeting space in the "north 40" and removing a wall between the current meeting room and Emergency Preparedness office, reclassification of CARES funding would be used.

Sales tax received October 26 ,2020 totaled \$73,267.07 compared to the prior year totaling \$66,071.18.

County Clerk Shella Thoman presented a proclamation recognizing the long hours Cloud County election workers spend training and preparing for their 14-hour shifts at the polls on election day and deserve the public's thanks for their selfless personal commitment to protect the right of every citizen to cast a secret ballot.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved recognizing and celebrating the dedicated work of Cloud County's election workers and proclaim November 2nd through November 6th, 2020 to be "Election Worker Appreciation Week" throughout Cloud County

The Board approved the following expenses from grant funds totaling \$118,836.76:

Emergency Preparedness - \$25,586.76  
Patterson Family Foundation - \$93,250.00

The Board approved the followings CARES expenses totaling \$72,194.80:

Cloud County - \$41,415.30                      Aurora City - \$4,377.56  
Clyde City - \$15,901.94                      Back to Business - \$8,750.00  
Not for Profit Grant - \$1,750.00

The Board approved the following payroll expenses totaling \$160,253.88

General Fund – \$80,943.47                      Road & Bridge – \$45,053.47  
Appraisal - \$5,220.53                      County Health - \$20,027.32  
Noxious Weed - \$1,726.46                      Election - \$1,700.86  
Solid Waste - \$5,581.77

Payroll Deductions & Benefits - \$68,254.55

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

Commissioner Garrison participated by Zoom in the North Central Regional Planning Commission meeting on Thursday October 29<sup>th</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the October 26, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:22 a.m., until Monday November 9, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
NOVEMBER 9, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the November meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on November 9, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Barry Porter, County Appraiser; Henry Eilert, Maintenance Manager; JoDee LeDuc, County Treasurer; Jana Roush, Register of Deeds; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Kristi Benyshek, District Court Clerk; Toby Nosker, KNCK; Eric Johnson, Campbell & Johnson; Tom Richard; Brad Berk; Kathy Coleman; Ric Fredrickson; and Kim Reynolds, CloudCorp.

Eric Johnson, Campbell & Johnson presented an agreement for Technical Services related to repairs for the Law Enforcement Center (LEC). Johnson, Tom Richard and Brad Berk discussed the project. Sections of the roof and insulation will be removed, replaced and resealed prior to the end of the day to accommodate inmates inside LEC.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the revised Technical Service Agreement with Campbell & Johnson to include in Section 6 an hourly and mileage rate.

Department Head - 9:35 – 10:56 a.m.

Kristi Benyshek, District Court Clerk – Preparing the courtroom and procedures for jury trials.

James Quillen, Emergency Management Director – Reminder to complete NIMS training. Monday will be an LEPC meeting at 11:00 a.m. Table top training for winter storms and new officers will be elected.

Andy Asch, Highway Administrator – Finishing rock and tree work. Coughlin will be here on the 23<sup>rd</sup> and have reimbursed \$22,000 on the chip seal expenses.

Barry Porter, Appraiser – Final Review work.

Brandi Bray, Health Department Administrator – Working on contact training and discussed the need for a mask mandate.

JoDee LeDuc, County Treasurer – Preparing to process tax statements, hoping to mail next week.

Henry Eilert, Maintenance Manager – Receiving bids for CARES funding, tested the generators and got the boiler ready to go.

Jana Roush, Register of Deeds – Routine business.

Shella Thoman, County Clerk – Election went well, the audit will be Tuesday and canvass will be next Monday. New time clocks will be installed at each building. Training will be the week of December 14<sup>th</sup>. Each employee will receive training, as well as Department heads and office clerks. Open enrollment will be planned for this month, additional information will be sent out.

There was a lengthy discussion regarding a mask mandate and the overwhelmed health care system.

Kim Reynolds, CloudCorp Director presented a CBVG grant request.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved funding from CBVG funds for the Cloud Community Bar & Grill in Glasco in the amount of \$11,094.67.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved Resolution 2020-28 Supporting Public Health efforts to mitigate disease spread within Cloud County.

