

COMMISSIONERS' PROCEEDINGS  
CLOUD COUNTY, KANSAS  
SEPTEMBER 21, 2020  
UNOFFICIAL PROCEEDINGS

Regular session of the September meetings of the Cloud County Board of Commissioners was called to order at 9:00 a.m. on September 21, 2020 in the Commissioners' room at 811 Washington, Concordia, Kansas with Chairman Bill Czapanskiy, Members Gary Caspers and Bill Garrison, and County Clerk Shella Thoman present.

County staff attending was: Andy Asch, Highway Administrator; Brandi Bray, Health Department Administrator; and James Quillen, Emergency Preparedness Director.

Others attending: Toby Nosker, KNCK.

Andy Asch, Highway Administrator reported they are patching and overlaying from 11<sup>th</sup> Street to the brick plant corner.

Brandi Bray, Health Department Administrator reported they have received a \$131,619.96 grant for a Care Resource Coordinator (the Disease Investigator falls under this). The grant is for salary and benefits and must be used by November 30, 2022. Also received was \$21,53.29 in ELC Funding for extra hours resulted from COVID-19. The funds will be split between 2 quarters. A flu clinic will be held at the Courthouse on October 6<sup>th</sup> from 9:00 – 12:00. Discussed purchasing software that would replace multiple subscriptions, Bray will research the cost difference and report back. An advantage to using 1 program is that everyone would be familiar with how the program works, the way it is now the opportunity to assist is limited due to not everyone being familiar with every system.

James Quillen, Emergency Management Director reported that he had applied for a \$55,163 grant to be used for the Emergency Operations Center, expect to hear if the request is approved at the end of the week. At the LEPC meeting today we'll discuss a plan for 3-years of training exercises. CRF team and entities will meet today, the new spreadsheet is available and will start reimbursements for entities that have returned the MOA. Will attend the Homeland Security meeting Tuesday. Wednesday will be talking to the Republic County director about the EMPG grant. School outbreaks are starting to happen in other Counties.

County Clerk Shella Thoman presented a contract with Computer Information Concepts (CIC) for payroll software. The software interfaces with the accounting system and is intended to decrease processing time on the department level and in the Clerk's office. Employees will use their computer, time clocks or an app to clock in and out eliminating the need to enter time on spreadsheets and then again into the payroll system. Corona Relief Funds were designated for the purchase. Clerk Tech funds will be used for the annual maintenance; in the event the Clerk's Tech fund cannot cover the cost the Register of Deeds Tech funds will be used.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the contract with Computer Information Concepts (CIC) for payroll software totaling \$29,054.00 to be paid with Corona Relief funds.

Acknowledged the refund check from Blue Cross Blue Shield for April 2020 dental premiums (\$4,042.35). The refund was in response to the COVID-19 pandemic that caused significant disruptions to dental care.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board designated Gary Caspers as voting delegate and Bill Czapanskiy as alternate for the KCAMP annual meeting held by Zoom on October 14<sup>th</sup>.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board designated Gary Caspers as voting delegate and Bill Czapanskiy as alternate for the KWORCC annual meeting held by Zoom on October 14<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board nominated Linda Buttron, Jefferson County Clerk for the Northeast District and Sandy Barton, Stanton County Clerk for the Southwest District for the KWORCC Board of Trustees.

The Board approved the following payroll expenses totaling \$164,838.33

General Fund – \$85,143.48	Road & Bridge – \$46,724.05
Appraisal - \$5,225.42	County Health - \$18,805.47
Noxious Weed - \$1,726.46	Election - \$1,499.42
Solid Waste - \$5,714.03	

Payroll Deductions & Benefits - \$197,033.34

The above expense detail is available at the County Clerk's office and the Clerk's Public Records webpage.

Commissioner Caspers attended the CloudCorp Board meeting on Tuesday, September 15<sup>th</sup> and the Juvenile Detention Committee meeting on Wednesday, September 16<sup>th</sup> in Marion. The Juvenile Detention committee lowered the budget 10% for 2021.

Commissioner Czapanskiy attended the KNCK Roundtable on Friday September 18<sup>th</sup>.

On a motion by Commissioner Caspers, second by Commissioner Garrison, unanimous vote the Board approved the minutes with a spelling correction from serve to server.

The Board attended the LEPC meeting from 11:30 a.m. – 12:49 p.m.

On a motion by Commissioner Garrison, second by Commissioner Caspers, unanimous vote the Board adjourned at 12:49 p.m., until Monday September 28, 2020.

Cloud County Board of Commissioners

Attested:

\_\_\_\_\_  
Bill Czapanskiy, Chairman

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Gary Caspers, Member

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Shella Thoman, County Clerk

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Bill Garrison, Member