Immediately Cloud County residents and businesses are encouraged to model behavior consistent with the recommendations of public health officials for the purpose of exercising community leadership by supporting public health officials during a public health emergency, slowing the spread of COVID-19 and the cold and flu viruses that traditionally increase during the fall and winter, maintaining a manageable patient load within our local and regional hospital, and keeping our schools and businesses operational through patronage by the general public.

James Quillen, Emergency Preparedness Director, Brandi Bray, Health Department Administrator, Kathy Coleman, and Ric Fredrickson as part of the ESF-8 team encouraged the Commissioners to show their support of the stressed Health Care system.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a 10-minute executive session to discuss non-elected personnel ending at 12:28 p.m. including Brandi Bray.

Brandi Bray, Health Department Administrator discussed additional pay for the 417 extra hours that she has put in since the pandemic began. An ELC grant totaling \$21,543.29 to cover hours and other payroll expenses was acquired earlier in the year. Following a

lengthy discussion, based on an hourly rate of \$25.65 Bray will be compensated for additional hours worked.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved additional compensation for Brandi Bray, Health Department Administrator due to additional hours related to COVID-19 to be paid by the ELC grant in the amount of \$16,569.90 for the calendar dates of March 1<sup>st</sup> through November 7, 2020.

Shella Thoman, County Clerk reported that she received a \$5,000 grant from the Center for Tech and Civic Life to be used for the purpose of planning and operationalizing safe and secure elections in Cloud County.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved Resolution 2020-29 approving the participation in and adoption of the Solid Waste management committee update for the region served by the North Central Kansas Solid Waste Management plan.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved hiring Jolene Pfeil as an administrative assistance for the County Attorney's office at a rate of \$15.88 an hour effective November 9, 2020.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the reclassification of CARES funding to include the purchase of Champ software, election mail ballot envelopes, election postage, and Emergency Operations Center (EOC) enhancements totaling \$36,326.40.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved matching the total raised from the employee pumpkin decorating contest in the amount of \$215.00 using Wind Farm funds. Funds will be donated to the Cloud County Resource Center.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a letter of support to the Senior Center to acquire a grant for Transportation.

The Board approved the following expenses totaling \$189,093.51.

General Fund – \$122,966.18	Road & Bridge – \$34,898.39
Special Bridge - \$990.88	Employee Benefits - \$1,000.00
Juvenile Reinvestment - \$46.35	Vending Machine - \$26.00
Juvenile Justice - \$153.40	Community Correc - \$875.86
Appraisal - \$262.46	County Health - \$9,357.49
Noxious Weed - \$125.94	Election - \$8,744.17
Solid Waste - \$5,929.91	Co Tourism & Convention – \$268.66
Fair - \$450.46	Pawnee Mental Health - \$520.76
Soil Conservation - \$350.33	OCCCK - \$1,118.67
Historical Museum - \$340.49	Services for the Elderly - \$667.11



The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

The Board reviewed the Treasurer's Quarterly Report with an ending cash balance of \$10,966,811.69.

The Board reviewed the October 31, 2020 Budget Status Report. The report can be found on the County's website on the Clerk's public record page.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the November 2, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 2:25 p.m., until Monday November 16, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Sheila Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
NOVEMBER 16, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the November meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on November 16, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator (by conference call); and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK; Kathy Coleman; Dr. Dorothy Breault, Dr. Justin Poore & Dr. Daniel Garlow, Cloud County Health Center; Amy Lange, Concordia City Manager; Shane Champlin, Cody Odette.

To accommodate attendees the meeting was moved to the meeting room.

Dr. Breault, Health Officer, Brandi Bray, Health Department Administrator, Dr. Poore & Dr. Garlow requested the Board implement a Mandatory Mask mandate. The mandate would be for public spaces, for a minimum of 30 days and would include language for non-compliance. The mandate would not only help on the spread but the strain on the health field who are having difficulties finding hospitals to send patients for treatment. Commissioner Czapanskiy shared research from KU showing masks not being successful. A request of a mandate would create our own data and evaluate in 30 days. It's not expected to see a decrease of numbers in the next 2 weeks, but a safety net to help slow down the spread. Heard immunity and vaccinations are months down the road. Cloud County has 7 residents hospitalized (2 in County), nearly the Norton County rate. In the last 2 weeks 336 people were quarantined; taking people out of the work force and school. A mandate would send a message that residents need to do more. Commissioner Caspers reported that the majority of residents that contacted him are in favor of a mandate; however he didn't care for the fees for enforcement.

On a motion by Commissioner Garrison, second by Commissioner Caspers, a 2 yes, 1 no vote the Board approved Health order 2020-30 requiring the wearing of masks or other face coverings within Cloud County including enforcement of quarantine and isolation effective November 16, 2020.

Brandi Bray, Health Department Administrator (by conference call) reported they were getting an estimate to replace a roof top unit. The unit would be paid by a grant received by CASA.

Andy Asch, Highway Administrator reported he had a call into Coughlin to confirm meeting November 23<sup>rd</sup>. The department is patching and the height restriction sign is up on the Glasco bridge.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved December as a health/dental insurance premium free month for County employees using refund funds.

Recognized the resignation of Kody Halfhide, Maintenance effective October 26, 2020.

Recognized the wage change for Jennifer Williams from \$13.65 to \$14.70 effective November 9, 2020.

The Board approved the followings CARES expenses totaling \$217,871.43:

Cloud County - \$196,834.48	Concordia City – 21,036.95
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The Board approved the following payroll expenses totaling \$178,257.05

General Fund – \$81,021.37	Road & Bridge – \$45,922.60
Appraisal - \$5,216.77	County Health - \$36,810.46
Noxious Weed - \$1,726.46	Election - \$1,931.62
Solid Waste - \$5,627.77	

Payroll Deductions & Benefits - \$203,724.09

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

Commissioner Czapanskiy participated in the Chemical Dependency Committee meeting on Friday November 13, 2020 by Zoom.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the November 9, 2020 minutes as presented.

The Board recessed from 11:00 a.m. to 1:05 p.m. to attend the Local Emergency Preparedness Committee (LEPC) meeting.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 1:16 p.m., until Monday November 23, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
NOVEMBER 23, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the November meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on November 23, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator.

Others attending: Ron Copple 3<sup>rd</sup> District Commissioner elect; Toby Nosker, KNCK; Larry Sharp, KCAMP; Darren Coughlin, Ryan Weber, and Ted Weber, Coughlin Company, Charles Johnson, Public Building Committee; Eric Johnson, Campbell & Johnson; Wyatt Hoch, Foulston Siefkin, LLP (by conference call) and Judge Kim Cudney, District Court Judge (by conference call).

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a 15-minute executive session for attorney-client privilege ending at 9:20 a.m. including Wyatt Hoch, Foulston Siefkin, Charles Johnson, Public Building Committee and Eric Johnson, Campbell & Johnson.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved extending the executive session 10-minutes ending at 9:30 a.m.

Larry Sharp, KCAMP reported on the Counties risk management services report.

Judge Kim Cudney, District Court Judge requested installing a drop box for court purposes at the County Courthouse. The Board okayed a free-standing box to be installed.

Andy Asch, Highway Administrator reported they submitted a claim for a grass fire that resulted in fence damages and loss of hay.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the classification change for Richard Stromberg from Asphalt Foreman to Equipment Operator with a wage change from \$17.54 to \$15.52 effective November 22<sup>nd</sup>, 2020.

The Board, Asch, Ron Copple 3<sup>rd</sup> District Commissioner elect, Darren Coughlin, Ryan Weber, and Ted Weber, Coughlin Company toured west 11<sup>th</sup> street and the Ames/Miltonvale road from 10:10 a.m. – 12.05 p.m. Upon return Coughlin stated there were isolated structural issues and recommended a 2-inch cold mix layer to increase structure and rideability. Coughlin Company would do this at cost and will put that cost together and send to Asch. Nothing would be done until after the winter season.

Shella Thoman, County Clerk presented a quote from All Systems for a Courthouse monitoring system. All Systems is the company being used for 2 other projects at the Courthouse using COVID Relief Funds. The Board agreed to move forward with the project. The time clock system being purchased with funds will be installed the week of December 14<sup>th</sup> with training for employees that same week, the Board discussed the use of the cell phone apps for employees that do not begin their work day at the office and advantages of department heads using the system.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved signing the permeant record of the 2020 General Election results.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved hiring Sandy W. Suiter as a full-time Corrections Officer at a rate of \$15.12 an hour effective November 11, 2020 to fill an open position.

The Board approved the following expenses totaling \$215,218.39.

General Fund – \$41,595.55	Road & Bridge – \$96,677.02
Special Bridge - \$54.19	Employee Benefits - \$233.64
Juvenile Reinvestment - \$31.75	Court Services - \$23,747.89
Juvenile Justice - \$2,216.42	Community Correc - \$458.01
Appraisal - \$404.73	County Health - \$4,744.29
Noxious Weed - \$8,010.58	Election - \$7,922.21
Solid Waste - \$19,730.39	Co Tourism & Convention – \$9,391.72

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved 2020 abatements 196, 204 -207, 214-216, and 224 – 229 with a net change of \$1,597.18 and refunds totaling \$40.68.

Commissioner Caspers attended the Juvenile Detention Committee meeting in Junction City on Wednesday November 18<sup>th</sup>; participated in the Cloud Corp Board meeting on Tuesday November 17<sup>th</sup> and the KWORCC Board of Trustees meeting on Thursday November 19<sup>th</sup> both by Zoom; and sat in on interviews for the maintenance position on Friday November 20<sup>th</sup>.

Commissioner Czapanskiy participated in the Community Roundtable with KNCK on Friday November 20<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the November 16, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 1:58 p.m., until Monday November 30, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Sheila Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
NOVEMBER 30, 2020  
OFFICIAL PROCEEDINGS

Regular session of the November meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on November 30, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator.

Others attending: Toby Nosker, KNCK; and Ron Copple, 3<sup>rd</sup> District Commissioner elect.

Andy Asch, Highway Administrator reported repairs on Blaze Road between 50<sup>th</sup> and 60<sup>th</sup> and work on the Health Department drive thru road this week. Czapanskiy reported a call he received on 290<sup>th</sup>.

Brandi Bray, Health Department Administrator reported 11 deaths, 0 pending tests, 593 positive and 1,803 negative. KDHE will be sending supplies including a refrigerator/freezer, drive thru tent, band aids and cotton balls, transport cooler and portable fridge/freezer. Cloud County has been asked to pilot Lab Exchange, Bray will get additional information. A call was received asking to report the recovered rate, Cloud County reports the positivity rate.

On a motion by Commissioner Czapanskiy, second by Commissioner Garrison, the Board approved a 5-minute executive session to discuss non-elected personnel to resume at 9:31 a.m.

On a motion by Commissioner Caspers, second by Commissioner Garrison, the Board approved a 5-minute executive session to discuss non-elected personnel to resume at 9:38 including Brandi Bray.

On a motion by Commissioner Garrison, second by Commissioner Caspers, the Board approved a 5-minute executive session to discuss non-elected personnel to resume at 9:44 including Brandi Bray.

On a motion by Commissioner Caspers, second by Commissioner Garrison, the Board approved abatements 2020-214, and 230-232 with a net change totaling \$167.12.

The Board approved the following expenses totaling \$25,651.09

CDBG-CV Grants:

Starr Avenue Salon - \$14,556.42

Cloud Community Bar & Grill - \$11,094.67



The Board approved the following CARES & KDEM expenses totaling \$77,036.84  
County (CARES) – \$28,446.00 County (KDEM) - \$1,226.74  
Clyde City - \$22,076.51 USD #224 - \$25,287.59

The Board approved the following payroll expenses totaling \$164,882.50  
General Fund – \$85,656.05 Road & Bridge – \$45,326.85  
Appraisal - \$5,368.00 County Health - \$20,078.03  
Noxious Weed - \$1,607.66 Election - \$1,499.42  
Solid Waste - \$5,346.49

Payroll Deductions & Benefits - \$69,868.26

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

Sales tax received November 24, 2020 totaled \$71,489.49 compared to the prior year totaling \$74,467.37.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the November 23<sup>rd</sup> minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 10:02 a.m., until Monday December 7, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
DECEMBER 7, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the December meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on December 7, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Mike Hake, Solid Waste Director; and Brandi Bray, Health Department Administrator.

Others attending: Toby Nosker, KNCK; Casey Fraser, Foley Tractor; Ron Copple, 3<sup>rd</sup> District Commissioner elect; Mike Long, Murphy Tractor; and Kim Reynolds, CloudCorp Director.

Andy Asch, Highway Administrator reviewed options for a loader. Price difference between the John Deer and CAT loader is approximately \$2,310; with the local option being higher. Asch received bridge inspection quotes from Campbell & Johnson and Kirkham Michael with an approximate cost difference of \$2,100; with the local option being higher. No decision was made.

Brandi Bray, Health Department Administrator reported she was looking into State expanded testing that would do collection and result calls within 24 – 48 hours. Drive thru testing in the Counties smaller towns this week. Training for the Champs software with 3-4 super users in the office. Will start construction on the new window this week.

Mike Hake, Solid Waste Director presented a Solid Waste contract with Owen Trucking. KCAMP will have someone look at the repairs that are needed at the Transfer Station. Sold 2 loads of cardboard 41,700 pounds and 43,927 pounds.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the Transportation of Municipal Solid Waste with Owen Trucking for the 2021 year with no changes from 2020 including a rate of \$482.00 per trip.

Kim Reynolds, CloudCorp Director presented a quarterly update. 10 businesses in Concordia have been awarded revolving loans from the City that were transferred into grants, with one more in progress. A \$132,000 in CDBG-COVID relief grants was awarded to 5 county businesses, 1 is pending and 2 are in progress. The Neighborhood Revitalization is approved and filed with the Register of Deeds and a brochure is being created. FHLB Housing grant was submitted in August and notification should come before the end of the year. IT will assist with roofing, heating, windows, doors for very low to low and low to moderate income levels. 11 business and 11 non-profit applications were received for the \$300,000 SPARKS funds. 21 businesses applied for the Patterson Family Foundation grants funds and were awarded approximately \$97,000. Working on

website redevelopment. Windfarm funds were awarded to two projects (Budreau Automotive and Maverick's Steakhouse) and there is \$50,000 left to be awarded with a deadline of January 15, 2021. Other Community projects included the Full Court Press for Progress and the 2020 Census.

SPARKS funding awards total \$96,300 for non-profits and \$203,700 for businesses.

American Legion - \$25,000	Brown Grand Theater - \$4,600
Cloud Co. Tourism - \$19,000	Cloud Co. Resource Center - \$5,700
Guardians of St. Joseph - \$3,200	First United Methodist Church - \$7,300
Heart Choices - \$3,800	National Orphan Train - \$2,400
Lions Club - \$2,300	NCK Down Syndrome Society - \$1,000
NCK Teens for Christ - \$22,000	
Altius Awards - \$23,000	Ayers Insurance Agency - \$5,000
Blade-Empire - \$30,000	Clyde Auto Parts - \$30,000
Farm Country Ford - \$30,000	Coppoc Screenprinting - \$19,000
Fusions Salon & Spa - \$12,700	Hodge Podge - \$12,000
Moody Hue Studio - \$9,000	Tom's Music House - \$28,000
Kannabiss - \$5,000	

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved renewing the Professional Services Agreement Concerning Economic Development for the calendar year 2021 with CloudCorp at \$58,000.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a 5-minute executive session to discuss non-elected personnel to resume at 10:41 a.m. including Thoman.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the Board approved supplemental pay based off additional hours work for James Quillen, Emergency Preparedness Director at a rate of \$6,760.87.

On a motion by Commissioner Garrison, second by Commissioner Caspers, the Board approved abatements 2020-234 thru 2020-239 with a net change in total tax dollars totaling \$2,078.16. Refund amount total – none.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the 2021 contract for services with Pawnee Mental Health services with a mill levy of .736 and an approximate payment of \$87,290.00.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved hiring Eric Gennette as full-time custodian at an hourly rate of \$12.30 effective December 14, 2020 to fill an open position.

The Board agreed to a food drive in exchange for offices to be closed Christmas Eve.

The Board approved the following expenses totaling \$107,901.29.

General Fund – \$42,612.04	Road & Bridge – \$14,835.53
Employee Benefits - \$1,000.00	Juvenile Reinvestment - \$52.05
Juvenile Justice - \$232.01	Community Correc. - \$705.64
Appraisal - \$686.94	County Health - \$5,152.64
Noxious Weed - \$372.39	Election - \$316.13
Solid Waste - \$25,781.57	Co Tourism & Convention – \$435.07
Court Services - \$15,686.75	Field Services - \$32.53

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

The Board reviewed the November 30, 2020 Fund Status Report with an ending cash balance of \$11,132,612.12 and the November 30, 2020 Budget Status Report. The reports can be found on the County's website on the Clerk's public record page.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the November 30, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:52 a.m., until Monday December 14, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
DECEMBER 14, 2020  
OFFICIAL PROCEEDINGS

Regular session of the December meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on December 14, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Barry Porter, County Appraiser; Henry Eilert, Maintenance Manager; Jerry Collins, IT Director; Jana Roush, Register of Deeds; Mike Hake, Solid Waste Director; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Kristi Benyshek, District Court Clerk; Toby Nosker, KNCK; and Ron Copple, 3<sup>rd</sup> District Commissioner elect

Department Head – 9:17 – 10:21 a.m.

Kristi Benyshek, District Court Clerk – Working on getting everything ordered and in place prior to the end of the year for grants received through the State. Dropbox will be installed for Court documents to be left without entering the building.

James Quillen, Emergency Management Director – 300 and 400 virtual courses will be online and Department heads should complete them. Working with the city on getting a grant to assist with the payment. The lift, access control and monitoring system wiring will be started this week or next. There is a delay in the delivery of the trailer due to COVID.

Jerry Collins, IT Director – There is a lot of phishing happening, be careful what you are opening.

Andy Asch, Highway Administrator – Routine ditch and tree work and road shaping. Discussed the leave policy for employees with no leave time.

Barry Porter, Appraiser – Preparing personal property statements and working on final review. Discussed the ag values that were released. Dryland is down, grassland is up. Will put insert in the value notices regarding the Neighborhood Revitalization Plan (NRP).

Brandi Bray, Health Department Administrator – Positive numbers are going down, testing the same. Receiving test results in about 48 hours. Sports related quarantine notifications were happening this morning. Vaccine enrollment is completed. Nursing homes will be vaccinated by Christmas and could give flu / COVID like symptoms, but the vaccine is not a live virus. 100% of the nursing home deaths do not have underlying health conditions. Expanded testing includes saliva tests. Construction of the reception window is going well

and will eliminate visitors from going all the way into the building and/or staff from going to the front door to check for symptoms. Tuesday they discover vaccination coolers were off and an alarm call was not received. Minimal vaccines were lost and those that were would have expired in the next few months.

Mike Hake, Solid Waste Director – Routine business.

Henry Eilert, Maintenance Manager – Routine business. Work is being gone on the Emergency Operations Center in the “North 40.” Automatic soap dispensers, and paper towel dispensers have been installed. Hoods will be installing the motion sinks and toilets and working on the electric for the lift. Central Kansas Electric will get the motion lights installed in the next week or two.

Jana Roush, Register of Deeds – Routine business.

Shella Thoman, County Clerk – Corona Relief pay set by the Federal Government is set to expire at the end of the year. CIC will be here this week for the new time clock system. There have been multiple current and former employees that fraudulent unemployment claims have been filed on.

Andy Asch, Highway Administrator reported the proposal on the Ames/Miltonvale road was \$275,232, we would supply trucks for milling and laying cold mix next spring. Waiting on material for work on the Glasco bridge.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved Resolution 2020-30 to erect a stop sign at the SE corner of Section 3 T6S R2W and the NW corner of Section 11 T6S R2W, which is the intersection of North 220<sup>th</sup> and Quail roads.

Mike Hake, Solid Waste Director discussed dates to make repairs to the Transfer Station building. The Transfer Station would be closed while repairs are being completed and should take a couple of days. Hake will confirm if the week of January 11<sup>th</sup> will work for the company.

The Board randomly drew for a tie breaker for Colfax and Shirley Trustees. Drawn for Colfax was Christy Liby and for Shirley was Lance Francis.

Brandi Bray, Health Department Administrator discussed the alarm system error, Champs software training and discussed the pay down negotiation for the Healthcare 1<sup>st</sup> subscription. The two-year contract includes a notification of 90 days to cancel, a 60-day notification was given.

The Board received notice that the Kansas Division of Emergency Management (KDEM) was waiving the requirement to obtain and maintain a certification as an emergency manager within 24 months of appointment until January 1, 2023 due to not being able to offer training and exercise opportunities to support the requirement.

The Board approved the following:

CARES-COVID19 expenses totaling \$542,188.20.

Cloud County – \$148,406.06	Concordia City – \$28,523.59
Glasco City - \$24,683.86	Jamestown City - \$17,445.62
Miltonvale City - \$23,380.79	Back to Business - \$180,874.14
Not for Profit - \$118,874.14	

KDEM Grant expenses totaling \$23,123.31

The Board approved the following payroll expenses totaling \$216,177.24

General Fund – \$113,232.73	Road & Bridge – \$55,959.07
Appraisal - \$7,430.52	County Health - \$23,344.52
Noxious Weed - \$1,926.46	Election - \$6,689.50
Solid Waste - \$7,594.44	

Payroll Deductions & Benefits - \$99,288.13

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

On a motion by Commissioner Caspers, second by Commissioner Garrison, the Board approved abatements 2020-240 thru 2020-257 with a net change totaling \$510.00.

Commissioner Czapanskiy participated in the Chemical Dependency Committee meeting by Zoom and KNCK Roundtable on Friday December 11<sup>th</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the December 7, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:35 a.m., until Monday December 21, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

\_\_\_\_\_  
Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
DECEMBER 21, 2020  
OFFICIAL PROCEEDINGS

Regular session of the December meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on December 21, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; and Dr. Dorothy Breault, County Health Officer.

Others attending: Jeff & Jim Koch; Ken Davis, Sheriff Elect; Ken Johnson, Campbell & Johnson, PA; and Ron Copple, 3<sup>rd</sup> District Commissioner Elect.

Andy Asch, Highway Administrator and Jeff & Jim Koch discussed work being done near 290<sup>th</sup> & Rock Road. Koch's feel like the money being spent is excessive for the results that will likely not be long term and would have liked a discussion between the County and landowners before the work started.

Asch reported that he was arranging an appointment for next week to include Coughlin Company to discuss the proposed agreement that he was not in favor of accepting. Asch discussed the new Time Clocks that were installed last week.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimously approved the classification change for Larry Henderson from \$15.50 to \$16.50 effective December 20, 2020 due to meeting a County requirement.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimously approved the Request & Petition from the Cloud County Rural Water District #1 for a water line on 140<sup>th</sup> Road 1,250 ft south of Plum Rd.

Brandi Bray, Health Department Administrator and Dr. Dorothy Breault, County Health Officer discussed the 2-week positivity rate and how the County was trending down while recommending to continue the mask mandate another 30 days. The Board agreed to review the mandate in 2 weeks. New saliva testing was available as a part of the Test all Kansans campaign, interested people should call the Health Department, results are sent directly to participants in less than 48 hours. As of 8:00 a.m. There were 818 positives, 2,222 negative, 6 hospitalized, and no pending. There were 2 additional deaths since Thursday. The Department is gearing up for vaccinations. Individuals that vaccinated will not have to quarantine for 90 days after the 2<sup>nd</sup> dose if exposed. KDHE is taking over the COVID investigation at the Law Enforcement Center.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimously approved Transfer 1221-1 debiting Special Bridge/Contractual Services \$35,473.60,



Special Bridge/Commodities \$20,865.84 and Special Bridge/Capital Outlay \$13,304.10 and crediting Road & Bridge/Reimbursed Expense \$69,643.54 for reimbursements of expenses for bridge projects.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimously approved Abatements 2020-281 thru 2020-285 with a total net change of \$96.12 including a refund of \$9.40.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimously approved Transfer 1221-2 debiting County General/Sheriff's Reimburse Expense and crediting VIN Inspection/Disbursement \$4,853.00 to fix fund on receipt #20504.

The Board approved the following expenses totaling \$508,888.84.

General Fund – \$39,567.84	Road & Bridge – \$79,893.19
Special Bridge - \$544.90	Special Machinery & Equip - \$126,310.00
Employee Benefits - \$233.64	Juvenile Reinvestment - \$45.62
Auto Special - \$91.00	Juvenile Justice - \$2,173.41
Community Correc - \$108.23	Appraisal - \$865.60
County Health - \$15,462.14	Noxious Weed - \$754.82
Election - \$52.75	Solid Waste - \$17,999.72
Court Services - \$214,826.78	Co Tourism & Convention – \$2,636.55
Fair - \$500.00	Special Alcohol & Drug - \$6,796.65
Vending Machines -\$26.00	

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

The Board recessed from 11:08 a.m. – 12:23 p.m. to attend the Local Emergency Planning Committee (LEPC) meeting.

Commissioner Caspers participated in the KWORCC Board of Trustees meeting by Zoom on Thursday December 17<sup>th</sup> and attended the Juvenile Detention Committee Meeting on Wednesday December 16<sup>th</sup> in Junction City.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the December 7, 2020 minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 1:16 p.m., until Monday December 28, 2020.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
DECEMBER 28, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the December meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on December 28, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; and Brandi Bray, Health Department Administrator.

Others attending: Ron Copple, 3<sup>rd</sup> District Commissioner Elect; Toby Nosker, KNCK; and Ted Weber and Darrin Coughlin, Coughlin Company (by conference call).

Brandi Bray, Health Department Administrator discussed the Healthcare First contract that will run through October 21<sup>st</sup>. Saliva testing is going well, approximately 160 tests have been completed. Anyone interested in testing should call the Health Department and pre-register. One additional death over the weekend. Healthcare professionals are receiving vaccines and should call the Health Department to receive one.

The Board and Andy Asch, Highway Administrator joined a conference call with Ted Weber and Darrin Coughlin, Coughlin Company to discuss the Ames/Miltonvale Road. Coughlin does not believe the work is a 100% mis-representation or mis-recommendations and would like to work with the County. Coughlin committed to do a free scan if in 2021 they purchase the equipment to allow this. No work will be done until next spring to give ample time to review the condition of the road after the winter.

The Board received a request to transfer funds in the shared County Sanitarian's budget held in Washington County and requested a 4% wage increase for the Sanitarian that was previously submitted within the budget proposal. All four County's must agree to these requests.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved a \$2,000 transfer in Washington County Sanitarian's budget for future replacement of equipment/vehicle.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved a salary increase of 4% for Marlene Stamm the shared County sanitarian.

Cloud County currently has three vacancies on the Pawnee Mental Health Governing Board. Two vacancies are for regular board members while the other is an alternate member. Board meetings are generally on the fourth Tuesday of each month at 4:00 p.m. in Clay Center; however currently meetings are by Zoom. Anyone interested in

representing Cloud County on this Board should contact the County Clerk's office or a Commissioner.

The Board approved the following payroll expenses totaling \$170,785.29

General Fund – \$85,841.87	Road & Bridge – \$42,759.36
Appraisal - \$5,216.77	County Health - \$28,119.06
Noxious Weed - \$1,726.46	Election - \$1,607.83
Solid Waste - \$5,513.94	

Payroll Deductions & Benefits - \$202,278.74

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

Sales tax received December 22<sup>nd</sup> totaled \$73,029.18 compared to the prior year totaling \$63,475.56. Collections for 2020 are \$21,913.83 above 2019.

On a motion by Commissioner Caspers, second by Commissioner Garrison, the Board approved abatement 2020-287 with a net change totaling \$45.42.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board approved the December 21<sup>st</sup> minutes as presented.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 11:35 a.m., until Monday January 4, 2021.

Cloud County Board of Commissioners

Attested:

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Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member